

ARTICLE 8. To see if the Town will vote to accept as its By-Laws the recommendations of the 1983 By-Law Revision Committee as printed below, and upon the approval of the Attorney General, repeal and annul the present By-Laws or take any other action relative thereto.

Key:

Underlines = completely new sections

Brackets = deletions

GENERAL BY-LAWS OF HAMPDEN, MASSACHUSETTS

CHAPTER I. INTRODUCTION

It is traditional in man's affairs to establish rules or By-Laws for the most effective conduct of the meetings and operations of his organizations. Of equal importance is the publication of these rules so that all concerned, particularly newcomers, may be adequately instructed in the conduct of such meetings and of the organization itself.

So it is in the Town of Hampden. The efforts of the first By-Law Committee which provided the first By-Laws in 1948, and the [first] revisions in 1950 and 1969 are respectfully acknowledged. In preparation for this 1984 revision, a Committee was approved at the Annual Town Meeting, April 25, 1983. This Committee has reviewed and revised the By-Laws for completeness and clarity. All general By-Laws of 1969 and subsequent amendments thereto are hereby repealed and annulled on the effective date of these By-Laws.

This Committee comprised Harold J. Bennett as Chairman, Arthur S. F. Benson, Donald E. Wilcox, Grace L. Kibbe, Gerald V. Witkop.

Preparation of this revision of the By-Laws was authorized by the Town Meeting of March 4, 1968. Not only were all amendments since 1950 incorporated, but further editorial changes necessitated by these have been made. In addition, the general structure has been modified for greater clarity and to provide more readily for future substantive additions. For example, the By-Law concerned with restrictions prescribed and enforced for the safety of persons or property has been organized in Section VII "Protection of Persons or Property."

Finally, for those voters wishing further information, illustrative references to the enabling statutes have been combined in a new Section, VIII.

These By-Laws supplement those adopted and published elsewhere for other specific purposes, such as Zoning By-Laws and Building By-Laws.

Any prior form of these By-Laws or part thereof which is inconsistent with, or not included in, these By-Laws is hereby rescinded.

Whoever violates any of the provisions of these By-Laws shall, unless other provision is expressly made, pay a fine, not exceeding one hundred dollars, for each offense. All fines shall be paid into the Town Treasury.

The invalidity of any section or provision of these By-Laws shall not invalidate any other section or provision thereof.

CHAPTER II. TOWN MEETINGS

The Annual Town Meeting is actually conducted in two parts: the Annual Town Meeting for the transaction of business, and the Annual Town Meeting to elect town officers (commonly referred to as Town Election).

SECTION 1. The Annual Town Meeting for the transaction of business shall be held on the last Monday in April at 8:00 p.m. Special Town Meetings for the transaction of business shall be called by the Board of Selectmen as provided by law. (Massachusetts General Laws, Chapter 39, Section 9. Adopted April 16, 1974.)

The warrant containing all items of business for each Town Meeting shall be posted on the bulletin boards in the Town House, Thornton Burgess School, Green Meadows School, on the building located at 43 Somers Road presently occupied by the Village Food Mart, and at a location known as the Mini Mall located on Allen Street and East Longmeadow Road, at least seven days before any Town Meeting. (Adopted April 26, 1983.)

The number of registered voters to constitute a quorum at a Town Meeting shall be 75.

These procedures shall be followed:

[Section 7. Parliamentary Procedure]

- a. Persons speaking shall address the Moderator.
- b. All questions asked of any person shall be asked through the Moderator.
- c. On entering the meeting room, before or during a Town Meeting held for the transaction of business, each voter of the Town of Hampden shall be identified by the Board of Registrars or their deputies, by reference to the Voters' List. Persons who are not voters of the Town of Hampden shall be seated separately from the voters, in a place designated by the Moderator.
- d. All votes or motions shall be taken by a show of hands; nothing in this section shall be construed to prevent the taking of a vote by ballot if a motion to that effect shall

be duly made and carried by a majority of the voters present and voting thereon. When a question is determined by a ballot vote, every person voting shall have his or her name checked by the check list of the Registrars of Voters before depositing the ballot in the receptacle provided.

- e. Prior to discussion of each Article, the Moderator shall indicate, or call for, the pertinent recommendation of the Advisory Committee.
- f. The Moderator shall preserve decorum and order; shall decide all questions of order; and may in his discretion, make any ruling of Parliamentary Law, without appeal, utilizing Robert's Rules of Order as a guide.

[Sub Section E. Unless otherwise provided by By-Laws, Robert's Rules of Order shall prevail in any question of procedure.]

