

CHARTER: CAPITAL PLANNING COMMITTEE

Section 1:

The Board of Selectmen shall establish and appoint a committee to be known as the Capital Improvement Planning Committee, composed of one member of the Board of Selectmen, two members of the Advisory Committee and two members at-large to be appointed (1) by the Board of Selectmen, (1) by the Moderator. At-large members to be appointed to staggered three-year terms, other members to be appointed for one-year terms. The Town Accountant and Treasurer shall be ex-officio members without the right to vote. The Committee shall appoint its own officers and observe all requirements of the "open meeting law".

Section 2:

The Committee shall study proposed capital projects and improvements involving major non-recurring tangible assets and projects which:

- Are purchased or undertaken at intervals of not less than five years;
- Have a useful life of at least five years;
- Cost over \$10,000

Section 3:

All officers, boards and committees (including the Selectmen and the School Committee) shall be October 15 of each year, submit to the Committee, on forms provided by the Committee, information concerning all anticipated projects requiring Town Meeting action during the ensuing six years. The Committee shall consider the relative need, impact, timing, cost and the effect each will have on the financial position of the Town. No expenditure shall be voted for a capital outlay by the committee which is not reflected in the Committee's report unless the requestor shall first have submitted a report explaining the omission.

Section 4:

The Committee shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year and a Capital Improvement Program including recommended capital improvements for the following five years. The report shall be submitted to the Board of Selectmen for its consideration, approval, and inclusion in the annual Town Report no later than January 30 of each year.

Section 5:

Such capital program, after its adoption, shall permit the expenditure on projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals; but no such expenditure shall be incurred on projects which have not been so approved by the Town either by approval or through the appropriation of sums in the current year or in prior years.

CAPITAL PLANNING COMMITTEE

Established 2001

Capital projects have been defined as those having a useful life of at least five years and a cost greater than \$10,000. All projects are under review. The following is a compilation of the projects, the estimated cost and the desired time schedule.

The projects completed are **half toned**.

Dept	Description	2003	2004	2005	2006	2007	2008	2009	2010	Future
Town House	Parking lot reconstruction									
	Town House Flat Roof					50,000				
	Telephone system							12,000		
	Generator					60,000				
COA	Elderly Transportation (van)							45,000		
	Generator						45,000			
	Automatic Door Opener		(donated)	6,000						
	Room partition	(donated)	19,000							
Fire	Fire Truck				171,000					
	Fire truck (2001 replaced)	212,000								
	Fire Station Addition							300,000 ?		
Highway	Projected Road paving & drainage repair need for next ten years						400,000	400,000		
	Road Paving									
	Bridge Maint at Mill & Chapin Rd									
	Drainage Maint Carmody Rd	18,000								
	Drainage Maint TWB	18,000								
	Replace Dump truck due to accident		86,500			95,000				
	Salt shed roof (replace)						16,000			
	Garage repairs							15,000		
	New Equipment (backhoe/loader)							75,000		
	Equipment Replacement (Dumptruck 1 ton w/ plow)					49,000				
	Pickup truck replacement						27,000			
	1989 Mack Dump Truck replace							125,000		
	Dump body replacement						12,000			
	Sander replacement					18,000				
	Police	Computer System (lease)			23,000					
Weapons		12,500								
E911 UPGRADE						12,000				
School	TWB-short term (1-4 yrs)									
	TWB-Boiler replaced				200,000					
	TWB-ADA Bathroom					30,000				
	TWB-mid term (4-6 yrs)							509,000		
	TWB-long term (6+ yrs)							115,000		
	TWB Fire Alarm & Intercom	47,000								
	Green Meadows School renovation				9,975,000					

→ Indicates "moved to future year"