

Minutes – Annual Town Meeting – May 14, 2018
 Bethlehem Baptist Church, 123 Allen St., Hampden, MA
 Moderator Robert L Howarth called the meeting to order at 7:03pm – Attendance 152

Article 1. TOWN REPORTS

The Town voted that the Annual Reports, as contained in the Annual Town Report for the year 2017, be accepted as printed.

A Majority Vote was declared by the Moderator.

Article 2. BUDGET

The Town voted that the sums of money shown in the column entitled “Fiscal 2019 Draft Recommendations” of the Supplementary Report and Recommendations of the Advisory Committee be raised and appropriated for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the fiscal year ending June 30, 2019.

A Majority Vote was declared by the Moderator.

GENERAL GOVERNMENT	Fiscal 2019
1.0 Accountant	
1.1 Salary	31,949
1.2 Clerical	6,000
1.3 Expenses	5,500
1.4 Computer Upgrade	6,000
Total Accountant	49,449
2.0 Advisory Committee	
2.1 Clerical	4,882
2.2 Expenses	200
Total Advisory	5,082
3.0 Appeals, Board of	
3.1 Clerical	4,742
3.2 Expenses	250
Total Appeals	4,992
4.0 Assessors, Board of	
4.1 Salaries	16,025
4.2 Assistant Assessor	0
4.2.1 Principal Assessor	42,341
4.2.2 Clerical	17,034
4.3 Expenses	4,500 *
4.4 Data Processing	0
4.5 Software Support	7,390
4.6 Mapping Maintenance	1,750
4.7 Full List Measure	0
4.8 Field Review	0
Total Assessors	89,040
<i>*due to revolving acct procedure change</i>	
5.0 Building Department Expenses	
5.1 Code and General Enforcement	19,721
5.2 Inspector and Expenses	47,342
5.3 Clerical	10,154 *

	5.4 Inspectors Expense	2,600	
	5.5 Office Expense	1,860	*
	Total Building Dept.	81,677	
	<i>*due to revolving acct procedure change</i>		
6.0	County Retirement	510,344	
7.0	Insurance		
	7.1 Property and Liability	104,900	
	7.2 Employee Benefits	267,800	
	7.3 Unemployment Compensation	2,000	
	7.4 Longevity	600	
	7.5 FICA	0	
	Total Insurance	375,300	
8.0	Law and Claims		
	8.1 General	60,000	
	Total Law	60,000	
9.0	Moderator		
	9.1 Salary	0	
	9.2 Expenses	100	
	Total Moderator	100	
10.0	Planning Board		
	10.2 Clerical*	17,176	**
	10.3 Expenses	1,100	
	10.4 Software support	0	
	Total Planning Board	18,276	
	<i>** includes special permits & hearings</i>		
11.0	Registrars, Board of (Voters)		
	11.1 Salaries	800	
	11.2 Election Expenses	11,000	
	11.3 Street Lists	2,500	
	Total Registrars	14,300	
12.0	Selectmen		
	12.1 Salaries	9,840	
	12.2 Administrative Asst.	45,145	
	12.3 Secretarial	0	
	12.4 Expenses	2,000	
	12.5 Legal Advertising	2,500	
	12.6 Mapping Maintenance	2,400	
	12.7 Temporary Help	2,500	
	Total Selectman	64,385	
13.0	Tax Collector		
	13.1 Salary	35,141	
	13.2 Clerical	19,090	
	13.3 Expenses	2,250	
	13.4 Computer Maintenance	3,750	
	13.5 Tax Title Work	2,500	
	13.6 Tax Title Admin.	0	
	Total Tax Collector	62,731	
14.0	Town Clerk		
	14.1 Salary	35,141	
	14.2 Clerical	17,090	
	Records Access Officer	6,922	
	14.3 Expenses	1,100	