- g. By-Laws may be adopted, amended or repealed by a majority vote at any Annual Town Meeting. [for the transaction of business.]

SECTION 2. The Annual Town Meeting to elect town officers and to vote on such other matters as may be voted on the official ballot, shall be held on the first Monday in May. The polls for the election of town officers shall be open at 8:00 a.m. and remain open until 8:00 p.m. when they shall be closed. These times shall be stated in the warrant calling said meeting.

If a vacancy occurs in any elected office, that vacancy shall be filled in accordance with the provisions of the Massachusetts General Laws, Chapter 41, as amended.

All appointments made by elected officials for the ensuing year will be made after the Annual Town Meeting described in this SECTION 2.

CHAPTER III. ADVISORY COMMITTEE

SECTION 1. There shall be an Advisory Committee for the Town, which shall perform the duties set forth in the following sections, and be governed by the provisions thereof, and by the provisions of Massachusetts General Laws, Chapter 39, Section 16 and related statutes.

SECTION 2. The Committee will consist of five members appointed by the Moderator, and the term of each shall be three years, following the expiration of the terms of those appointed heretofore.

[whose term of office shall be three years, following the expiration of terms as initiated in the 1948 By-Laws, — one member in 1968, two members in 1969, two members in 1970, and thereafter as they expire.]

The Moderator of the Town elected at said annual Town Election of officers shall fill the expired vacancies (within thirty [twenty] days).

The Committee shall choose its own officers and cause a true record to be kept of its proceedings and shall serve without pay.

Said Com-
mittee shall choose its own officers as soon as practicable after appointment, and shall serve without pay. Said Committee shall cause to be kept a true record of its proceedings.

Three members shall constitute a quorum.

SECTION 3. The said Committee shall fill any vacancy, which may occur in its membership, by a majority of those present and voting. An attested copy of this vote shall be sent by the Committee to the Town Clerk.

If any member is absent from five consecutive meetings of said Committee, except in case of illness, his or her position shall be deemed vacant and shall be filled as herein provided. The term of office of any person so chosen to fill a vacancy shall expire at the adjournment of the next succeeding Annual Town Meeting to elect officers. The Moderator elected at said Town Meeting shall appoint a successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

SECTION 4. The Selectmen, after drawing any warrant for a Town Meeting, shall transmit immediately a copy thereof to each member of the Advisory Committee and said Committee shall consider all articles. A public hearing shall be held at least seven days before such Town Meeting upon all articles and a notice of such hearing shall be given by posting a copy thereof in at least those five public places in the Town, identified in CHAPTER II, SECTION 1 above, seven days prior to the hearing. After due consideration of the subject matter in such articles, said Committee shall report thereon, in print or otherwise, to the Town Meeting, its recommendations on all articles pertaining to appropriations, the expenditure of money and the incurring of debts. The Committee may make recommendations on any other articles it deems appropriate. (Adopted April 16, 1974.)

SECTION 5. It shall be the duty of the Advisory Committee to consider the annual estimates and expenditures as prepared by the several boards, officers and committees of the Town, or by the Town Accountant. The Advisory Committee shall recommend for comparison, amounts which in the Committee's opinion should be appropriate for the ensuing year. The Committee shall add thereto such explanations and suggestions in relation to the proposed appropriations as it may deem expedient, and report thereon as provided in SECTION 4.

SECTION 6. In the discharge of its duty said Committee shall have free access to all books of record and accounts, bills and

vouchers on which money has been or may be paid from the Town Treasury. Officers, Boards, and Committees of the Town shall, upon request, furnish said Committee with facts, figures and other information pertaining to their several activities.

SECTION 7. No expenditure shall be made or liability incurred by or in behalf of the Town until an appropriation has been made sufficient to meet such expenditure or liability, in accordance with Massachusetts General Laws, Chapter 44, Section 31.

SECTION 8. [It shall be the duty of] The Advisory Committee shall make an annual report of its activities to be contained in the annual Town Report, or a supplement thereto. (Adopted April 16, 1974.)

CHAPTER IV. CONTRACTS BY TOWN OFFICERS

SECTION 1. No contract involving an obligation of the Town in excess of \$500 shall be binding upon the Town unless it is in writing and is signed by at least a majority of the board or committee duly authorizing or having control of the appropriation against which such obligation is incurred; and such board or committee shall make a record of every contract in a book which shall be the property of the Town.

SECTION 2. Every contract in excess of \$2,000 shall be controlled by Massachusetts General Laws Chapter 40, Section 4B.

