

MINUTES – ANNUAL TOWN MEETING – MAY 8, 2017
Moderator Robert Howarth called the meeting to order at 7:10PM – Attendance 390

Article 1. TOWN REPORTS

The Town voted that Annual Reports, as contained in the Annual Town Report for the year 2016, be accepted as printed.

Advisory favorable A Majority Vote was declared by the Moderator

Article 2. BUDGET

The Town voted that the sums of money shown in the column entitled “Fiscal 2018 Draft Recommendations” of the Supplementary Report and Recommendations of the Advisory Committee be raised and appropriated for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the fiscal year ending June 30, 2018.

Advisory favorable A Majority Vote was declared by the Moderator

*Note: A motion was made from the floor by James Smith to take no action on line 69.0 to allow for deferral of the vote on this amount. The motion was deemed out of order by the Moderator.

**Fiscal 2018
Draft
Recommendations**

GENERAL GOVERNMENT

1.0	Accountant	
	1.1 Salary	31,170
	1.2 Clerical	308
	1.3 Expenses (Audit)	18,000
	1.4 Computer Upgrade	<u>0</u>
	Total Accountant	49,478
2.0	Advisory Committee	
	2.1 Clerical	4,763
	2.2 Expenses	<u>200</u>
	Total Advisory	4,963
3.0	Appeals, Board of	
	3.1 Clerical	4,142
	3.2 Expenses	<u>200</u>
	Total Appeals	

4,342

4.0 Assessors, Board of

4.1 Salaries	15,634	
4.2 Assistant Assessor		0
4.2.1 Principal Assessor		41,314
4.2 Clerical	16,615	
4.3 Expenses	3,500	
4.4 Data Processing		0
4.5 Software Support	7,220	
4.6 Mapping Maintenance	1,650	
4.7 Full List Measure		0
4.8 Field Review		0

Total Assessors 85,933

5.0 Building Department Expenses

5.1 Code and General Enforcement	19,240	
5.2 Inspector and Expenses	48,177	

Total Building Dept. 67,417

6.0 County Retirement 432,127

7.0 Insurance

7.1 Property and Liability	101,000	
7.2 Employee Benefits	235,000	
7.3 Unemployment Compensation	2,000	
7.4 Longevity	600	
7.5 FICA		0

Total Insurance 338,600

8.0 Law and Claims

8.1 General	45,000	
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Total Law 45,000

9.0 Moderator

9.1 Salary		
9.2 Expenses	100	

	Total Moderator	100	
10.0	Planning Board		
	10.2 Clerical*	15,254	
	10.3 Expenses	1,100	
	10.4 Software support		0
	Total Planning Board	16,354	
	* includes special permits & hearings		
11.0	Registrars, Board of (Voters)		
	11.1 Salaries	800	
	11.2 Election Expenses	2,500	
	11.3 Street Lists	2,500	
	Total Registrars	5,800	
12.0	Selectmen		
	12.1 Salaries	9,600	
	12.2 Administrative Asst.	44,050	
	12.3 Secretarial		0
	12.4 Expenses	2,000	
	12.5 Legal Advertising	2,000	
	12.6 Mapping Maintenance	2,400	
	12.7 Temporary Help	2,500	
	Total Selectman	62,550	
13.0	Tax Collector		
	13.1 Salary	34,284	
	13.2 Clerical	18,585	
	13.3 Expenses	2,000	
	13.4 Computer Maintenance	3,500	
	13.5 Tax Title Work	2,500	
	13.6 Tax Title Admin.		0
	Total Tax Collector	60,869	
14.0	Town Clerk		

14.1 Salary	34,284	
14.2 Clerical	16,443	
RAO	1,295	
14.3 Expenses	1,000	
14.4 Town Publications		100
Total Town Clerk	53,122	
15.0 Town Report	3,000	
16.0 Treasurer		
16.1 Salary	38,962	
16.2 Clerical	7,850	
16.3 Expenses	1,100	
16.4 Certifying Notes		0
16.5 Interest on Loans (short term)		0
16.6 Tax Title Expense	11,500	
16.7 Payroll Service	7,000	
16.8 Bank Service Charges	100	
16.9 Tax Title Admin.		0
16.10 Records Mgt	1,000	
Total Treasurer	67,512	
17.0 Veterans' Benefits	20,000	
18.0 Greater Springfield Senior Services		0
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TOTAL GENERAL GOVERNMENT		1,317,166
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GENERAL TOWN SERVICES

