

Town of Hampden, Massachusetts
 Reconciliation of Treasurer's Cash
 July 1, 1986 to June 30, 1989

Balance, July 1, 1986	\$573,273	
Reclassified from Investments to Cash	\$87,153	\$660,426
Receipts: July 1, 1986 to June 30, 1989		\$21,964,002
Disbursements: July 1, 1986 to June 30, 1989		\$22,166,786
		\$457,642
Balance, June 30, 1989		\$457,642

Composition of Cash Balances:

Interest-Bearing Accounts:		
Bank of New England - West		\$386,279
BayBank Valley Trust Co.		\$71,363
		\$457,642
		\$457,642

Presentation of Cash on Balance Sheet:

General Fund		\$386,279
Trust and Agency Fund		\$71,363
		\$457,642
		\$457,642

Town of Hampden, Massachusetts
 Combining Schedule of Trust Fund Revenues, Expenses
 And Changes in Retained Earnings/Fund Balance-Non-Expendable Trust Funds
 For the Period Ended June 30, 1989

	Additions	Revenues	Expenditures	Transfers In (Out)	Excess of Revenues Over (Under) Expenditures	Fund Balance July 1, 1988	Fund Balance June 30, 1989
Perpetual Care	\$100				\$100	\$16,000	\$16,100
Perpetual Care - Bunstead						\$3,000	\$3,000
Library Funds:							
Newhall Fund						\$1,500	\$1,500
Holt Fund						\$1,000	\$1,000
George Ballard Fund						\$500	\$500
Charles Ballard Fund						\$500	\$500
Day Fund						\$500	\$500
	\$100	\$0	\$0	\$0	\$100	\$23,000	\$23,100

Town of Hampden, Massachusetts
Combining Schedule of Trust Fund Revenues, Expenditures
And Changes in Fund Balance-Expendable Trust Funds
For the Period Ended June 30, 1989

	Additions	Revenues	Expenditures	Transfers In (Out)	Excess of Revenues Over (Under) Expenditures	Fund Balance July 1, 1988	Fund Balance June 30, 1989
Natural Care		\$1,946	\$701		\$1,245	\$7,989	\$9,234
Natural Care - Bunstead		\$581			\$581	\$3,956	\$4,537
Other Funds:							
Kindergarten Fund	\$450	\$618			\$1,068	\$6,287	\$7,355
Whall Fund		\$295			\$295	\$935	\$1,230
Alt Fund		\$154			\$154	\$636	\$790
George Ballard Fund		\$54			\$54	\$79	\$133
Charles Ballard Fund		\$54			\$54	\$79	\$133
Play Fund		\$64	\$70		(\$6)	\$218	\$212
Commons		\$86			\$86	\$1,028	\$1,114
Council on Aging	\$149	\$623			\$772	\$7,416	\$8,188
Preservation Fund		\$1,261			\$1,261	\$15,102	\$16,363
	\$599	\$5,736	\$771	\$0	\$5,564	\$43,725	\$49,289

Form of Waiver, Massachusetts
Schedule of Federal Financial Assistance
June 30, 1989

Federal Grant/Pass-Through Grant/Program Title	Federal CFA Number	Program or Award Amount	Cost/Recurral or Other/Federal Revenues July 1, 1988	Federal Receipts or Revenues Recognized	State/Local Receipts or Revenues Recognized	Federal Expenditures	State/Local Expenditures	Reimburse Fund Cash/Recurral	Reimburse by or Other/Federal	Balance
U. S. Department of Education										
Passed Through State Department of Education:										
Chapter 1-1989	84,010	\$7,508		\$7,508		\$7,507				\$495
Chapter 2-1989	84,137	11,765		11,765		11,765				
Title I-Operation Headstart	84,069	14,558		14,558		14,558				
Title II, E.C.S.A.-Improvement in Math and Science	84,116	554		554		525				
Title VI-3:										
Early Childhood Intervention Program-1988	84,027	15,200	11,578			14,316		30		
Early Childhood Intervention Program-1989	84,027	19,625		19,625		19,194			431	
Operation Independence-1988	84,027	622,796	57,005			61,336		674		
Operation Independence-1989	84,027	628,316		628,316		619,359				9,177
Special Education Training	84,027	11,876		11,876		11,876				
Passed Through Governor's Alliance Against Drugs Prog Free Schools		19,450		19,450		19,450				
Total Department of Education			\$2,281	\$2,580	\$0	\$17,387	\$0	\$794	\$7,791	
U. S. Department of Agriculture										
Direct Program:										
National School Lunch Program	16,025		115,211	118,302	121,429	120,341	116,550		19,691	
Total Department of Agriculture			115,211	118,302	121,429	120,341	116,550		19,691	51,295
U. S. Department of Health and Human Services										
Passed Through the Greater Springfield Senior Services, Inc.										
Title III, Part B-Community Program on Aging	13,635	114,506		117,005		115,005				185
Capital Improvements	13,635	12,200		12,200		11,313				885
Health Coordinator			\$0	116,202	10	113,492	10	10	10	185
Total Department of Health and Human Services			\$0	117,005	10	116,315	10	10	10	185
TOTAL FEDERAL FINANCIAL ASSISTANCE										
			\$19,592	\$67,127	\$21,429	\$65,194	\$76,550	\$794	\$17,449	

The Notes to the Financial Statements are an Integral part of this Statement.

Town of Hampden, Massachusetts
 Combining Schedule of Capital Projects Fund Revenues, Expenditures
 And Changes in Fund Balance
 For the Period Ended June 30, 1989

	Revenues	Expenditures	Transfers In (Out)	Excess of Revenues Over (Under) Expenditures and Transfers	Fund Balance July 1, 1988	Fund Balance June 30, 1989
Highway Truck Green Meadows School Refurbishing	\$64,000	\$63,203		\$797		\$797
	\$50,000	\$46,800		\$3,200		\$3,200
	\$114,000	\$110,003	\$0	\$3,997	\$0	\$3,997

Town of Hapden, Massachusetts
 Schedule of Real Estate and Personal Property Taxes
 July 1, 1986 to June 30, 1989

	Uncollected Taxes July 1, 1986	Abatements and Adjustments	Adjusted Taxes Collectible	Collections Net of Refunds and Overpayments	Uncollected Taxes June 30, 1989	Uncollected Taxes Per Detail June 30, 1989
Real Estate Taxes:						
Levy of 1989		\$24,005	\$2,476,943	\$2,364,810	\$112,133	\$112,051
Levy of 1988		\$43,776	\$2,318,129	\$2,278,706	\$39,423	\$39,423
Levy of 1987		\$25,239	\$2,132,951	\$2,119,315	\$13,636	\$13,636
Levy of 1986	\$107,644	\$913	\$106,820	\$94,750	\$12,070	\$12,070
Levy of 1985	\$36,890	\$1,723	\$35,254	\$24,047	\$11,207	\$11,207
Levy of 1984	\$12,340	(\$258)	\$12,692	\$7,415	\$5,277	\$5,277
Levy of 1983	\$12,519	(\$29)	\$12,637	\$7,313	\$5,324	\$5,324
Levy of 1982	\$4,377	\$287	\$4,090	\$2,185	\$1,905	\$1,905
Levy of 1981	\$728		\$728	\$161	\$567	\$567
	\$174,498	\$7,021,402	\$7,100,244	\$6,898,702	\$201,542	\$201,460
Personal Property Taxes:						
Levy of 1989		\$8,558	\$56,870	\$55,134	\$1,736	\$1,736
Levy of 1988		(\$37)	\$67,143	\$65,686	\$1,457	\$1,457
Levy of 1987		\$1,033	\$90,331	\$88,657	\$1,674	\$1,674
Levy of 1986	\$2,648	(\$136)	\$2,784	\$1,688	\$1,096	\$1,096
Levy of 1985	\$2,240	\$1,449	\$791	(\$184)	\$975	\$975
Levy of 1984	\$3,728	\$2,423	\$1,305	(\$716)	\$2,021	\$2,021
Levy of 1983	\$3,590	\$1,035	\$2,555	(\$389)	\$2,944	\$2,944
Levy of 1982	\$1,310	\$145	\$1,165	\$23	\$1,142	\$1,142
Levy of 1981	\$1,217	\$130	\$1,087		\$1,087	\$1,087
Levy of 1980	\$311	\$15	\$296		\$296	\$296
	\$15,044	\$223,898	\$14,615	\$224,327	\$14,428	\$14,428
Total Real Estate and Personal Property Taxes	\$189,542	\$7,245,300	\$110,271	\$7,324,571	\$215,970	\$215,888

Town of Hampden, Massachusetts
 Schedule of Motor Vehicle Excise Taxes
 July 1, 1986 to June 30, 1989