[SECTION 2. Every contract exceeding \$1000 shall be accompanied by a suitable bond for the performance of same, or by the deposit of money, or sufficient surety in negotiable form, to the amount of such bond, if so requested by the officer or board authorized to make such contract.]

CHAPTER V. LEGAL AFFAIRS

SECTION 1. The Selectmen [shall be agents of the town to] shall institute, prosecute, and defend any and all claims, actions and proceedings to which the Town is a party, or in which the interests of the Town are, or may be, involved.

SECTION 2. The Selectmen may at their discretion employ counsel to assist them in the institution, prosecution, and defense of any and all claims, actions and proceedings to which the Town is a party, or in which the interests of the Town are, or may be, involved.

SECTION 3. All town officers, boards and committees requiring the services of the Town Counsel, shall contact Town Counsel only after obtaining the acquiescence of the Board of Selectmen and shall

keep the Board of Selectmen apprised of the status of each issue by notifying them in writing or by sending copies of any communications to them.

SECTION 4. The Board of Selectmen shall annually, in June, and whenever a vacancy shall exist, appoint a member of the Massachusetts Bar to act as Town Prosecutor. He or she shall be subject at any time to removal by the Board of Selectmen.

CHAPTER VI. REPORTS

SECTION 1. All reports submitted to the Town of Hampden by elected or appointed officials shall be reproduced in the Annual Town Report and a copy shall be retained by the Town Clerk.

SECTION 3. No report submitted to the Town of Hampden by elected or appointed officials shall be considered complete unless one copy is delivered to the Town Clerk.

CHAPTER VII. PERMITS AND FEES

SECTION 1. The Selectmen shall from time to time establish a schedule of fees to be charged for the issuance of permits.

building, plumbing and electrical permits, such fees to be on a graduated scale having regard for the type and value of the property involved.

SECTION 2. No permit or license shall be issued until the applicant for same has paid to the Town [Treasurer] Treasury a fee.

SECTION 3. All Town officers who receive a salary shall pay all fees received by them by virtue of their office into the Town Treasury.

SECTION 4. All Town officers who receive a salary shall on June 30 and December 31 of each year report to the Selectmen the amount of fees received by them by virtue of their office, and the Selectmen shall publish the same in the Annual Town Report.

CHAPTER VIII. PROTECTION OF PERSONS OR PROPERTY

SECTION 1. No person shall enter upon the premises of another or upon any public or private property with the intention of peeping into the windows of a house or other building or of spying in any manner upon any person or persons therein, and any person so convicted shall be subject to a fine of not more than fifty dollars.

SECTION 2. Whoever shall, within the Town, whether that public way, county highway, state highway, or a private way open to the public,

or in any other place where the public shall have access, consume alcoholic beverages or be in possession of an open container of alcoholic beverages shall be punished by a fine not exceeding \$50. This section shall also be construed so as to prohibit the consumption of alcoholic beverages, by any person while such person is standing, sitting, walking, running or otherwise present within such way or public place as herein above defined, or within any vehicle, whither parked or moving, which is within the limits of such public way or place as herein defined. (Adopted April 25, 1983.)

SECTION 3. Whoever shall consume any alcoholic beverages or be in possession of an open container of alcoholic beverages, in any public building, or on any public property, including parks, cemeteries, schoolhouses, and school grounds, public squares, or in any private way or parking area regulated under the provisions of General Laws, Chapter 90, Section 18, shall be punished by a fine not exceeding \$50. (Adopted April 25, 1983.)

SECTION 4. The foregoing SECTION 2 and 3 shall not apply to any activity duly licensed by the Board of Selectmen under the applicable provisions of the General Laws, or where specific permission has been granted. A violation of this By-Law shall be deemed to be a breach of peace. (Adopted April 25, 1983.)

SECTION 5. It shall be the duty of any police officer of the Town to arrest any person who violates the provisions of SECTIONS 2 and 3, and to cause such persons to be detained, pursuant to Department procedure, until he or she can be taken before a court having jurisdiction of the offense. (Adopted April 25, 1983.)

SECTION 6. No person, not licensed to do so, shall keep, store, or park any motor vehicle or vehicles, as defined in the General Laws, which are required to be registered in order to be operated upon the ways of the Commonwealth, if said vehicles are unregistered, whether assembled or disassembled; on any premises within the Town, unless stored within an enclosed building, without a [an annual] permit from the Chief of Police.

Such annual permits may be issued by the Chief of Police in his discretion for what he considers justifiable cause and subject to such reasonable conditions as he may impose thereon.