	14.4 Town Publications	100	
	Total Town Clerk	60,353	
15.0	Town Report	3,000	
16.0	Treasurer		
	16.1 Salary	39,936	
	16.2 Clerical	8,047	
	16.3 Expenses	1,100	
	16.4 Certifying Notes	0	
	16.5 Interest on Loans (short term)	0	
	16.6 Tax Title Expense	11,500	
	16.7 Payroll Service	7,500	
	16.8 Bank Service Charges	0	
	16.9 Tax Title Admin.	0	
	16.10 Records Mgt	1,000	
	Total Treasurer	69,083	
17.0	Veterans' Benefits	20,000	
18.0	Greater Springfield Senior Services	0	
19.0	Town Administrator	90000	
	TOTAL GENERAL GOVERNMENT	1,578,113	
	GENERAL TOWN SERVICES		
20.0	Academy Hall Maintenance	3,000	
21.0	Cemetery Commission		
	21.1 Clerical	11,780	
	21.2 Expenses	600	
	21.3 Maintenance	16,500	
	21.4 Computer Maintenance	450	
	Total Cemetery Commission	29,330	
22.0	Conservation Commission		
	22.1 Clerical	12,937	**
	22.2 Expenses	500	
	Total Conservation Commission	13,437	
	**add'l hrs added & grade changed		
23.0	Transfer Station		
	23.1 Operation	0	
	23.2 Monitoring/Testing	25,000	
	Total Transfer Station	25,000	
24.0	School Buildings Repairs	15,000	
26.0	Library		
26.1	Salaries		
26.2	Expenses		
26.3	Library Materials		
	Total Library	130,926	
27.0	Town Events	1,200	
29.0	Office Equipment		
	29.1 Acquisition	2,500	
	29.2 Maintenance	11,000	
	29.3 Supplies	4,000	
	29.4 Postage	17,000	
	29.5 Information Technology	10,000	
	Total Office Equipment	44,500	
30.0	Parks and Recreation		
	30.1 Salaries	44,491	

	30.2 Operating Expenses	5,000
	30.9 Spray park	10,000
	Total Parks and Recreation	59,491
32.0	Town House Maintenance	
	32.1 Custodial	19,000
	32.2 Maintenance and Repairs	11,000
	32.3 Heat and Utilities	45,000
	Total Town House Maintenance	75,000
34.0	Ambulance	0
35.0	Gasoline	
	35.1 Purchase	65,000
	36.1 Gasoline Expenses	10,000
	Total Gasoline	75,000
36.0	Street Lighting	23,000
37.0	Council on Aging	
	37.1 Director's Salary	51,399
	37.2 Clerical	17,583
	37.3 Expenses	7,000
	37.4 Temporary Help	0
	37.5 Outreach Coordinator	20,182
	37.6 Receptionist	15,369
	Total Council on Aging	111,533
38.0	Senior Center	
	38.1 Custodial	11,970
	38.2 Utilities	21,576
	38.3 Building Maintenance	15,375
	38.4 Grounds Maintenance	0
	Total Senior Center	48,921
39.0	Historical Commission	400
	Total General Town Services	655,738
	HIGHWAY DEPARTMENT	
40.0	Superintendent's Salary	81,424
41.0	Tree Warden	
	41.1 Expenses	14,820
	41.1.2 Salary	5,791
	41.2 Tree Planting	0
	41.3 Insect Pest Control	0
	Total Tree Warden	20,611
42.0	Public Grounds	43,923
43.0	Highway Maintenance	
	43.0 Expenses	162,772
	43.1 Paving	65,000
	Total Highway Maintenance	227,772
44.0	General Highway Expense	119,534
45.0	Snow and Ice Removal	100,000
46.0	Contract Services	
	46.0 Contract Services	0
	46.1 Street Sweeping	16,800
	46.2 Catch Basin Cleaning	40,900
	Total Contract Services	57,700
47.0	Other Highway Accounts	
	47.1 Road Machinery Maintenance	18,000