	Uncollected Taxes July 1, 1986	Abatements and Adjustments	Adjusted Taxes Collectible	Collections Net of Refunds and Overpayments	Uncollected Taxes June 30, 1989	Uncollected Taxes Per Detail June 30, 1989
Motor Vehicle Excise Taxes:						
Levy of 1989		\$194,954	\$189,523	\$159,023	\$30,500	\$30,475
Levy of 1988		\$267,522	\$259,827	\$243,972	\$15,855	\$16,452
Levy of 1987		\$242,593	\$232,445	\$217,747	\$14,698	\$14,500
Levy of 1986	\$29,405	\$53,913	\$74,278	\$63,985	\$10,293	\$10,732
Levy of 1985	\$7,091	\$191	\$9,401	\$2,725	\$6,676	\$6,945
Levy of 1984	\$941	(\$2,651)	\$3,592	\$184	\$3,408	\$3,708
Levy of 1983	\$1,582	\$972	\$610	\$109	\$501	\$501
Levy of 1982	\$2,078	\$1,268	\$810	\$69	\$741	\$721
Levy of 1981	\$643	\$386	\$257		\$257	\$257
Levy of 1980	\$1,762	\$737	\$1,025		\$1,025	\$1,025
Levy of 1979	\$152	\$27	\$125		\$125	\$125
Total Motor Vehicle Excise Taxes	\$43,654	\$761,483	\$771,893	\$687,814	\$84,079	\$85,441

Town of Hampden, Massachusetts
 Combining Schedule of Special Revenue Fund Revenues,
 Expenditures and Changes in Fund Balance
 For the Period Ended June 30, 1989

	Revenues	Expenditures	Transfers In (Out)	Excess of Revenues Over (Under) Expenditures and Transfers	Fund Balance July 1, 1988	Fund Balance June 30, 1989
Highway Funds	\$6,742	\$4,424		\$2,318	(\$1,285)	\$1,033
Federal Grants:						
School Title Grants	\$52,580	\$48,181		\$4,399	\$3,381	\$7,780
Elderly Grants	\$16,205	\$15,420		\$785		\$785
State Grants:						
School Grants	\$96,306	\$96,306				
Library	\$6,461	\$2,116	(\$2,333)	\$2,012	\$2,441	\$4,453
Arts Lottery	\$2,184	\$2,203		(\$19)	\$302	\$283
Council on Aging	\$1,310	\$2,127		(\$817)	\$1,265	\$448
Right to Know					\$635	\$635
Extended Polling Hours	\$306			\$306		\$306
Cheese Distribution Grant	\$111	\$111				
Public Works Economic Development Grant	\$1,493	\$62,283		(\$60,710)	\$60,710	
Highway Safety Zone Grant	\$890	\$890				
Schools						
School Lunch	\$89,771	\$96,899		(\$7,128)	\$16,211	\$9,083
Other:						
Board of Health	\$335	\$360		(\$25)	\$25	
Council on Aging - Revolving Account	\$2,312	\$2,187		\$125		\$125
PYTA	\$8,253	\$11,108		(\$2,855)	\$4,111	\$1,256
Planning Board Deposits	\$7,250	\$8,487		(\$1,237)	\$7,508	\$6,271
Police Off-Duty	\$3,908	\$4,299		(\$391)	\$596	\$205
	\$296,417	\$357,321	(\$2,333)	(\$63,237)	\$95,900	\$32,663

Town of Hampden, Massachusetts
 Combined Statement of Revenues, Expenditures and Changes in Fund Balance-
 Budget and Actual - General Fund
 For the Period Ended June 30, 1989

General Fund				
	Budget	Net Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Taxes (Note 4)	\$2,509,627	\$2,509,627	\$2,527,698	\$18,071
State Receipts	\$1,351,779	\$1,351,779	\$1,348,389	(\$3,390)
Excise Taxes	\$248,791	\$248,791	\$294,933	\$46,142
Licenses, Permits, Fees	\$89,515	\$89,515	\$107,348	\$17,833
Interest	\$48,989	\$48,989	\$63,272	\$14,283
Total Revenues	\$4,248,701	\$4,248,701	\$4,341,640	\$92,939
Expenditures:				
General Government	\$235,823	\$239,812	\$232,164	\$7,648
Protection of Persons	\$467,299	\$469,799	\$466,338	\$3,461
Health and Sanitation	\$35,850	\$35,850	\$35,850	
Highways and Streets	\$234,605	\$239,605	\$229,952	\$9,653
Human Services	\$23,688	\$23,688	\$17,609	\$6,079
Library and Recreation	\$68,925	\$68,925	\$68,029	\$896
Education	\$3,037,115	\$3,037,115	\$3,035,511	\$1,604
Debt and Interest	\$10,000	\$10,000	\$25,913	(\$15,913)
Unclassified	\$274,407	\$262,918	\$259,845	\$3,073
State Assessments	\$25,954	\$25,954	\$25,601	\$353
Continuing Appropriations	\$23,458	\$23,458	\$19,037	\$4,421
Total Expenditures	\$4,437,124	\$4,437,124	\$4,415,849	\$21,275
Excess of Revenues Over (Under) Expenditures	(\$188,423)	(\$188,423)	(\$74,209)	\$114,214
Other Financing Sources (Uses):				
Operating Transfers In	\$2,333	\$2,333	\$2,333	\$0
Budget Variance:				
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses (Note 3)	(\$186,090)	(\$186,090)	(\$71,876)	\$114,214

The Notes to the Financial Statements are an integral part of this Statement.

Town of Hampden, Massachusetts
 Combined Statement of Revenues, Expenditures and Changes in Fund Balance
 All Governmental Fund Types and Expendable Trust Funds
 For The Period Ended June 30, 1989

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trusts	(Memorandum Only)
Revenues:					
Taxes (Note 4)	\$2,538,584				\$2,538,584
State Receipts	\$1,348,389				\$1,348,389
Excise Taxes	\$294,933				\$294,933
Licenses, Permits, Fees	\$107,348				\$107,348
Tax Liens					\$0
Interest	\$63,272	\$1,493		\$5,736	\$70,501
Grants and Fees		\$294,924			\$294,924
Proceeds from Notes			\$114,000		\$114,000
Other				\$599	\$599
Total Revenues	\$4,352,526	\$296,417	\$114,000	\$6,335	\$4,769,278
Expenditures:					
General Government	\$232,164				\$232,164
Protection of Persons	\$466,338	\$4,299			\$470,637
Health and Sanitation	\$39,850	\$360			\$40,210
Highways and Streets	\$229,952	\$67,517			\$297,469
Library and Recreation	\$68,029	\$2,116		\$70	\$70,215
Education	\$3,035,511	\$241,386			\$3,276,897
Human Services	\$17,609	\$19,734			\$37,343
Cemetery				\$701	\$701
Debt and Interest	\$25,913				\$25,913
Unclassified	\$259,848	\$21,909			\$281,754
Capital Outlay			\$110,003		\$110,003
State Assessments	\$25,601				\$25,601
Continuing Appropriations	\$19,037				\$19,037
Total Expenditures	\$4,415,849	\$337,321	\$110,003	\$771	\$4,883,944
Excess of Revenues Over (Under) Expenditures	(\$63,323)	(\$60,904)	\$3,997	\$5,564	(\$114,666)
Other Financing Sources (Uses):					
Operating Transfers In	\$2,333				\$2,333
Operating Transfers Out		(\$2,333)			(\$2,333)
Total Financing Sources (Uses)	\$2,333	(\$2,333)	\$0	\$0	\$0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(\$60,990)	(\$63,237)	\$3,997	\$5,564	(\$114,666)
Fund Balance, Beginning of Year	\$341,684	\$95,900		\$43,725	\$481,309
Fund Balance, End of Year	\$280,694	\$32,663	\$3,997	\$49,289	\$366,643

The Notes to the Financial Statements are an integral part of this Statement

Town of Hampden, Massachusetts
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1989

	Governmental Fund Types			Fiduciary Fund Type	Totals
	General	Special Revenue	Capital Projects	Trust and Agency	(Memorandum Only)
<u>Assets</u>					
Cash (Note 2, Schedule D)	\$386,279			\$71,363	\$457,642
Investments (Note 2, Schedule E)				\$1,026	\$1,026
Accounts Receivable					
Property Taxes (Schedule F)	\$215,970				\$215,970
Excise Taxes (Schedule G)	\$84,079				\$84,079
Less: Allowance for Uncollectible Accounts (Note 1E-4)	(\$111,755)				(\$111,755)
Due from Other Funds (Note 1E-6)		\$38,252	\$3,997		\$42,249
Due from Other Governments (Note 1E-5)		\$80,279			\$80,279
Amount to Be Provided for the Payment of Notes (Note 8)			\$114,000		\$114,000
Total Assets	\$574,573	\$118,531	\$117,997	\$72,389	\$883,490
<u>Liabilities and Fund Equity</u>					
Liabilities:					
Warrants Payable (Note 1E-8)	\$124,445	\$11,385			\$135,830
Employee Withholdings	\$1,278				\$1,278
Deferred Revenues (Note 1E-4)					
Property Taxes	\$41,828				\$41,828
Excise Taxes	\$84,079				\$84,079
Other (Note 1E-4)		\$74,483			\$74,483
Due to Other Funds (Note 1E-6)	\$42,249				\$42,249
Notes Payable (Note 8)			\$114,000		\$114,000
Total Liabilities	\$293,879	\$85,868	\$114,000	\$0	\$493,747
Fund Equity:					
Reserve for Encumbrances (Note 1E-9)	\$12,414				\$12,414
Reserve for Appropriation Deficits (Note 1E-10)	(\$16,102)				(\$16,102)
Unreserved:					
Designated for Subsequent Years' Expenditures (Note 5)		\$2,333			\$2,333
Undesignated	\$284,382	\$30,330	\$3,997	\$72,389	\$391,098
Total Fund Equity	\$280,694	\$32,663	\$3,997	\$72,389	\$389,743
Total Liabilities and Fund Equity	\$574,573	\$118,531	\$117,997	\$72,389	\$883,490

The Notes to the Financial Statements are an integral part of this Statement.