This By-Law shall not apply to vehicles used for farming purposes.

Violations of this By-Law shall be punished by a fine of not more than \$50.

CHAPTER IX. AUDITS

Section 1. The Town shall have an audit of the financial books and accounts of the Town made periodically by the State Bureau of Accounts, or a private accounting firm. (Adopted April 25, 1977.)

LIBRARY

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money to be used with other available funds, for purchasing equipment to air condition Library rooms on the second floor of the Hampden Town House, or take any other action relative thereto.

EVERGREEN
TERRACE

ARTICLE 10. To see if the Town will vote to authorize the Board of Selectmen, by virtue of Chapter 79 of the General Laws, to take, in fee simple for highway purposes, the following street as recommended by the Planning Board, including easements relating thereto: Evergreen Terrace, beginning at intersection of Mill Road and proceeding in a northerly and then westerly direction, a distance of 970.17 feet, more or less, including the cul de sac at the end with a radius of 100 feet; as shown on a plan of lots, Land Court Plan 17235, Certificate 2834; and as recorded in Hampden County Registry of Deeds, Book of Plans 186; Pages 106 and 107 or take any other action relative thereto.

ZONE
CHANGE

ARTICLE 11. To see if the Town will vote to change from Business to Residence R-4, a certain tract of land owned by Charles E. Nichols and as shown on plan of lots, Allen Street and Wilbraham Road, Hampden, Massachusetts, Scale: 1" = 60', dated October, 1974, and being a portion of lot #1, said tract lying on the westerly side of Wilbraham Road and beginning at the most southeasterly corner of lot #9, thence N.58° 36' .03" West, 135.97 feet to a point; thence South 60° 59' 13" East, 133.30 feet to a point on the westerly side of Wilbraham Road; thence South 20° 00' 51" West, 26.84 feet, along Wilbraham Road to the point of beginning, containing approximately 1,800 square feet, or take any other action relative thereto.

ZONE
CHANGE

ARTICLE 12. To see if the Town will vote to amend the Hampden Zoning By-laws to change from Business to Multi-Family Dwelling the land owned by Shirley G. Alger at 522 Main Street, formerly known as the Green Valley Pharmacy, said parcel having 229 feet of frontage and running 435 feet more or less, to the Scantic River, or take any other action relative thereto.

DOGS

ARTICLE 13. To see if the Town will vote the following, relative to the licensing and keeping of dogs in the Town of Hampden;

"SECTION 1. Notwithstanding the provisions of section one hundred thirty-nine of Chapter one hundred and forty of the General Laws or any other provision of law to the contrary, the annual fees to be charged by the Town of Hampden for the issuance of licenses for dogs shall be determined by the Board of Selectmen.

SECTION 2. Notwithstanding the provisions of section one hundred forty-seven of said Chapter one hundred and forty or any other provision of law to the contrary, all money received by the Town of Hampden, or recovered as fines or penalties by said Town under the provisions of said Chapter one hundred and forty relating to dogs, shall be paid into the treasury of said Town of Hampden, and shall not thereafter be paid over by the Town Treasurer to Hampden County.

SECTION 3. Notwithstanding the provisions of section one hundred and thirty-seven of said Chapter one hundred and forty, or any other provision of law to the contrary, the registering, numbering, describing and licensing of dogs, if kept in said Town, shall be conducted in the office of the Town Clerk of said Town,"

the provisions of this article to be contingent upon the passage of an appropriate bill by the General Court, or take any other action relative thereto.

TOWN
MAP

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, to be added to the balance in Revaluation Account; said sums to be held in an account to be known as Town Mapping System Fund; said sums to be used for a Town Mapping System, if said expenditure is voted upon and approved at Annual or Special Town Meeting prior to such use, or take any other action relative thereto.

CONSERVATION
FUND

ARTICLE 15. To see if the Town will vote to raise and appropriate a sum of money for the Conservation Fund, said Fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted upon and approved at Annual or Special Town meeting prior to such purchase, or take any other action relative thereto.

REVENUE
SHARING

ARTICLE 16. To see if the Town will vote to transfer any balance unused on June 30, 1984 in the Landfill Maintenance, Library, Road Maintenance and/or Snow & Ice Removal accounts back into General Revenue Sharing account; these sums having been allocated from General Revenue Sharing monies at Annual Town Meeting of 1983, or take any other action relative thereto.