	47.2 Highway Engineering	0
	47.3 Equipment Acquisition	0
	Total Other Highway Accounts	18,000
48.0	Building Expenses	
	48.1 Utilities	11,585
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	TOTAL HIGHWAY DEPARTMENT	680,549
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	PROTECTION OF PERSONS AND PROPERTY	
50.0	Animal Inspection	
	50.1 Salary	2,317
	50.2 Expenses	240
	50.3 Rabies Management	0
	50.4 Wildlife Control	2,500
	Total Animal Inspection	5,057
51.0	Emergency Management	8,000
51.5	Traffic Control	17,000
52.0	Dog Officer	
	52.1 Animal Control Account	12,000
	52.2 Dog Damage Fund	700
	Total Dog Officer	12,700
53.0	Fire Department	
	015530 Medical Director	3,000
	53.1 Fire Chief Salary	0
	53.2 Fire Chief Expenses	1,500
	53.3 Operation	40,000
	53.4 Equipment	16,500
	53.5 Training Stipend	33,000
	53.6 Radio Service Agreement	5,000
	015537 Call reimbursement	65,000
	015538 FD Salaries	138,723
	015538.1 Clerical	4,000 *
	015539 Uniforms	2,000
	Total Fire Department	308,723
	**approved at FY18 Annual Town Mtg	
	*due to revolving acct procedure change	
54.0	Forest Fires	1,800
55.0	Forest Fire Warden	0
56.0	Health, Board of	
	56.1 Salary	5,072
	56.2 Clerk Salary	39,340
	56.3 Expenses	1,000
	Total Board of Health	45,411
56.5	Water District	
	565.1 Operations	8,000
	565.2 Testing	2,000
	Total Water District	10,000
57.0	Police	
	57.1 Chief's Salary	88,990
	57.2 General Salaries	1,070,225
	57.3 Maintenance of Cruisers	12,115
	57.4 General Expenses	75,667
57.5	New Cruisers	39,000

	57.6 Training	28,027	
	57.7 Equipment	8,700	
57.8	Career Incentive Pay (Quinn Bill)	67,216	
	57.9 Building Maintenance & Exp	59,191	
		<u>1,449,131</u>	
	*** ongoing contract negotiations		
58.0	Other Police Accounts		
	58.1 Election and Town Meetings	2,773	
	58.2 Towing Clerk	100	
	58.3 WMLEC	750	
		<u>3,623</u>	
59.0	Parking Clerk	0	
	Total Police		
	*** ongoing contract negotiations	1,452,754	
	TOTAL PROTECTION	<u>1,861,445</u>	
	SCHOOLS		
69.0	Regional School District		
	69.1 Assessment	7,437,341	
	69.2 Teacher Deferral	0	
	Total Regional School District	<u>7,437,341</u>	
	SUB TOTAL	<u>12,213,186</u>	
70.0	Local Government Debt		
	70.1 Principal: Airpacks	0	
	70.2 Interest	0	
	70.3 School Debt	0	
	70.4 Green Meadow Bond	205,200	
	70.5 Highway Truck	0	
	70.6 Fire Truck	0	
	70.7 Infrastructure Roads	400,000	
	70.8 Minnechaug BAN/Bond	502,573	
	70.8 Minnechaug BAN/Bond ****	69,859	****
	70.9 Police Dept	256,375	
	Total Local Government Debt	<u>1,434,007</u>	
	**** \$69,859 retroactive payment from prior years under assessment		
	GRAND TOTAL	<u>13,647,193</u>	

Article 3. COMBINED DISPATCH

The Town voted to appropriate a sum of money for the establishment and operation of a Combined Dispatch Center for East Longmeadow and Hampden, by adding \$232,763 to Police General Salaries 57.2, \$69,800 to General Expenses 57.4 and \$49,781 to Employee Benefits 7.2 in the 2019 Fiscal Budget.