Notes to all financial Statements and Supporting Schedules are available in Selectmen's office.

ADVISORY COMMITTEE
Town of Hampden, MA
Report of the Advisory Committee

The budget process requires more effort each year. The Hampden Budget for fiscal year (FY) 1990 was not "finalized" until the town voted at the special election on November 6, 1989. Even as this report is being written, the battle lines are being drawn in Boston for a final cut in state aid which could reduce our expected 1990 revenue by nearly \$375,000. With the uncertainty regarding state aid for this current year, state aid for 1991 is anyone's guess.

The Advisory Committee's current revenue projection for FY 1991 has reduced state aid by 20 percent to account for this uncertainty. We have offset this reduction with the projected increases in the local tax levy in accordance with the constraints of proposition 2 1/2, new growth, and other local revenues. When this is all totaled, we project revenues to be approximately equal to FY 1990.

The departments operating budget requests reflect a 4 percent increase over FY 1990, excluding those labor contracts which are to be negotiated this year.

The Advisory Committee will be presenting a budget within the constraints of proposition 2 1/2, but only through a reduction in town services or an override of proposition 2 1/2.

In addition, there are a number of articles to be considered that are not included in the regular town budget. Some of these articles deal with items for the towns future growth, continued safety, and improved town services.

The town will be asked to authorize purchase of the Lyons property which is adjacent to the Town House, Fire and Highway Departments to provide room for further growth in this complex.

The articles involved in safety are for a police cruiser and a new fire truck, while articles to improve town services involve a new tractor for the Highway Department and a computer for the town clerk.

Please read the attached budget and warrants carefully. Come to the Advisory Committee budget hearing and the town meeting prepared to participate in the development of "your" town's budget.

The Advisory Committee budget hearing will be held on March 19, 1990, at 8:00 p.m. at the Thornton Burgess School.

Gordon E. Clark, Chairman
Richard P. Jones
Austin G. Mckeon

John M. O'Brien, Vice Chairman
Lester F. Pauly
Evelyn L. Schmidt, Clerk

BUDGET FOR FISCAL 1991

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
GENERAL GOVERNMENT				
1.0 Accountant				
1.1 Salary	7,977	8,416	8,416	
1.2 Clerical	1,334	1,408	1,408	
1.3 Expenses	780 (1)	464	464	
Total Accountant	10,091	10,288	10,288	
2.0 Advisory Committee				
2.1 Clerical	2,191	2,313	2,313	
2.2 Expenses	150	120	170	
Total Advisory Committee	2,341	2,433	2,483	
3.0 Appeals, Board of				
3.1 Expenses	192	160	160	
3.2 Clerical	1,992	2,103	2,103	
Total Board of Appeals	2,184	2,263	2,263	
4.0 Assessors, Board of				
4.1 Salaries	6,666	7,032	7,032	
4.2 Clerical	9,264	10,524	10,524	
4.3 Expenses	2,350	2,000	2,000	
4.4 Data Processing	973	800	1,000	
4.5 Revaluation Update	1,997	1,600	1,700	
4.6 Mapping Maintenance	500	800	800	
4.7 Computer Maintenance & Supplies	494	400	500	
Total Assessors	22,244	23,156	23,556	
5.0 Building Department Expenses				
5.1 Code and General Enforcement	500	400	400	
5.2 Commissioner and Inspectors	11,600	8,800	15,000	
Total Building Department	12,100	9,200	15,400	

(1) See Footnotes on back page

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
6.0	County Retirement	121,230	118,591	
7.0	Insurance			
7.1	Property and Liability	82,357 (2)	80,000	
7.2	Employee Benefits	81,900	140,060	
7.3	Unemployment Compensation	520	700	883
	Total Insurance	164,777	184,514	220,943
8.0	Law and Claims			
8.1	General	477	1,200	820
8.2	Town Counsel	11,917	13,150	13,676
8.3	Town Prosecutor	3,651	3,852	4,006
8.4	Legal Services	---	600	600
	Total Law and Claims	16,045	18,802	19,102
9.0	Moderator			
9.1	Salary	---	132	132
9.2	Expenses	10	8	8
	Total Moderator	10	140	140
10.0	Planning Board			
10.1	Engineer	228	200	200
10.2	Clerical	5,665 (3)	5,980	5,980
10.3	Expenses	450	360	360
10.4	Master Plan	---	---	---
	Total Planning Board	6,343	6,540	6,540
11.0	Registrars, Board of (Voters)			
11.1	Salaries	495	523	523
11.2	Election Expenses	3,371 (4)	2,240	2,800
11.3	Street Lists	1,600	1,280	1,600
	Total Registrars	5,466	4,043	4,923

(2-3-4) See footnotes on back page

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
12.0				
Selectmen				
12.1 Salaries	4,890	5,159	5,159	
12.2 Secretarial	20,064	21,168	21,168	
12.3 Clerical	11,010	12,215	12,215	
12.4 Expenses	1,983	1,600	1,600	
12.5 Legal Advertising	129	400	400	
12.6 Computer Study Committee	---	---	---	
Total Selectmen	38,076	40,542	40,542	
13.0				
Taxes, Collector				
13.1 Salary	8,747	2,395 (89)	11,754	
13.2 Expenses	1,182	1,200	1,500	
13.3 Clerical	1,892	1,996	1,996	
13.4 Bank Charges	---	---	---	
Total Tax Collector	11,821	17,345	15,250	
14.0				
Town Clerk				
14.1 Salary	8,747	2,395 (89)	11,754	
14.2 Expenses	800	640	800	
14.3 Clerical	1,892	1,996	1,996	
Total Town Clerk	11,439	16,785	14,550	
15.0				
Town Report	2,800	2,632	2,632	
16.0				
Treasurer				
16.1 Salary	8,747	3,202 (89)	12,641	
16.2 Expenses	1,623	1,000	1,000	
16.3 Payroll Service	4,438	3,328	3,328	
16.4 Certifying Notes	160	100	100	
16.5 Interest on Loan - (Short Term)	25,913	10,000	10,000	
16.6 Tax Title Expense	100	---	---	
16.7 Clerical	1,892	1,996	1,996	
16.8 Bank Charges	1,700	1,700	1,700	
Total Treasurer	44,573	33,967	30,765	

(5-6-89) See Footnotes on back page

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
17.0	933	6,580	6,500	
Veterans' Benefits				
	442,243	500,460	534,468	
Total General Government				
GENERAL TOWN SERVICE				
20.0	1,500	1,410	1,410	
Academy Hall Maintenance				
21.0	---	80	80	
Cemetery Commission				
22.0	460	1,262	1,262	
Conservation Commission				
22.1	373	360	450	
Clerical Expenses				
	833	1,622	1,712	
Total Conservation Commission				
22.5	13,838	14,568	14,568	
Council on Aging				
22.6	2,438	1,960	2,290	
Director's Salary Expenses				
22.7	400	320	320	
Mini-Bus Maintenance				
	16,676	16,848	17,178	
Total Council on Aging				
23.0	35,850	30,000	30,000	
Sanitary Land Fill				
24.0	365	405	405	
Dutch Elm Disease				
25.0	269	300	300	
Insect Pest Control				
26.0	30,488	34,644	34,644	
Library				
26.1	2,049	2,248	2,248	
Salaries Expenses				
26.2	10,209	10,612	10,612	
Books & Periodicals				
26.3	---	500	500	
Maintenance Contracts				
26.4	40,414 (7)	45,672 (11)	45,672 (12)	
Total Library				
27.0	672	658	658	
Memorial Day				
28.0	---	---	---	
Energy Commission				