REVENUE
SHARING

ARTICLE 17. To see if the Town will vote to designate funds from General Revenue Sharing Account to the 1984-1985 appropriations for:

LANDFILL MAINTENANCE
ROAD MAINTENANCE
SNOW & ICE REMOVAL
LIBRARY

or take any other action relative thereto.

OVERLAY
RESERVE FUND

ARTICLE 18. To see if the Town will vote to transfer a sum of money from the Overlay Reserve to the Reserve Fund, or take any other action relative thereto.

RESERVE
FUND

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the Reserve Fund, or take any other action relative thereto.

LIBRARY
STATE AID

ARTICLE 20. To see if the Town will vote to transfer from the Library Fund the amount of \$2,372 (State Aid) to be used by the Library Trustees at their discretion.

BORROWING

ARTICLE 21. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1984, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, or take any other action relative thereto.

REDUCING
TAX RATE

ARTICLE 22. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money for the purpose of reducing the tax rate for Fiscal 85, or take any other action relative thereto.

CEMETERY
LAND

ARTICLE 23. To see if the Town will vote to accept a gift of land from Mary Moran, said parcel being adjacent to the rear of Prospect Hill Cemetery land now owned by the Town; said parcel to be used for future cemetery purposes; and will vote to raise and appropriate a sum of money for the survey of said land and payment of necessary legal expenses involved; or take any other action in relation thereto.

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at the Hampden Town House, 625 Main Street, Hampden, on Monday, the seventh of May, AD 1984 at eight o'clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following: One Moderator, one Tree Warden.

To choose for the term of three years the following: One Selectman, one Assessor, two members of the Hampden School Committee, one representative to the Hampden-Wilbraham Regional School District Committee, one Trustee of the Hampden Public Library, one Cemetery Commissioner, one Park Commissioner.

To choose for the term of five years the following: One member of the Planning Board, one member of the Hampden Housing Authority.

Also to choose all other necessary Town officers.

And you are directed to serve this Warrant by posting an attested copy thereof at each of the five places designated by the Town. Hereof fail not, and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid. Given under our hands this twenty-first day of February, 1984.

ROBERT L. BURGER
JOHN M. FLYNN
JUDITH R. HANMER
Board of Selectmen

REPORT OF THE ADVISORY COMMITTEE

The Advisory Committee's summer activities consisted of preparation for and participation in a Special Town Meeting addressing the salary increases negotiated for the local school, additional State Aid for the Library and establishment of the Salary Survey Committee.

Last fall, in preparation for our budget season, we analyzed our financial position and established our guidelines to departments for their budget requests, namely a 4% increase in salary accounts and level funding for expense accounts. We then met with departments to discuss budget requests and develop recommended figures for budget line items.

We are presently looking at substantial increases of the requested Budget and Warrant amounts over our Fiscal 1984 totals. Our Free Cash certification June 30, 1983 was lower than expected since the tax bills were sent out late and therefore many of our expected receipts were not received by June 30, 1983. We hoped for State reimbursement on the Thornton Burgess roof, but such funds will not be received during Fiscal 1985.

There is still a substantial amount to cut out of the requests in order to balance under the amount allowed by Proposition 2½. Thus, members of the Advisory Committee are extremely interested in knowing taxpayers' opinions regarding areas where such cuts should be made. Town Meeting is too late. Advisory Committee recommendations are made after our hearing on March 26, 1984 and we want to hear your opinions about the increases shown in the various line items of the Budget and Warrant articles.

We hope to see you at our hearing on March 26, 1984 at 8:00 P.M. at the Town House and subsequently at the Annual Town Meeting to be held at Thornton Burgess School on April 30, 1984 at 8:00 P.M.

Respectfully submitted,

Jane M. Wyman, Chairman
Lester F. Pauly, Vice-Chairman
William E. Smith
Lucille Mulcahy
Gordon E. Clark
Evelyn L. Schmidt, Clerk

BUDGET FOR FISCAL 1985

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
GENERAL GOVERNMENT				
1.0 Accountant				
1.1 Salary	4,051	4,254	4,424	
1.2 Clerical	1,351	1,419	1,476	
1.3 Expenses	<u>573 (1)</u>	<u>285</u>	<u>285</u>	
Total Accountant	5,975	5,958	6,185	
2.0 Advisory Committee				
2.1 Clerical	937	984	1,023	
2.2 Expenses	<u>125</u>	<u>125</u>	<u>110</u>	
Total Advisory Committee	1,062	1,109	1,133	
3.0 Appeals, Board of	371 (2)	250	200	
4.0 Assessors, Board of				
4.1 Salaries	2,926	3,072	3,195	
4.2 Clerical	5,658	6,200	6,700	
4.3 Expenses	1,779	1,890	2,593	
4.4 Data Processing	1,319	1,500	1,500	
4.5 Revaluation Update	<u>---</u>	<u>---</u>	<u>5,000</u>	
Total Assessors	11,682	12,662	18,988	
5.0 Building Department Expenses				
5.1 Code and General Enforcement	500	500	500	
5.2 Commissioner and Inspectors	<u>4,675 (3)</u>	<u>4,000</u>	<u>6,000</u>	
Total Building Department	5,175	4,500	6,500	