20.0 Academy Hall Maintenance	3,000
21.0 Cemetery Commission	
21.1 Clerical	12,128

21.2 Expenses	600	
21.3 Maintenance	16,500	
21.4 Computer Maintenance	450	
Total Cemetery Commission	29,678	
22.0 Conservation Commission		
22.1 Clerical	8,407	
22.2 Expenses	500	
Total Conservation Commission	8,907	
23.0 Transfer Station		
23.1 Operation		0
23.2 Monitoring/Testing	25,000	
Total Transfer Station	25,000	
24.0 School Buildings Repairs	15,000	
26.0 Library		
26.1 Salaries		
26.2 Expenses		
26.3 Library Materials		
Total Library	129,147	
27.0 Town Events	1,200	
29.0 Office Equipment		
29.1 Acquisition	2,500	
29.2 Maintenance	9,000	
29.3 Supplies	3,500	
29.4 Postage	17,000	
Total Office Equipment	32,000	
30.0 Parks and Recreation		
30.1 Salaries	39,902	
30.2 Operating Expenses	4,750	
30.3 Capital Improvements		0
30.4 Baseball		0

30.5 Softball		0
30.6 Girls Soccer		0
30.7 Boys Soccer		0
30.8 Basketball		0
30.9 Director's Salary		0
30.9 Spray park	9,750	
Total Parks and Recreation	54,402	
32.0 Town House Maintenance		
32.1 Custodial	19,000	
32.2 Maintenance and Repairs	11,000	
32.3 Heat and Utilities	45,000	
Total Town House Maintenance	75,000	
34.0 Ambulance		0
35.0 Gasoline		
35.1 Fuel	65,000	
36.1 Gasoline Expenses	10,000	
Total Gasoline	75,000	
36.0 Street Lighting	23,000	
37.0 Council on Aging		
37.1 Director's Salary	50,144	
37.2 Clerk	17,155	
37.3 Expenses	4,000	
37.4 Temporary Help		0
37.5 Outreach Coordinator	19,546	
37.6 Receptionist	14,991	
Total Council on Aging	105,836	
38.0 Senior Center		
38.1 Custodial	11,676	
38.2 Utilities	21,050	
38.3 Building Maintenance	15,000	
38.4 Grounds Maintenance		0

	Total Senior Center	47,726
39.0	Historical Commission	400
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	Total General Town Services	625,296
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HIGHWAY DEPARTMENT

40.0	Superintendent's Salary	79,438
41.0	Tree Warden	
	41.1 Expenses	12,580
	41.1.2 Salary	5,623
	41.2 Tree Planting	0
	41.3 Insect Pest Control	0
	Total Tree Warden	18,203
42.0	Public Grounds	42,871
43.0	Highway Maintenance	
	43.0 Expenses	159,226
	43.1 Paving	55,000
	Total Highway Maintenance	214,226
44.0	General Highway Expense	116,486
45.0	Snow and Ice Removal	90,000
46.0	Contract Services	
	46.0 Contract Services	0
	46.1 Street Sweeping	16,800
	46.2 Catch Basin Cleaning	40,900
	Total Contract Services	57,700
47.0	Other Highway Accounts	
	47.1 Road Machinery Maintenance	18,000
	47.2 Highway Engineering	0

47.3 Equipment Acquisition	0
Total Other Highway Accounts	18,000
48.0 Building Expenses	
48.1 Utilities	11,585
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TOTAL HIGHWAY DEPARTMENT	648,509