(7-11-12) See Footnotes on back page

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
29.0				
Office Equipment				
29.1 Acquisition	1,200	800	500	
29.2 Maintenance	1,200	1,128	1,128	
29.3 Supplies	3,800	3,760	3,910	
29.4 Postage	5,686 (8)	4,700	4,850	
Total Office Equipment	11,886	10,388	10,388	
30.0				
Parks and Recreation				
30.1 Salaries	8,233	12,937	12,937	
30.2 Operating Expenses	8,368	5,360	5,360	
30.3 Capital Improvements	2,764	---	---	
30.4 Recreation Association of Hampden - Baseball	1,309	1,252	1,252	
30.5 Recreation Association of Hampden - Softball	997	172	172	
30.6 Recreation Association of Hampden - Girls Soccer	245	500	500	
30.7 Recreation Association of Hampden - Boys Soccer	982	500	500	
30.8 Recreation Association of Hampden - Basketball	2,386	948	948	
Total Parks & Recreation	25,284	21,669	21,669	
31.0				
Public Grounds	24,300	25,490	25,490	
32.0				
Town House Maintenance				
32.1 Custodial	12,339	13,311	13,311	
32.2 Maintenance & Repairs	8,100	5,000	5,000	
32.3 Heat & Utilities	14,419	15,500	15,500	
Total Town House Maintenance	34,858	33,811	33,811	
33.0				
Tree Warden				
33.1 Expenses	4,000	2,000	2,000	
33.2 Planting Trees	400	400	400	
Total Tree Warden	4,400	2,400	2,400	

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
Total General Town Services				
	199,639	190,753	191,173	
HIGHWAY DEPARTMENT				
40.0	Superintendent's Salary	27,450	28,960	30,408
41.0	Highway Construction	See Special Articles		
42.0	Highway Maintenance	45,499 (9)	60,225	60,225
43.0	General Highway Expense	49,994	52,057	50,609
44.0	Snow and Ice Removal	29,200	29,074	29,074
45.0	Street Sweeping and Catch Basin Cleaning	12,988	6,500	6,500
46.0	Other Highway Accounts			
46.1	Highway Engineering	4,990	1,326	1,326
46.2	Road Machinery Maintenance	11,799	9,000	9,000
46.3	Town Garage Maintenance	3,196	3,000	3,000
47.0	Other Town Expenses			
47.1	Gasoline	18,898	18,000	18,000
47.2	Street Lighting	12,336	13,000	13,000
Total Town Highway		216,350	221,142	221,142
PROTECTION OF PERSONS AND PROPERTY				
50.0	Animal Inspection			
50.1	Wages	500	528	528
50.2	Expenses	300	240	240
Total Animal Inspection		800	768	768
51.0	Civil Defense Supplies	---	---	50

(9) See Footnotes on back page

	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
Dog Officer				
52.1 Animal Control Account	5,115	6,500	6,500	
52.2 Dog Damage Fund	---	300	300	
Total Dog Officer	5,115	6,800	6,800	
Fire Department				
53.1 Fire Chief Salary	438	460	485	
53.2 Fire Chief Expenses	150	120	150	
53.3 Operation	18,286	18,000	18,350	
Total Fire Department	18,874	18,580	18,985	
Forest Fires	712	1,300	1,300	
Forest Fire warden	271	286	301	
Health, Board of				
56.1 Salary	1,994	2,104	2,188	
56.2 Expenses	5,439	4,600	4,516	
Total Board of Health	7,433	6,704	6,704	
Police				
57.1 Chief's Salary	35,938	37,986	37,986	
57.2 Salaries	336,063	351,644	351,644	
57.3 Maintenance of Cruisers	7,498 (10)	8,000	8,000	
57.4 Other Expenses	16,246	15,000	15,000	
57.5 New Cruiser	13,538	---	14,000	
57.6 Training	16,379	12,000	12,000	
57.7 Equipment	16,750	800	800	
57.8 LEAA Funds	250	250	250	
Other Police Accounts				
58.1 Elections	1,073	560	560	
58.2 Towing	365	250	250	
Parking Clerk	---	---	---	
Total Police	428,100	426,490	440,490	
Total Protection	461,305	460,928	475,398	

See Footnotes on back page

Item No.	Fiscal 1989 Expended	Fiscal 1990 Appropriated	Fiscal 1991 Requested	Fiscal 1991 Recommended
60.0	Administration	85,216		
61.0	Instruction	1,517,341		
62.0	Other School Services	177,221		
63.0	Operation and Maintenance	253,197		
64.0	Community Programs	2,789		
65.0	Acquisition of Fixed Assets	9,500		
66.0	Programs with Other Districts	139,736		
	Total Local School Operation	2,185,000	2,314,510	
67.0	Special Accounts			
	67.1 Negotiating Fees	2,851	5,000	
	67.2 Unemployment Compensation	1,858	3,000	
	67.3 Energy Conservation	2,898	2,500	
	67.4 Asbestos Management	---	2,500	
	Total Special Accounts	7,607	13,000	
	Total Local School	2,079,306	2,327,510	
69.0	Regional School District			
	69.1 Assessment	956,416	1,070,624	
	Total Schools	3,035,722	3,398,134	
	Sub Total	4,355,259	4,820,315	
70.0	Local Government Debt			
	70.1 Principal	---	385,600	
	70.2 Interest	---	35,000	
	Grand Total	4,355,259	5,240,915	

FOOTNOTES

{1} Includes \$ 200 transfer from Reserve Fund
{2} Includes \$ 6,157 transfer from Reserve Fund
{3} Includes \$ 1,000 transfer from Reserve Fund
{4} Includes \$ 571 transfer from Reserve Fund
{5} Includes \$ 408 transfer from Reserve Fund
{6} Includes \$ 1,110 transfer from Reserve Fund
{7} \$42,746 available with Library Fund (State Aid) \$2332
{8} Includes \$ 700 transfer from Reserve Fund
{9} Includes \$ 5,000 transfer from Reserve Fund
{10} Includes \$ 2,500 transfer from Reserve Fund
{11} \$48,004 available with Library Fund (State Aid) \$2332
{12} \$48,004 available with Library Fund (State Aid) \$2332
{89} Salary due in 1989 as a result of Salary Re-evaluation.

TOWN OF HAMPDEN
COMMONWEALTH OF MASSACHUSETTS

TO: Either of the Constables of the said Town of Hampden in said County:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at Thornton Burgess School, Wilbraham Road, Hampden, on Monday, April 30, 1990 at eight o'clock in the evening, then and there to act on the following articles:

REPORTS

ARTICLE 1. To hear the Annual Reports of all the officers of the Town and any committee whose duty it may be to report at said meeting, and act thereon.

BUDGET

ARTICLE 2. To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41, General Laws and to raise and appropriate the necessary sums to cover same; and to raise money and make appropriations to defray the expenses of the Town for the period July 1, 1990 to June 30, 1991.

PREVIOUS
BILLS

ARTICLE 3. To see if the Town will vote to authorize the payment of any departmental bills of the year 1988-1989 or previous years, and will vote to raise and appropriate a sum of money therefore.

HIGHWAYS

ARTICLE 4. To see if the Town will vote to raise and appropriate a sum of money for necessary road work on North Road, South Road, and Bennett Road or other roads as necessary, any part of such expenditures reimbursed by the Commonwealth of Massachusetts to be used to discharge any borrowing done in anticipation of such reimbursement from the Commonwealth, or take any other action relative thereto.

ASSESSMENT DATE
CHANGE/
ASSESSORS

ARTICLE 5. To see if the Town will vote to accept the provisions of Section 40 of Chapter 653 of the Acts of 1989 regarding assessment date changes for new growth or take any action relative thereto.

POSTING DELINQUENT
TAX LIST/AMEND
TOWN BY-LAW

ARTICLE 6. To see if the Town will vote to accept the provisions of Chapter 40, Section 57 of Massachusetts General Law and amend the By-Laws of the Town of Hampden by inserting the following new Section under Chapter VII, PERMITS & FEES, or take any other action relative thereto.

LYONS
PROPERTY

ARTICLE 7. To see if the Town will vote to authorize the Town to acquire real property owned by Gertrude Lyons located at 613 Main Street, Hampden and bounded on the west now or formerly by Fred R. Ross, on the north by other land of the Town of Hampden, on the east by other land of the Town of Hampden, and the south by Main Street and being part of the premises inherited by her in Hampden County Probate Court Case No. 95910 and as shown on plan recorded in Hampden County Registry of Deeds, Book of Plans 124, Page 125, and to appropriate therefore the sum of \$133,000, which is the amount of the purchase price therefore; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

POLICE
CRUISER

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money for the purchase of a 1990 police cruiser with police package equipment with a trade-in of a 1986 Ford cruiser, or take any other action relative thereto.

TRACTOR/WITH
MOWER AND
SNOW BLOWER

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money for the purchase of a 1990 Tractor with mower and snowblower with a trade-in of 1978 Ford 1600, or take any other action relative thereto.