(1) Includes \$288 transfer from Reserve Fund
 (2) Includes \$160 transfer from Reserve Fund
 (3) Includes \$1275 transfer from Reserve Fund

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
6.0 County Retirement	51,566	74,781	87,285	
7.0 Insurance				
7.1 Property and Liability	29,342	33,800	40,300	
7.2 Employee Benefits	47,551	60,000	66,700	
7.3 Unemployment Compensation	3,947	1,115	1,200	
Total Insurance	80,840	94,915	108,200	
8.0 Law and Claims				
8.1 General	953	1,500	1,500	
8.2 Town Counsel	6,015	12,000	12,000	
8.3 Town Prosecutor	2,608	2,930	3,047	
Total Law and Claims	9,576	16,430	16,547	
9.0 Moderator				
9.1 Salary	---	40	40	
9.2 Expenses	---	10	10	
Total Moderator	---	50	50	
10.0 Planning Board				
10.1 Engineer	---	250	250	
10.2 Clerical	1,387	1,387	1,442	
10.3 Expenses	92	360	330	
10.4 Town Map	---	500	500	
Total Planning Board	1,479	2,497	2,522	
11.0 Registrars, Board of (Voters)				
11.1 Salaries	376	395	411	
11.2 Election Expenses	2,281 (4)	2,400	2,420	
11.3 Street Lists	1,344 (5)	1,621	2,100	
Total Registrars	4,001	4,416	4,931	

(4) Includes \$41 transfer from Reserve Fund
(5) Includes \$124 transfer from Reserve Fund

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
12.0	Selectmen			
12.1	Salaries	1,743	1,830	1,905
12.2	Secretarial	11,325	11,891	12,367
12.3	Clerical	3,665	4,090	5,013
12.4	Expenses	1,800	1,890	1,290
12.5	Legal Advertising	150	175	175
12.6	Salary Survey Committee	---	100	100
12.7	Computer Study Committee	---	---	100
	Total Selectmen	18,683	19,976	20,950
13.0	Taxes, Collector			
13.1	Salary	8,681	7,300	7,592
13.2	Expenses	3,043 (6)	2,950	1,370
13.3	Clerical	---	---	1,048
	Total Tax Collector	11,724	10,250	10,010
14.0	Town Clerk			
14.1	Salary	6,269	6,500	7,592
14.2	Expenses	500	500	300
14.3	Clerical	---	---	1,047
	Total Town Clerk	6,769	7,000	8,939
15.0	Town Report	1,400	2,000	2,000
16.0	Treasurer			
16.1	Salary	5,456	7,300	7,592
16.2	Expenses	1,236	1,415	1,015
16.3	Payroll Service	2,348 (7)	2,300	2,500
16.4	Certifying Notes	165 (8)	90	90
16.5	Interest on Loan (Short Term)	15,262 (9)	5,000	10,000
16.6	Tax Title Expense	---	10	240
16.7	Clerical	---	---	506
	Total Treasurer	24,467	16,115	21,943

(6) Includes \$99 transfer from Reserve Fund
(7) Includes \$398 transfer from Reserve Fund
(8) Includes \$115 transfer from Reserve Fund
(9) Includes \$10,262 transfer from Reserve Fund

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
17.0	Veterans' Benefits	5,228	10,000	10,000
	Total General Government	239,998	282,909	326,383
GENERAL TOWN SERVICES				
20.0	Academy Hall Maintenance	1,390	1,500	1,500
21.0	Cemetery Commission	---	---	100
22.0	Conservation Commission	159	500	450
22.5	Council on Aging			
	22.6 Director's Salary	4,206	5,512	5,733
	22.7 Expenses	1,824	1,974	2,150
	22.8 Mini-Bus Maintenance	---	300	300
	Total Council on Aging	6,030	7,786	8,183
23.0	Sanitary Land Fill	18,000	22,000	23,000
24.0	Dutch Elm Disease	399	405	405
25.0	Insect Pest Control	298	300	300
26.0	Library			
	26.1 Salaries	15,598	16,205	17,177
	26.2 Expenses	1,146	1,146	1,173
	26.3 Books & Periodicals	5,628	7,682	6,684
	Total Library	20,000 (10)	21,285 (17)	22,662 (18)
27.0	Memorial Day	126	450	450
28.0	Energy Commission	41	150	150
(10)	\$22,372 available with Library Fund (State Aid)			\$2372
(17)	\$25,033 available with Library Fund (State Aid)			\$3748
(18)	\$25,034 available with Library Fund (State Aid)			\$2372