A Majority Vote was declared by the Moderator.

Article 4. PREVIOUS BILLS

The Town voted take no action on Article 4.

A Majority Vote was declared by the Moderator.

Article 5. GENERAL BYLAW AMENDMENT TO ESTABLISH REVOLVING FUNDS

The Town voted to amend the General Bylaws by adding a new Chapter III, Section 7A Revolving Funds as printed in the Warrant as Article 5.

A Majority Vote was declared by the Moderator.

Article 6. FISCAL YEAR 2019 SPENDING LIMITS FOR REVOLVING FUNDS

the Town voted to authorize the following total expenditures for the following revolving funds, pursuant to GL c44, Section 53E ½ for the Fiscal Year 2019:

Board of Health Fund	\$20,000
Building Department Fund	\$85,000
Library Fund	\$ 3,000
Council on Aging Fund	\$21,000
Cemetery Commission Fund	\$12,000
Planning Board Fund	\$ 2,600
Conservation Commission Fund	\$ 2,600

A Majority Vote was declared by the Moderator.

Article 7. ENTERPRISE FUND TRANSFER STATION

The Town voted to appropriate the following amounts for the Transfer Station Enterprise Fund:

\$25,000 for salaries

\$75,000 for expenses

\$100,000 Total

And that \$100,000 be raised as follows:

Department receipts: \$90,000

Tax Levy: \$10,000

A Majority Vote was declared by the Moderator.

Article 8. COMMUNITY PRESERVATION COMMITTEE

The Town voted to accept the recommendations of the Community Preservation Committee:

A Majority Vote was declared by the Moderator.

The Town voted to appropriate \$64,800.00 from the Community Preservation Fund as a Contribution to the Field Renovation Project located at Minnechaug Regional High School, such funds to only be payable upon presentation to the Board of Selectmen of the substantial completion of the project as described in the application.

A Majority Vote was declared by the Moderator.

The Town voted to appropriate \$10,000.00 from the Community Preservation Fund as requested by the Parks and Recreation Department for continuing improvements to the baseball field located at Memorial Park.

A Majority Vote was declared by the Moderator.

The Town voted to appropriate \$75,000.00 from the Community Preservation Fund for the demolition and renovation of the space in the Town House formerly occupied by the Police Department, such renovation to include two ADA compliant restrooms.

A Majority Vote was declared by the Moderator.

The Town voted to appropriate \$300.00 from the Community Preservation Fund to pay the annual dues of the Community Preservation Coalition.

A Majority Vote was declared by the Moderator.

Article 9. CONSERVATION FUND

The Town voted to raise and appropriate **\$1,000** for the Conservation fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted and approved at Annual or Special Town Meeting prior to such purchase.

A Majority Vote was declared by the Moderator.

Article 10. HIGHWAY STATE AID

The Town voted to accept **\$257,102** from the Commonwealth of Massachusetts under the provision of local aid fund distribution, the General Laws Chapter 90, Section 34, and be allowed to borrow in anticipation of reimbursement.

A 2/3 Vote was declared by the Moderator.

Article 11. HIGHWAY TRUCK REPLACEMENT

The Town voted raise and appropriate **\$65,000** to replace the 2007 Ford F-350 1 ton dump truck with plow and dump body.

A Majority Vote was declared by the Moderator.

Article 12. HIGHWAY EQUIPMENT REPLACEMENT

The Town voted to raise and appropriate **\$10,607** to replace the current fuel system pump and software.

A Majority Vote was declared by the Moderator.

Article 13. LIBRARY ADDITIONAL STATE AID

The Town voted that, in Fiscal Year 2019 if State Aid is received for the Library, this money will be made available for Library Trustees to use at their discretion.

A Majority Vote was declared by the Moderator.

Article 14. BOARD OF ASSESSORS

The Town voted to raise and appropriate **\$24,000** for the Assessor's Stabilization Fund to provide for Department of Revenue mandated programs.