PROTECTION OF PERSONS AND PROPERTY

50.0 Animal Inspection	
50.1 Salary	2,260
50.2 Expenses	240
50.3 Rabies Management	0
50.4 Wildlife Control	2,500
Total Animal Inspection	5,000
51.0 Emergency Management	8,000
51.5 Traffic Control	17,000
52.0 Dog Officer	
52.1 Animal Control Account	12,000
52.2 Dog Damage Fund	700
Total Dog Officer	12,700
53.0 Fire Department	
53.1 Fire Chief Salary	0
53.2 Fire Chief Expenses	1,500
53.3 Operation	40,000
53.4 Equipment	16,500
53.5 Training Stipend	33,000
53.6 Radio Service Agreement	5,000
Total Fire Department	96,000
54.0 Forest Fires	1,800

55.0	Forest Fire Warden		0
56.0	Health, Board of		
	56.1 Salary	4,948	
	56.2 Clerk Salary	33,911	
	56.3 Expenses	<u>1,000</u>	
	Total Board of Health	39,859	
56.5	Water District		
	565.1 Operations	8,000	
	565.2 Testing	<u>2,000</u>	
	Total Water District	10,000	
57.0	Police		
	57.1 Chief's Salary	86,608	
	57.2 General Salaries	1,067,048	
	57.3 Maintenance of Cruisers	11,845	
	57.4 General Expenses	72,592	
	57.5 New Cruisers	36,000	
	57.6 Training	27,739	
	57.7 Equipment	5,000	
	57.8 Career Incentive Pay (Quinn Bill)		72,498
	57.9 Building Maintenance & Exp	<u>55,000</u>	
		1,434,330	
58.0	Other Police Accounts		
	58.1 Election and Town Meetings	1,202	
	58.2 Towing Clerk	100	
	58.3 WMLEC	<u>750</u>	
		2,052	
59.0	Parking Clerk		0
	Total Police	1,436,381	

TOTAL PROTECTION	1,626,740
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SCHOOLS

69.0 Regional School District

69.1 Assessment	7,498,499	
69.2 Teacher Deferral		0
Total Regional School District	7,498,499	*See Note

SUB TOTAL	11,716,210
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70.0 Local Government Debt

70.1 Principal: Airpacks	44,000	
70.2 Interest		0
70.3 School Debt		0
70.4 Green Meadow Bond	212,400	
70.5 Highway Truck	50,000	
70.6 Fire Truck	-	
70.7 Infrastructure Roads	400,000	
70.8 Minnechaug BAN/Bond	506,261	
Total Local Government Debt	1,212,661	

GRAND TOTAL	12,928,871
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Article 3. FIRE DEPARTMENT CHANGE TO CALL DEPARTMENT

The Town voted to amend the Fiscal Year 2018 budget to hire 3 fire fighters by adding Line 53.8 at **\$141,000**; by adding Line 53.7 Call Reimbursement at **\$65,000** and by increasing Line 7.2 Employee Benefits by **\$20,000**

Advisory negative A Majority Vote was declared by the Moderator

Article 4. PREVIOUS BILLS

The Town voted to take no action on this article.

A Majority Vote was declared by the Moderator

Article 5. REVOLVING FUNDS FOR FISCAL YEAR 2018

The Town voted to authorize the Town, acting through its various departments, to establish the revolving funds as listed in Article 4 of the Annual Town Meeting Warrant, in accordance with General Laws Chapter 44, Section 53E ½, separate from the general fund and deposited with the Town Treasurer, for the town departments, sources of receipts, and purposes of payment as printed in Article 4 of the warrant with the funds in the respective revolving funds not to exceed the following amounts for Fiscal Year 2018:

Board of Assessors	\$2,500
Board of Health	\$40,000
Building Department	\$90,000
Library Trustees	\$6,000
Council on Aging	\$30,000
Tax Collector	\$10,000
Fire Department	\$10,000
Cemetery Commission	\$24,000
Advisory favorable.	A Majority Vote was declared by the Moderator

Article 6. **REVOLVING FUND REPORTS**

The Town voted, with respect to each revolving fund established by the preceding vote, to receive from each of those boards, departments and offices having charge of a revolving fund a report showing the total amount of receipts and expenditures for each revolving fund for Fiscal Year 2017 and Fiscal Year 2018 through December 31, 2017 and also showing an amount of the increase, if any, in spending authority granted by the Selectmen and Advisory Committee with respect to such revolving funds during Fiscal Year 2017 and Fiscal Year 2018 through December 31, 2017.