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
29.0 Office Equipment				
29.1 Acquisition	1,800 (11)	800	2,200	
29.2 Maintenance	900	900	1,325	
29.3 Supplies	2,096	2,255	3,150	
29.4 Postage	---	---	4,287	
Total Office Equipment	4,796	3,955	10,962	
30.0 Parks and Recreation				
30.1 Salaries	6,376	6,546	6,578	
30.2 Organized Summer Program	4,000	4,000	4,000	
30.3 Operating Expenses	7,821	8,085	8,540	
30.4 Capital Improvements	1,880	1,900	1,925	
30.5 Recreation Association of Hampden - Baseball	2,349	2,355	1,717	
30.6 Recreation Association of Hampden - Softball	1,293	1,293	1,293	
30.7 Recreation Association of Hampden - Girls Soccer	309	390	560	
30.8 Recreation Association of Hampden - Boys Soccer	256	370	850	
30.9 Recreation Association of Hampden - Basketball	---	200	180	
Total Parks & Recreation	24,284	25,139	25,643	
31.0 Public Grounds	17,040	17,890	22,000	
32.0 Town House Maintenance				
32.1 Custodial	4,656	6,143	6,389	
32.2 Maintenance & Repairs	7,595	5,400	7,400	
32.3 Heat & Utilities	12,953	14,200	14,200	
Total Town House Maintenance	25,204	25,743	27,989	
33.0 Tree Warden				
33.1 Expenses	1,945	2,000	2,000	
33.2 Planting Trees	---	---	400	
Total Tree Warden	1,945	2,000	2,400	

(---) Includes \$000 transfer from Reserve Fund

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
Total General Town Services				
	119,712	129,103	146,194	
HIGHWAY DEPARTMENT				
40.0	Superintendent's Salary	18,908	19,665	
41.0	Highway Construction	See Special Articles		
42.0	Highway Maintenance	22,470	25,000	
43.0	General Highway Expense	33,600	35,280	
44.0	Snow and Ice Removal	24,000	24,000	
45.0	Street Sweeping and Catch Basin Cleaning	5,000	8,000	
46.0	Other Highway Accounts			
	46.1 Gasoline	17,000	18,000	
	46.2 Road Machinery Maintenance	10,000	10,000	
	46.3 Street Lighting	12,000	12,000	
	46.4 Town Garage Maintenance	2,700	2,700	
	Total Town Highway	146,678	154,645	
PROTECTION OF PERSONS AND PROPERTY				
50.0	Animal Inspection			
	50.1 Wages	200	200	
	50.2 Expenses	300	300	
		(13)		
	Total Animal Inspection	500	500	
51.0	Civil Defense Supplies	50	50	
52.0	Dog Officer			
	52.1 Wages	1,672	1,739	
	52.2 Expenses	2,000	2,000	
	Total Dog Officer	3,672	3,739	
(12)	Includes \$1482 transfer from Reserve Fund			
(13)	Includes \$300 transfer from Reserve Fund			

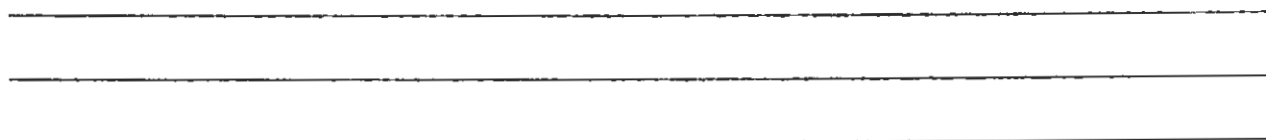
Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
53.0 Fire Department				
53.1 Fire Chief Salary	325	348	365	
53.2 Fire Chief Expenses	150	150	150	
53.3 Operation	13,856	16,225	16,225	
Total Fire Department	14,331	16,723	16,740	
54.0 Forest Fires				
54.1 Wages	771	1,400	1,400	
55.0 Forest Fire Warden	199	209	220	
56.0 Health, Board of				
56.1 Salary	1,254	1,317	1,370	
56.2 Expenses	400	600	1,000	
Total Board of Health	1,654	1,917	2,370	
57.0 Police				
57.1 Chief's Salary	24,568	26,288	27,444	
57.2 Salaries	166,718	174,375	174,375	
57.3 Maintenance of Cruisers	4,273	3,500	3,700	
57.4 Other Expenses	8,709	9,295	10,495	
57.5 New Cruiser	8,527	8,527	9,800	
57.6 Training	558	558	---	
57.7 Equipment	1,995	---	1,300	
57.8 LEAA Funds	135	250	250	
57.9 Capital Improvements	---	2,000	4,351	
58.0 Police Special Coverage - Elections	604	662	819	
59.0 Parking Clerk	---	50	50	
Total Police	216,087	225,505	232,584	
Total Protection	235,254	249,976	257,603	