FIRE TRUCK

ARTICLE 10. To see if the Town will vote to raise and appropriate a sum of money to purchase a new 2500 gallon tanker/pumper with 750 gallon a minute pumper, or take any other action relative thereto.

COMPUTERS

ARTICLE 11. To see if the Town will vote to raise and appropriate a sum of money to purchase a computer and related equipment, or take any other action relative thereto.

COUNCIL ON
AGING CLERK

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money to hire a Clerk for the Council on Aging, or take any other action relative thereto.

LIBRARY
STATE AID

ARTICLE 13. To see if the Town will vote to transfer from the Library Fund the amount of \$2,333. to be used by the Library Trustees at their discretion, or take any other action relative thereto.

LIBRARY ADDITIONAL
STATE AID

ARTICLE 14. To see if the Town will vote that in Fiscal Year 1991, if additional State Aid for Library is received, this money will be made available for Library Trustees to use at their discretion, or take any other action relative thereto.

GIFT OF LAND/
CONSERVATION
COMMISSION

ARTICLE 15. To see if the Town will vote to authorize the Town to acquire title in real property comprising the two contiguous tracts described below, for no consideration, pursuant to the provisions of the General Laws, Chapter 40, Section 8C, as it may hereafter be amended, to be managed and controlled by the Conservation Commission of the Town of Hampden for the protection of natural resources and furtherance of the conservation purpose.

Lot 2A A fee simple interest in a parcel of land on the west side of East Brook southwesterly of the Intersection of Glendale and Ames Road on the former Lemon property, so called, and designated Lot 2A on a "Subdivision Plan of Land in Hampden, Massachusetts," prepared by Spofford Engineering August 15, 1988, revised April 25, 1989, September 21, 1989 and December 30, 1989 and recorded in the Hampden County Registry of Deeds Plan Book 270 Page 10 being more fully described as bounded:

<u>NORTHERLY</u>	Four hundred ninety and 56/100 (490.56) feet by Lot 2 and 3 on said plan,
<u>SOUTHEASTERLY</u>	Fifty-nine and 79/100 (59.79) feet by land now or formerly of Karen Cunningham,
<u>SOUTHERLY</u>	Two hundred twenty-six and 97/100 (296.97) feet by other land now or formerly of Blanche J. Lemon,
<u>EASTERLY</u>	Seven hundred fifty-seven and 36/100 (757.36) feet by other land now or formerly of Blanche J. Lemon,

TUITION CHARGES/
NON-RESIDENT
STUDENTS/SCHOOL

ARTICLE 17. To see if the Town will vote to accept the provisions of Chapter 76, Section 12B of the Massachusetts General Laws, or take any other action relative thereto.

AMEND ZONING
BY-LAW/SIGNS

ARTICLE 18. To see if the Town will vote to amend the Hampden Zoning By-Law 7.6.2.5 to read "Signs shall be non-flashing, non-moving, non-animated. Any illumination provided for signs shall be shielded so as to prevent light rays from extending beyond the lot line.", or take any other action relative thereto.

AMEND ZONING
BY-LAW/SITE
PLAN APPROVAL
BY-LAW

ARTICLE 19. To see if the Town will vote to amend the Site Plan of the Zoning By-Law of the Town of Hampden by additions and deletions as follows, or take any other action relative thereto.

Delete existing SECTIONS 7.7 through 7.7.5 and replace them with new Site Plan Approval By-Law SECTIONS 7.7 through 7.7.10.

7.7 Projects Requiring Site Plan Approval

Within the Business, Commercial, Industrial and Multi-Unit Dwelling Districts no special or building permit shall be issued for any of the following uses:

- (a) the construction or exterior alteration of a business structure;
- (b) the construction or exterior alteration of a commercial structure;
- (c) the construction or exterior alteration of a industrial structure;
- (d) the construction or exterior alteration of a multi-unit dwelling structure;
- (e) residential developments requiring approval under the Subdivision Control Law (M.G.L. Chapter 40);

unless a site plan has been endorsed by the Planning Board, after consultation with other boards, including but not limited to the following: Building Inspector, Board of Health, Board of Selectmen, Conservation

GIFT OF LAND/
CONSERVATION
COMMISSION

SOUTHERLY Two hundred fifty-nine and 31/100 (259.31) feet
by other land now or formerly of Blanche J.
Lemon,

WESTERLY Seven hundred fifty-seven and 72/100 (757.52)
feet by Lots 4, 5, 6 and 7 on the above plan.

Containing 4.98 acres, intending hereby to convey all land
falling between the first southern bound and the second
eastern bound described above and the thread of East Brook.
Said property is part of the property conveyed by Elwyn W.
Lemon to himself and William F. Lemon, Sr. on October 2, 1989
and recorded in the Hampden County Registry of Deeds, Book 730:
Page 8.

Lot 2 A fee simple interest in Lot 2 so-called lying
north and adjacent to Lot 2A and being West of East Brook and
South of Ridge Road in the subdivision all as shown on the
above referenced series of plot plans, in Book of Plans 270
Pages 4, 5 and 6 and being more fully described as bounded:

EASTERLY &
NORTHERLY in two courses for Three hundred sixty-five
and 45/100 (365.45) feet by Lot #1 on said plan,

EASTERLY Three hundred and 00/100 (300.00) feet by land
now or formerly of Karen Cunningham,

SOUTHERLY Four hundred forty-nine and 29/100 (449.29)
feet by Lot 2A on said plan,

WESTERLY Four hundred five and 21/100 (405.21) feet by
Lot 3 on said plan,

NORTHERLY by Ridge Road three hundred thirty-eight and
27/100 (338.27) feet.

Containing 4.56 acres, being part of the premises conveyed by
Elwyn W. Lemon and William F. Lemon Sr. to Penturbia Land
Corporation on January 31, 1990 and recorded in the Hampden
County Registry of Deeds Book 7381 Page 66.

Both tracts are subject to drainage easement to be utilized
to modify surface drainage from the development by the grantor,
or to take any other action relative thereto.

CONSERVATION
FUND

ARTICLE 16. To see if the Town will vote to raise and
appropriate a sum of money for the Conservation Fund, said
Fund to be used for the purpose of acquiring available land
for the Town for Conservation purposes, if said purchase is
voted upon and approved at Annual or Special Town Meeting
prior to such purchase, or take any other action relative
thereto.

AMEND ZONING
BY-LAW/SITE PLAN
APPROVAL BY-LAW

Commission, Highway Department, Fire Department and Police Department. The Planning Board may waive any or all requirements of the site plan review for external enlargements of less than 10% of the existing floor area.

7.7.1 Purposes

- (a) To promote highway traffic safety and protect the capability of town roads to conduct traffic smoothly and efficiently;
- (b) To promote an attractive and viable commercial, business and industrial districts and expand the tax base of the town;
- (c) To protect the rural character, aesthetic visual qualities and property values of the town and neighboring properties;
- (d) To discourage unlimited commercial "strip development" and curb cuts along roadways and to encourage commercial growth in nodes and clusters.

7.7.2 Applications for Site Plan Approval

7.7.2.1 Each application for Site Plan Approval shall be submitted to the Planning Board by the current owner of record, accompanied by eight (8) copies of the site plan.

7.7.2.2 The Planning Board shall obtain with each submission, a deposit sufficient to cover any expenses connected with a public hearing and review of plans, including the cost of any engineering or planning consultant services necessary for review purposes.

7.7.3 Required Site Plan Contents

7.7.3.1 All site plans shall be prepared by a registered architect, landscape architect, or professional engineer unless this requirement is waived by the Planning Board because of unusually simple circumstances. All site plans shall be on standard 24" x 36" sheets and shall be prepared at a sufficient scale to show:

- (a) The location and boundaries of the lot, adjacent streets or ways, and the location and owner names of all adjacent properties.
- (b) Existing and proposed topography including contours, the location of wetlands, streams, waterbodies, drainage swales, areas subject to flooding, and unique natural land features.
- (c) Existing and proposed structures, including dimensions and elevations.

AMEND ZONING
BY-LAW/SITE PLAN
APPROVAL BY-LAW

- (d) The location of parking and loading areas, driveways, walkways, access and egress points.
- (e) The location and description of all proposed septic systems, water supply, storm drainage systems, utilities, and refuse and other waste disposal methods.
- (f) Proposed landscape features including the location and a description of screening, fencing and plantings.
- (g) The location, dimensions, height and characteristics of proposed signs.
- (h) The location and description of proposed open space or recreation areas.
- (i) The plan shall describe estimated daily and peak hour vehicle trips to be generated by the site and the traffic flow patterns for vehicles and pedestrians showing adequate access to and from the site and adequate circulation within the site.

The Planning Board may waive any information requirements it judges to be unnecessary to the review of a particular plan.