Advisory favorable. A Majority Vote was declared by the Moderator

Article 7. **ENTERPRISE FUND TRANSFER STATION**

The Town voted to raise and appropriate the following amounts for the Transfer Station Enterprise Fund:

\$25,000 for salaries
\$75,000 for expenses
\$100,000 Total

And that \$100,000 be raised as follows:

Department receipts: \$80,000
Tax Levy: \$20,000

Advisory favorable. A Majority Vote was declared by the Moderator

Article 8. **COMMUNITY PRESERVATION COMMITTEE**

The Town voted to accept the recommendations of the Community Preservation Committee.
Advisory favorable. A Majority Vote was declared by the Moderator

The Town voted to appropriate **\$14,522.00** from the Community Preservation Fund for rehabilitation of the tennis courts located at Minnechaug Regional High School, such funds representing 23.59% of the total project.

A Majority Vote was declared by the Moderator

The Town voted to encumber **\$55,000.00** of the Community Preservation Fund for projects characterized as affordable housing, as that term is defined in the Community Preservation Act.

A Majority Vote was declared by the Moderator

The Town voted appropriate **\$300.00** from the Community Preservation Fund to pay the annual dues of the Community Preservation Coalition.

A Majority Vote was declared by the Moderator

Article 9. CONSERVATION FUND

The Town voted to raise and appropriate **\$1,000** for the Conservation fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted and approved at Annual or Special Town Meeting prior to such purchase.

Advisory action. A Majority Vote was declared by the Moderator

Article 10. HIGHWAY STATE AID

The Town voted to accept \$256,063 from the Commonwealth of Massachusetts under the provision of local aid fund distribution, the General Laws Chapter 90, Section 34, and be allowed to borrow in anticipation of reimbursement.

Advisory favorable. A 2/3 Vote was declared by the Moderator

Article 11. HIGHWAY EQUIPMENT REPLACEMENT

The Town voted raise and appropriate **\$165,000** to replace the 20 year old John Deere Loader with appurtenances of plow and broom.

Advisory favorable. A Majority Vote was declared by the Moderator

Article 12. HIGHWAY EQUIPMENT REPLACEMENT

The Town voted to raise and appropriate **\$34,000** to replace a 2008 pick-up with plow.

Advisory favorable. A Majority Vote was declared by the Moderator

Article 13. COMMERCIAL BOND RATING FOR POLICE STATION FINANCING

The Town voted to raise and appropriate a sum not to exceed **\$20,000** to apply for and obtain a commercial bond rating to secure permanent financing for the new police station.

Advisory favorable A Majority Vote was declared by the Moderator

Article 14. LIBRARY ADDITIONAL STATE AID

The Town voted that, in Fiscal Year 2018 if State Aid is received for the Library, this money will be made available for Library Trustees to use at their discretion.

Advisory favorable A Majority Vote was declared by the Moderator

Article 15. BOARD OF ASSESSORS

The Town voted to raise and appropriate **\$12,500** into the Assessor's Stabilization Fund, to provide for Department of Revenue mandated programs.

Advisory favorable. A Majority Vote was declared by the Moderator

Article 16. BOARD OF ASSESSORS

The Town voted to transfer from the Assessor's Stabilization Fund \$9,950 for all FY2018 Department of Revenue mandated programs.

Advisory favorable A 2/3 Vote was declared by the Moderator

Article 17. INTERMUNICIPAL AGREEMENT FOR PARATRANSIT

The Town voted to take no action on Article 17.

Advisory recommends no action A Majority Vote was declared by the Moderator

Article 18. FIRE DEPARTMENT ARTICLE

The Town voted to raise and appropriate **\$5000.00** for engineering and construction specifications for a fire department building addition.