- (14) Includes \$363 transfer from Reserve Fund
- (15) Includes \$773 transfer from Reserve Fund
- (16) Includes \$3077 transfer from Reserve Fund

Item No.	Fiscal 1983 Expended	Fiscal 1984 Appropriated	Fiscal 1985 Requested	Fiscal 1985 Recommended
SCHOOLS				
60.0 Administration	56,345	56,070	60,775	
61.0 Instruction	1,021,439	1,038,113	1,107,465	
62.0 Other School Services	121,374	133,659	136,308	
63.0 Operation and Maintenance	186,430	190,957	195,816	
64.0 Community Programs	292	---	---	
65.0 Acquisition of Fixed Assets	2,425	---	9,000	
66.0 Programs with Other Districts	<u>33,066</u>	<u>42,000</u>	<u>54,000</u>	
Total Local School Operation	1,421,371	1,460,799	1,563,364	
67.0 Special Accounts				
67.1 Preventative Maintenance Program	---	---	---	
67.2 Negotiating Fees	3,000	3,000	3,000	
67.3 Unemployment Compensation	7,259	4,000	3,000	
67.4 Energy Conservation	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	
Total Special Accounts	12,759	9,500	8,500	
68.0 Local School Debt Service				
68.1 Thornton Burgess Bldg. Principal	85,000	85,000	85,000	
68.2 Thornton Burgess Bldg. Interest	16,065	12,495	8,925	
68.3 Thornton Burgess Roof Principal	---	---	59,652	
68.4 Thornton Burgess Roof Interest	---	---	8,590	
Total Local Debt Service	<u>101,065</u>	<u>97,495</u>	<u>162,167</u>	
Total Local School	<u>1,535,195</u>	<u>1,567,794</u>	<u>1,734,031</u>	
69.0 Regional School District				
69.1 Assessment	<u>722,764</u>	<u>744,658</u>	<u>742,019</u>	
Total Schools	<u>2,257,959</u>	<u>2,312,452</u>	<u>2,476,050</u>	
Grand Total	2,991,697	3,121,118	3,360,875	

EMERGENCY TELEPHONE NUMBERS

POLICE DEPARTMENT.....	566-8011
FIRE DEPARTMENT.....	566-3260
CHILD ABUSE & NEGLECT.....	1-800-332-9698
POISON CONTROL CENTER.....SPRINGFIELD HOSPITAL.....	787-3233
POISON CONTROL CENTER.....	1-800-682-9211
AMBULANCE....	
PARA MEDIC.....	733-3147
GOLD CROSS AMBULANCE.....	739-7373 or 781-3781
EASTERN AMBULANCE.....	525-1287
HIGHWAY DEPARTMENT.....	566-8842
MASSACHUSETTS ELECTRIC COMPANY.....	1-800-322-3081
BAY STATE GAS COMPANY.....BUSINESS OFFICE.....	781-3610
NEW ENGLAND TELEPHONE.....BUSINESS OFFICE.....	1-800-462-3010
REPAIR SERVICE.....	1-555-1515
REPAIR EQUIPMENT.....	1-800-233-5008
BAYSTATE MEDICAL CENTER.....SPRINGFIELD UNIT.....	787-2500
WESSON UNIT.....	787-2500
MERCY HOSPITAL.....	781-9100
LUDLOW HOSPITAL.....	1-583-8361
PROVIDENCE HOSPITAL.....HOLYOKE.....	1-536-5111
WING MEMORIAL HOSPITAL.....PALMER.....	1-283-7651
DOG OFFICER.....MONSON.....	267-9652
GREATER NEW ENGLAND CABLE TV.. LUDLOW.....	1-583-5171



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