7.7.4 Procedures for Site Plan Review

- 7.7.4.1 The Planning Board shall within five days, transmit one copy each to the Building Inspector, Board of Health, Conservation Commission, Highway Department, Fire Department, and Police Department, who shall review the application and submit their recommendations and comments to the Planning Board. Failure of Boards to make recommendations within 35 days of the referral of the application shall be deemed to be lack of opposition.
- 7.7.4.2 The Planning Board shall hold a public hearing within sixty-five (65) days of the receipt of an application and after due consideration of the recommendations of the Boards shall take final action within 90 days from the time of the hearing.
- 7.7.4.3 The period of review for a special permit requiring site plan approval shall be the same as any other special permit and shall conform to the requirements of Chapter 40A Section 9. "Special Permits". Specifically, a joint public hearing to address the Special Permit application and Site Plan Approval application shall be held within sixty-five (65) days of the filing of a special permit application

AMEND ZONING
BY-LAW/SITE PLAN
APPROVAL BY-LAW

with the Planning Board or the Board of Appeals. The Planning Board shall then have ninety (90) days following the public hearing in which to act.

7.7.5 Site Plan Review Criteria

7.7.5.1 In reviewing and evaluating the site plan, and in making a final determination regarding site plan approval, the Planning Board shall consider the following criteria:

- (a) The site plan complies with the Commercial Development and Performance Standards contained in Section 7.7.6.
- (b) The site plan minimizes traffic and safety impacts of the proposed development on adjacent roads and maximizes the convenience and safety of vehicular and pedestrian movement within the site.
- (c) The proposed development, to the extent feasible: (a) is integrated into the existing landscape; (b) minimizes adverse environmental impacts on such features as wetlands, floodplains, and aquifer recharge areas; (c) minimizes obstruction of scenic views from publicly accessible locations; (d) preserve unique natural or historic features; (e) minimizes tree, vegetation and soil removal and grade changes; (f) maximizes open space retention; and (g) screens objectionable features from neighboring properties and roadways.
- (d) The architectural design of the proposed development is in harmony with the prevailing character of the neighborhood and the Town of Hampden.
- (e) The proposed development is served with adequate water supply and waste disposal systems and will not place excessive demands on Town services and infrastructure.
- (f) The site plan shows adequate measures to prevent pollution of surface or groundwater, to minimize erosion and sedimentation, and to prevent changes in groundwater levels, increased run-off and potential for flooding.

7.7.6 Commercial Development and Performance Standards

In order to receive site plan approval, all projects or uses must demonstrate compliance with the commercial development standards herein.

7.7.6.1 Access and Traffic Impacts

Applicants must demonstrate that the project will minimize traffic and safety impacts on roadways.

- (a) The number of curb cuts on town roads shall be minimized. To the extent feasible access to businesses shall be provided via one of the following:
 - (1) Access via existing side street.
 - (2) Access via a cul-de-sac or loop road shared by adjacent lots or premises.
- (b) One driveway per business shall be permitted as a matter of right. Where deemed necessary by the special permit granting authority, two driveways may be permitted as part of the Site Plan Approval process, which shall be clearly marked "entrance" and "exit".
- (c) Curb cuts shall be limited to the minimum width for safe entering and exiting, and shall in no case exceed 24 feet in width.
- (d) All driveways shall be designed to afford motorist exiting to roadways with a safe sight distance.
- (e) The proposed development shall assure safe interior circulation within its site by separating pedestrian and vehicular traffic.
- (f) In each case where a new building(s) or a new use of more than 3,000 square feet total floor area is proposed, or where any proposed enlargement of a building would result in a building having more than 3,000 square feet total floor area, a traffic impact statement shall be prepared. The traffic impact statement shall contain:
 - (1) A detailed assessment of the traffic safety impacts of the proposed project or use on the carrying capacity of any adjacent roads;
 - (2) A plan to minimize traffic and safety impacts through such means as physical design and layout concepts, staggered

AMEND ZONING
BY-LAW/SITE PLAN
APPROVAL BY-LAW

employee work schedules, car pooling, or other appropriate means;

- (3) An interior traffic and pedestrian circulation plan designed to minimize conflicts and safety problems.
- (g) Adequate pedestrian and bicycle access shall be provided as follows:
- (1) Sidewalks shall be provided to provide access to adjacent properties and between individual businesses within a development.
 - (2) If the property directly abuts a bikeway right-of-way, a paved access route to the bikeway shall be provided.

7.7.6.2 Parking

Proposed projects or uses must comply with Parking and Off-street Loading requirements in Sections 7.5.4 through 7.5.4.10.14 and the following standards:

- (a) To the extent feasible, parking areas shall be located to the side or rear of the structure, and be shared with adjacent businesses.
- (b) Parking areas shall be located to the side or rear of the structure. No parking shall be permitted within the required front of the structure.

7.7.6.3 Landscaping

- (a) A landscaped buffer strip at least 20 ft. wide, continuous except for approved driveways, shall be established adjacent to any public road to visually separate parking and other uses from the road. The buffer strip shall be planted with grass, medium height shrubs, and shade trees (minimum 3-inch caliper, planted at least every 50 feet along the road frontage). At all street or driveway intersections, trees or shrubs shall be set back a sufficient distance from such intersection so that they do not present a traffic visibility hazard.
- (b) Large parking areas shall be subdivided with landscaped islands, so that no paved parking surface shall extend more than 80

AMEND ZONING
BY-LAW/SITE PLAN
APPROVAL BY-LAW

feet in width. At least one tree (minimum 3 inch caliper) per 35 parking spaces shall be provided.

- (c) Exposed storage areas, machinery, service areas, truck loading areas, utility buildings and structures and other unsightly uses shall be screened from view from neighboring properties and streets using dense, hardy evergreen plantings, or earthen berms or wall or tight fence complemented by evergreen plantings.
- (d) All landscaped areas shall be properly maintained. Shrubs or trees which die shall be replaced within one growing season.

7.7.6.4 Appearance/Architectural Design

Architectural design shall be compatible with the rural/historic character and scale of buildings in the neighborhood and the Town of Hampden through the use of appropriate building materials, screening, breaks in roof and wall lines and other architectural techniques. Variation in detail, form and siting shall be used to provide visual interest and avoid monotony. Proposed buildings shall relate harmoniously to each other with adequate light, air circulations, and separation between buildings.

7.7.6.5 Storm Water Run-off

- (a) The rate of surface run-off from a site shall not be increased after construction. If needed to meet this requirement and to maximize groundwater recharge, increased run-off from impervious surfaces shall be recharged on site by being diverted to vegetated surfaces for infiltration or through the use of detention ponds. Dry wells shall be used only where other methods are infeasible and shall require oil, grease, and sediment traps to facilitate removal of contaminants.
- (b) Neighboring properties shall not be adversely affected by flooding from excessive run-off.

7.7.6.6 Erosion Control

Erosion of soil and sedimentation of streams and waterbodies shall be minimized by using the following erosion control practices:

AMEND ZONING
BY-LAW/SITE PLAN
APPROVAL BY-LAW

- (a) Exposed or disturbed areas due to stripping of vegetation, soil removal, and regrading shall be permanently stabilized within six months of occupancy of a structure.
- (b) During construction, temporary vegetation and/or mulching shall be used to protect exposed areas from erosion. Until a disturbed area is permanently stabilized sediment in run-off water shall be trapped by using staked haybales or sedimentation traps.
- (c) Permanent erosion control and vegetative measures shall be in accordance with the erosion/sedimentation/vegetative practices recommended by the Soil Conservation Service.
- (d) All slopes exceeding 15% resulting from site grading shall be covered with 4-inches of topsoil and planted with a vegetative cover sufficient to prevent erosion.
- (e) Dust control shall be used during grading operations if the grading is to occur within 200 feet of an occupied residence or place of business. Dust control methods may consist of grading fine soils on calm days only or dampening the ground with water.

7.7.6.7 Water Quality

All outside storage facilities for fuel, hazardous materials or waste, and potentially harmful raw materials shall be located within an impervious, diked containment area adequate to hold the total volume of liquid kept within the storage area.

7.7.6.8 Explosive Materials

- (a) No highly flammable or explosive liquids, solids or gases shall be stored in bulk above ground, unless they are located in anchored tanks at least seventy-five (75) feet from any lot line, town way, or interior roadway or forty (40) feet from lot line for underground tanks; plus all relevant federal and state regulations shall also be met.
- (b) Propane gas tanks in 100 pound cylinders (or smaller) shall be exempt from these safety regulations.

7.7.6.9 Lighting

- (a) Any outdoor lighting fixture newly installed or replaced shall be shielded so that it does not produce a strong, direct light beyond the property boundaries.
- (b) No light shall be taller than twenty-five (25) feet.