A Majority Vote was declared by the Moderator.

Article 15. BOARD OF ASSESSORS

The Town voted to transfer from the Assessor's Stabilization Fund **\$28,450** for all FY2019 Department of Revenue mandated programs.

A 2/3 Vote was declared by the Moderator.

Article 16. TOWN MEETING POSTING LOCATION

The Town voted to amend the General Bylaws, Chapter II, Section 1, by replacing,

The warrant containing all items of business for each Town Meeting shall be posted on the Bulletin boards in the Town House, Thornton Burgess School, Green Meadows School, on the building located at 43 Somers Road, presently occupied by the Village Food Mart, and at a location known as the Mini Mall located on Allen Street and East Longmeadow Road, at least seven days before any Town Meeting.

With,

The warrant containing all items of business for each Town Meeting shall be posted on the Bulletin boards in the Town House, on the building located at 43 Somers Road, presently occupied by the Village Food Mart, the Hampden Police Station, and online on the Town's website, at least seven days before any Town Meeting,

And remove the word "five" in Chapter III, Section 4

And with additional amendments as follows:

* A motion to amend the proposed text to direct that the postings be on the outside of the buildings passed by a declared majority vote.

*A second motion to include the Senior Center as a posting place passed by a declared majority vote.

Motion passed as further amended.

A Majority Vote was declared by the Moderator.

Article 17. TOWN ADMINISTRATOR

The Town voted to authorize and empower the selectmen pursuant to General Laws chapter 41, section 23A to appoint a town administrator who may be appointed by them for a term of one or three years and may be removed by them at their discretion.

A Majority Vote was declared by the Moderator.

Article 18. ZONING BYLAW AMENDMENT

The Town voted to rezone from Residential 4 to Business, a parcel of land described as printed in Article 18 of the Warrant.

A 2/3 Vote was declared by the Moderator.

Article 19. PURCHASE AND SALE AGREEMENT FOR 500 MAIN STREET

The Town defeated a motion to authorize the Board of Selectmen to negotiate and enter into a Purchase and Sale Agreement for the parcel of land known as 500 Main Street, Hampden MA.

Motion failed

Article 20. PROPOSED AMENDMENT TO HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT AGREEMENT

The Town voted to take no action on Article 20.

A Majority Vote was declared by the Moderator.

Article 21. PROPOSED AMENDMENT TO HAMPDEN WILBRAHAM REGIONAL SCHOOL DISTRICT AGREEMENT

The Town voted to take no action on Article 21.

A Majority Vote was declared by the Moderator.

Article 22. PROPOSED AMENDMENT TO HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT AGREEMENT

The Town voted to take no action on Article 22.

A Majority Vote was declared by the Moderator.

Article 23. TAX AGREEMENT

The Town voted to authorize the Board of Selectmen to negotiate and enter into a payment in lieu of personal property taxes agreement pursuant to the provisions of General Laws Chapter 59, Section 38H for a term of twenty years with the lessee/operator of the solar photovoltaic energy generating facility located at 220 Mill Road.

A Majority Vote was declared by the Moderator.

Article 24. SCHOOL RESOURCE OFFICER

The Town voted to raise and appropriate **\$11,202.00** to fund the School Resource Officer for FY2018 at Minnechaug Regional High School.

A Majority Vote was declared by the Moderator.

Article 25. RESERVE FUND

The Town voted to raise and appropriate **\$25,000.00** for the Reserve Fund.

A Majority Vote was declared by the Moderator.

Article 26. GENERALIZATION STABILIZATION FUND

The Town voted to take no action on Article 26.

A Majority Vote was declared by the Moderator.

Article 27. REDUCING THE TAX RATE

The Town voted to take no action on Article 27.

A 2/3 Vote was declared by the Moderator.

A motion to adjourn the meeting was passed by a majority vote at 9:44pm.