Advisory favorable A Majority Vote was declared by the Moderator

Article 19. HAMPDEN WILBRAHAM REGIONAL AGREEMENT

The Town voted to direct the Selectmen to ensure (a) the implementation of adherence to the vote of the October 2016 Town Meeting against the closing of TWB and the merging of Hampden and Wilbraham middle schools,(b) that TWB and Green Meadows schools remain open and provide comparable education between Hampden and Wilbraham students and (c), that the Regional adhere to all sections of the Regional Agreement.

Advisory recommends negative action A Majority Vote was declared by the Moderator

Article 20. WITHDRAWAL FROM FORMATION OF A REGIONAL SCHOOL DISTRICT AS AMENDED

The Town voted to direct the Selectmen to investigate the procedure and ramifications to withdraw from K-8 portion of the Agreement between the Towns of Wilbraham and Hampden With Respect to the Formation of a Regional School District and develop a plan for such withdrawal for presentation to Hampden residents at the Fall 2017 Town Meeting.

Advisory recommends negative action A Majority Vote was declared by the Moderator

Article 21. AMENDMENT TO ZONING BYLAW

The Town voted to amend the Zoning Bylaw in the following way:

By adding a new Section 7.18 – Motor Vehicle Sales that would provide as follows:

SECTION 7.18 – Motorized Vehicle Sales: includes the principal use of the premises for any of the following:

- a. the sale of new motorized vehicles
- b. the purchase and sale of second-hand motorized vehicles
- c. repair and servicing of motorized vehicles provided said repair and servicing is conducted as an accessory use secondary to the principal use

All repairing and servicing shall be enclosed within a building.

Motorized vehicles for sale shall be 20 feet from road edge.

And by adding Definition 2.90 Motorized Vehicle that would provide as follows,

Motorized Vehicle – any vehicle

- 1) constructed and designed for use on public streets, and
- 2) which requires registration to be operated on a public street(s), and
- 3) which requires the operator to be licensed to be operated on a public street, and
- 4) which are propelled by power other than muscular power including such vehicles when pulled or towed by another motorized vehicle.

And renumber Section 2 as required.

And by amending Definition 2.112- Sales Yard from

FROM: 2.112 – Sales Yard

An unroofed outside area, enclosed by a fence, border or buffer used for the display and sale of goods, material or merchandise to the general public.

TO: 2.112 – Sales Yard

An unroofed outside area, enclosed by a fence, border or buffer used for the display and sale of goods, material or merchandise to the general public except motorized vehicle sales.

And by amending Section 6.0 Table of Use Regulations by adding, Use 4.33 Motorized Vehicle Sales to reflect "Use Prohibited {N}" in the R-6, R-4, MD, FPW, GR, N-PER and WSP; and "Use Permitted" {P}' in the B, C and Limited Industrial Districts.

Advisory favorable A 2/3 Vote was declared by the Moderator

Article 22. GENERAL BYLAW HISTORICAL COMMISSION DEMOLITION DELAY FOR STRUCTURES OF HISTORICAL OR ARCHITECTURAL SIGNIFICANCE

The motion to amend the Town General Bylaws by adding Chapter XVI – Demolition delay, as outlined in the Town Meeting Warrant Article 22, **failed** to get a majority vote.

Article 23. SCHOOL RESOURCE OFFICER

The Town voted to raise and appropriate **\$11,376** to fund the School Resource Officer for FY17 at Minnechaug Regional High School.

Advisory favorable A Majority Vote was declared by the Moderator

Article 24. RESERVE FUND

The Town voted to raise and appropriate **\$25,000.00** into the Reserve Fund.

Advisory favorable A Majority Vote was declared by the Moderator

Article 25. GENERALIZATION STABILIZATION FUND

The Town voted to take no action on Article 25.

Advisory favorable A Majority Vote was declared by the Moderator

26. REDUCING THE TAX RATE

The Town voted to take no action on Article 25.

Advisory favorable A Majority Vote was declared by the Moderator

A motion to adjourn the meeting at 9:52PM passed by a majority vote.