7.7.7 Noise

- (a) Excessive noise at unreasonable hours shall be muffled so as not to be objectionable due to volume, frequency, shrillness, or intermittence.
- (b) The maximum permissible sound pressure level of any continuous, regular, or frequent source of sound produced by any use or activity shall not exceed the following limits at the property line of the sound source:

<u>District</u>	7 am -	10 pm -
	<u>10 pm</u>	<u>7 am</u>
General Business	65	60
Commercial & Industrial	70	65
Multi-Unit & Residential	55	45

Source Pressure Level Limits Measured in dB(A's)

Sound pressure level shall be measured at all major lot lines, at a height of at least four feet (4') above the ground surface. Noise shall be measured with a sound level meter meeting the standards of the American Standards Institute, ANSI SI.4-1961 "American Standard Specification for General Purpose Sound Level Meters." The instrument shall be set to the A-weighted response scale. Measurements shall be conducted in accordance with ANSI SI2-1962 "American Standard Meter for the Physical Measurement of Sound".

- (c) Sound levels specified shall not be exceeded for more than 15 minutes in any one day, except for temporary construction or maintenance work, agricultural activity, timber harvesting, traffic, church bells, emergency warning devices, parades, or other special circumstances.
- (d) No person shall engage in or cause very loud construction activities on a site abutting residential use between the hours of 9 P.M. of one day and 7 A.M. of the following day.

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APPROVAL BY-LAW

7.7.7.1 Utilities

Electric, telephone cable TV, and other such utilities shall be underground where physically and environmentally feasible.

7.7.8 Modifications to the Site Plan

Before approval of a site plan, the reviewing board may request the applicant to make modifications in the proposed design of the project to ensure that the above criteria are met.

7.7.9 Final Action on Special Permit

The Planning Board's final action on applications for a Special Permit with a Site Plan approval shall consist of either:

- (1) A determination that the project will constitute a suitable development and is in compliance with the criteria set forth in this by-law;
- (2) A written denial of the application stating the reasons for such denial or;
- (3) Approval subject to any conditions, modifications and restriction as the Planning Board may deem necessary.

7.7.10 Enforcement

- (1) The Planning Board may require the posting of a bond to assure compliance with the plan and conditions and may suspend any permit or license when work is not performed as required.
- (2) Any special permit with site plan approval issued under this section shall lapse within one (1) year if a substantial use thereof has not commenced sooner except for good cause.
- (3) The Planning Board may periodically amend or add rules and regulations relating to the procedures and administration of this section.

Delete SECTION 9.1 of existing by-laws and replace with the following:

- 9.1 Special Permits as specified in SECTION 4.3, 6.1.2, 6.2.2, 6.5.2, 6.7.2, and 7.8 shall be issued or denied only following a public hearing held within sixty-five days after filing of an application with the Board of Appeals, Special Permits as specified in SECTION 7.7 shall be issued or denied only following a public hearing held within sixty-five days after filing of an

application with the Planning Board, a copy of which shall forthwith be given to the Town Clerk by the applicant. A special permit granted under these sections shall lapse within two years, or sooner if specified by the Board of Appeals or Planning Board, if a substantial use thereof has not commenced except for good cause as determined by the Board of Appeals or Planning Board; or in the case of a permit for construction, has not begun by such date, except for good cause as determined by the Board of Appeals or Planning Board or take any other action relative thereto.

In SECTIONS 6.1.1.7, 6.4.1, 6.5.1, 6.5.2, 6.6.1, 6.6.2.8, 6.8.1 and 6.9.1 where SECTIONS 7.7 through 7.7.5 are referred to, SECTIONS 7.7.5.1 through 7.7.10 shall also be in effect.

AMEND ZONING
BY-LAW/RIDGELINE
AND HILLSIDE
BY-LAW

ARTICLE 20. To see if the Town will vote to amend the Hampden Zoning By-Laws by adding Ridgeline and Hillside By-Law Section 7.12 through 7.12.8.3 or take any other action relative thereto.

Ridgeline and Hillside By-Law

7.12 Purpose

The purpose of this by-law is to promote the health, safety and general welfare of the Town by:

- (a) Insuring that any development that takes place within the Ridgeline and Hillside District preserves and protects critical natural resource areas, minimizes visual impact of man-made features and enhances the economic values of the properties located therein;
- (b) Minimizing the removal of native vegetation, especially large timber, and regulating the excavation and alteration of land in order to minimize any danger of erosion, flooding or pollution of the ground or surface water supply (public or private) within the district or any adjacent low lying areas,
- (c) Insuring that all proposed development activities do not reduce property values within the district or adjacent to by unnecessarily detracting from the visual setting or obstructing significant views;

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AND HILLSIDE
BY-LAW

- (d) To protect historically existing physical features and the preservation and development of linkages from one open space area to another.

7.12.1 Definitions

7.12.1.1 Ridgeline: The long, narrow crest or horizontal line of hills or mountains, usually at the highest elevation.

7.12.1.2 Hillside: Land having an average of 15% or greater grade for 200 feet.

7.12.2 Overlay District

The Ridgeline and Hillside District is an overlay district; therefore the underlying zoning provisions for this area still apply. If there is any conflict between this by-law and any other, the more restrictive shall apply.

7.12.3 District Delineation

7.12.3.1 The Ridgeline and Hillside District By-Law shall be applied to sensitive mountains or steep slope areas of scenic and natural resource value.

7.12.3.2 The Ridgeline and Hillside District is intended to include those mountain or up-land areas which have one or more of the following characteristics:

- (1) Steep slopes averaging 15% or greater for 200 feet.
- (2) Unique landforms, including bedrock outcrops, till-covered hills, geological rarities, cliffs, or other unusual topographic features;
- (3) Any land at an elevation of 600 or more feet above sea level.

7.12.4 Uses

7.12.4.1 Permitted Uses

- (1) Agricultural production, including but not limited to raising of crops, livestock, poultry, nurseries, orchards, hay;
- (2) Recreational uses, provided there is minimal disruption of wildlife habitat;
- (3) Maintenance and repair usual and necessary for continuance of an existing use;

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AND HILLSIDE
BY-LAW

- (4) Conservation of water, plants, and wildlife, including the raising and management of wildlife;
- (5) Uses permitted under M.G.L. Chapter 40a, Section 3 with limitations imposed therein.

7.12.4.2 Prohibited Uses

All uses not permitted in Section V.A. (Permitted Uses) or Section V.C. (Uses Permitted with Ridgeland and Hillside District Review) shall be deemed prohibited.

7.12.4.3 Work Permitted with Ridgeland and Hillside District Review

The following uses shall be permitted subject to Ridgeland and Hillside District Review of project site plans prior to the issuance of a building permit or Special Permit or approval of a definitive plan under the Massachusetts Subdivision Control Law:

- (1) Any construction or significant alteration of any dwelling or other structure, if any such action affects the exterior appearance. A significant alteration is defined as any alteration which increases the assessed value by 15%, or which adds to the height of a structure, or which substantially alters the visual profile of the property or structures thereon;
- (2) Any commercial or industrial use allowed by Special Permit in the underlying district;
- (3) Any subdivision which requires approval under the Massachusetts Subdivision Control Law, M.G.L., Chapter 40.
- (4) The Board may waive any or all requirements of the Ridgeline and Hillside District Review for dwelling additions, and or accessory buildings of 400 square feet or less.

7.12.5 Ridgeline and Hillside Development Standards

Buildings and landscaping are to be designed and located on the site to blend with the natural terrain and vegetation, and to preserve the scenic character of the site, conforming to the following standards:

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BY-LAW/RIDGELINE
AND HILLSIDE
BY-LAW

7.12.5.1 Building Characteristics

- (1) Building height shall not exceed thirty-five (35) feet.
- (2) Exposed foundation walls shall not exceed two (2) feet above the proposed finished grade.
- (3) Buildings, alterations, additions, or structures should be placed downgrade of the ridgeline where possible.
- (4) Building materials shall blend with the natural landscape.

7.12.5.2 Landscaping

- (1) Removal of native vegetation, especially large timber, shall be minimized and the replacement of vegetation and landscaping shall be generally compatible with the vegetation of the designated area.
- (2) Trees may only be removed for location and construction of streets, driveways or structures. Selective clearing for views is permitted where the viewshed is obstructed by dense vegetation.
- (3) Retaining walls, of natural materials only, may be used to create useable yard space in the side and rear yard. Retaining walls in the exposed side and downhill portions of a lot shall be screened with appropriate landscaping material.
- (4) Landscaping and plantings shall be utilized to screen major buildings in open or prominent areas from significant views, both when installed and when mature.

7.12.5.3 Grading

Any grading or earth moving operation is to be planned and executed in such a manner that final contours appear to be consistent with the existing terrain, both on and adjacent to the site.

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AND HILLSIDE
BY-LAW

7.12.5.4 Prevention of Water Pollution and Flooding

- (1) Storage and/or transmission of petroleum or other refined petroleum products is prohibited except within buildings which they will heat or in quantities of 50 gallons or less. Petroleum products stored within a building shall be placed on a diked or impermeable surface to prevent spills or leaks from reaching groundwater.
- (2) All run-off from impervious surfaces shall be recharged on the site by being diverted to stormwater infiltration basins covered with natural vegetation. Stormwater infiltration basins must be designed to handle a 25-year storm. Dry wells shall be used only where other methods are infeasible, and shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.

7.12.5.5 Prevention of Erosion and Sedimentation

- (1) No area or areas totalling two (2) acres or more on any parcel or contiguous parcels in the same ownership shall have existing vegetation clear-stripped or be filled six (6) inches or more so as to destroy existing vegetation unless in conjunction with agricultural activity or unless necessarily incidental to construction on the premises under a currently valid building permit or unless within streets which are either public or designated on an approved subdivision plan or unless a special permit is approved by the Planning Board on the condition that run-off will be controlled, erosion avoided and either a constructed surface or cover vegetation will be provided not later than the first full spring season immediately following completion of the stripping operation. No stripped area or areas which are allowed by special permit shall remain through the

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AND HILLSIDE
BY-LAW

winter without a temporary cover or winter rye or similar plant materials being provided for soil control, except in the case of agricultural activity where such temporary cover would be infeasible.

- (2) Sediment and erosion control measures shall be employed to minimize such impacts during and after construction, in accordance with guidelines established by the U.S. Soil Conservation Service "Guidelines for Soil and Water Conservation in Urbanizing Areas of Massachusetts."

7.12.5.6 Utilities

- (1) Utilities shall be constructed and routed underground except in those situations where natural features prevent the underground siting or where safety considerations necessitate above ground construction and routing. The Review Board may waive this requirement.
- (2) Above ground utilities shall be constructed and routed to minimize detrimental effects on the visual setting.

7.12.5.7 Site Planning

In the building of more than one structure, variable setbacks, multiple orientations, and other site planning techniques shall be incorporated in order to avoid the appearance of a solid line of development.

7.12.5.8 Accessory Structures

Construction of a tower, satellite dish, windmill, any type of antenna, or other installation should not obstruct the view of or from a public way, or an abutter's dwelling.

7.12.6 Regulatory Body

The Ridgeline and Hillside District Review Board is a sub-committee of the Planning Board, and shall consist of no more than five members. In the absence of such a board, the Planning Board shall administer this By-Law.

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BY-LAW/
RIDGELINE AND
HILLSIDE BY-LAW

7.12.7 Procedures for Review by the Ridgeline and Hillside
District Review Board

- 7.12.7.1 Upon receipt of an application for Ridgeline and Hillside District Review, the Building Inspector shall promptly transmit the application to the Ridgeline and Hillside District Review Board. The Ridgeline and Hillside District Review Board shall review the application and return its recommendations in writing to the Building Inspector within thirty-five (35) days of the receipt of the application. If the application for Ridgeline and Hillside District Review is associated with an application for a variance, special permit, or subdivision review, the Ridgeline and Hillside District Review Board shall immediately transmit their recommendations to the Planning Board or Zoning Board of Appeals as appropriate.
- 7.12.7.2 If the Ridgeline and Hillside District Review Board does not submit its recommendations to the Building Inspector within thirty-five (35) days, such failure to act shall constitute approval of the application.
- 7.12.7.3 The Ridgeline and Hillside District Review Board's action shall be advisory to the Planning Board and shall consist of either:
- (1) A determination that the proposed project will constitute a suitable development and is in compliance with the criteria set forth in this By-Law;
 - (2) Approval subject to conditions, modifications, and restrictions as the Ridgeline and Hillside District Review Board may deem necessary.
 - (3) The Building Inspector, Planning Board, and Zoning Board of Appeals shall, in making their permit granting decisions, give due consideration to the Ridgeline and Hillside District Review Board's recommendations, and shall communicate all subsequent decisions to said Board.

7.12.8 Ridgeline and Hillside District Review Applications

To facilitate siting and design of buildings sensitively related to the natural setting, applications for the Ridgeline and Hillside District Review of proposed development in the district must be accompanied by the following:

7.12.8.1 Plot Plan

7.12.8.2 View Points - Photographs of the development site taken from points along the street, together with a map indicating the distance between these points and the site.

7.12.8.3 Placement, height and physical characteristics of all existing and proposed buildings and structures located on the development site.

RESERVE FUND

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the Reserve Fund, or take any other action relative thereto.

BORROWING

ARTICLE 22. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1990, or in anticipation of certain grants or reimbursement from the Commonwealth, in accordance with provisions of General Laws, Chapter 44, Section 4 and 6A, and to issue a note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, or take any other action relative thereto.

OVERLAY
RESERVE FUND

ARTICLE 23. To see if the Town will vote to transfer a sum of money from Overlay Reserve to the Reserve Fund, or take any other action relative thereto.

STABILIZATION
FUND

ARTICLE 24. To see if the Town will vote to transfer a sum of money from the Overlay Reserve Fund to the Stabilization Fund, or take any other action relative thereto.

REDUCING
TAX RATE

ARTICLE 25. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money for the purpose of reducing the tax rate for Fiscal Year 1991, or take any other action relative thereto.

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at the Hampden Town House, 625 Main Street, Hampden, on Monday the seventh of May, AD 1990 at eight o'clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following: one Moderator, one Library Trustee.

To choose for the term of three years the following: one Selectmen, one Assessor, one Regional School Representative, one Library Trustee, two Park Commissioners, two School Committee members, one Cemetery Commissioner.

To choose for the term of five years the following: one Planning Board member, and one Hampden Housing Authority member.

Also to choose all other necessary Town Officers.

Also to bring in their votes to the Election Officers for the following referendum questions.

SANITARY LANDFILL

Shall the Town of Hampden through its Board of Health impose a fee upon residents for the use of the Sanitary Landfill; said fees to be placed into Stabilization Fund to be used for the purpose of Landfill Closure?

YES _____ NO _____

40% INITIATIVE PETITION

Should the State return 40% of all money collected in personal income taxes, corporate excise taxes and sales taxes to cities and towns in unrestricted, unearmarked local aid and all lottery revenues to which municipalities are entitled?

YES _____ NO _____

And you are directed to serve this Warrant by posting an attested copy thereof at each of the five places designated by the Town. Hereof fail not, and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid. Given under our hands this twelfth day of February 1990.

RICHARD R. GREEN
JOHN M. FLYNN
JAMES D. SMITH
Board of Selectmen

INFORMATION & EMERGENCY TELEPHONE NUMBERS FOR HAMPDEN RESIDENTS

TOWN AGENCIES

Police Department	566-8011
Fire Department.....	EMERGENCY..... 566-3260
Fire Department.....	Office..... 566-3314
Highway Department	566-8842
Library	566-3047
Council on Aging	566-3023
Dog Officer, Richard & Debbie O'Connor.....	267-3158
Welfare Agent, Florence Webb, 310 State St., Spfld.....	781-7670
Veterans' Service Agent, Marilyn Bolaske, 200 Main St., Monson...	267-9903

TOWN INSPECTORS

Building Inspector, Gordon Willcutt	566-3971
Electrical Inspector, Richard Thayer	566-8042
Plumbing Inspector, William Patullo	566-3332
Board of Health Agent, Donald Kipetz	566-3713

SCHOOLS

Green Meadows Elementary School, North Road	566-3263
Thornton W. Burgess School, Wilbraham Road	
Principal's Office, John Farrell	566-3931
Superintendent's Office, Dr. Gwen Van Dorp	566-8814
All other calls	566-8950
Minnechaug Regional High School, Main Street, Wilbraham	596-9011
Superintendent's Office	596-3884

CHURCHES

Federated Community Church, Main Street	566-3711
Rev. Thomas D. Howells, Parsonage	566-3402
St. Mary's Church, Somers Road, Rev. Joseph Burke	566-8843

UTILITIES/SERVICES

BayState Gas.....	Business Office	781-3610
	Billing	731-7668
	GAS LEAK EMERGENCY	800-792-2444
New England Telephone	Business Office, Business	800-462-3010
	Business Office, Residence	785-0500
	Repair Service, Business	1-555-1515
	Repair Service, Residence	1-555-1611
Greater Media Cable TV, Ludlow		1-583-5171
U. S. Post Office, Main Street		566-3752

MEDICAL

Ambulance — Eastern Ambulance	781-3781
BayState Medical Center	784-0000
Child Abuse & Neglect	800-792-5200
Home Care Corp., Springfield	781-2135
Ludlow Hospital	1-583-8361
Mercy Hospital	781-9100
Poison Control Center	800-682-9211
Wing Hospital, Palmer	1-283-7651

BULK RATE
U. S. POSTAGE
PAID
Permit No. 7
Hampden, Mass.

P. O. BOXHOLDER
RFD

