

Town of Hampden
 MINUTES – ANNUAL TOWN MEETING – APRIL 29, 2013
 THORNTON W BURGESS MIDDLE SCHOOL, WILBRAHAM ROAD

Moderator Robert Howarth called the meeting to order at 7:07PM.

Attendance94

Article 1. TOWN REPORT

The Town voted that the Annual Reports, as contained in the Annual Town Report for the year 2012, be accepted as printed.

A Majority Vote was declared by the Moderator

Article 2. BUDGET

The Town voted that the sums of money shown in the column entitled “Fiscal 2014 Draft Recommendations” of the Supplementary Report and Recommendations of the Advisory Committee be raised and appropriated for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the Fiscal year ending June 30, 2014.

A Majority Vote was declared by the Moderator

	Fiscal 2014 Draft
GENERAL GOVERNMENT	Recommendations
1.0 Accountant	
1.1 Salary	28,238
1.2 Clerical	250
1.3 Expenses (Audit)	14,000
Total Accountant	42,488
2.0 Advisory Committee	
2.1 Clerical	4,300
2.2 Expenses	200
Total Advisory	4,500
3.0 Appeals, Board of	
3.1 Clerical	3,245
3.2 Expenses	200
Total Appeals	3,445
4.0 Assessors, Board of	
4.1 Salaries	14,580
4.2 Assistant Assessor	0
4.2.1 Principal Assessor	35,661
4.2 Clerical	9,632
4.3 Expenses	3,500
4.4 Data Processing	0
4.5 Software Support	7,375
4.6 Mapping Maintenance	1,800
4.7 Full List Measure	
4.8 Field Review	2,700
Total Assessors	75,248

5.0	Building Department Expenses	
	5.1 Code and General Enforcement	2,000
	5.2 Commissioner and Expenses	
	Total Building Dept.	<u>2,000</u>
6.0	County Retirement	271,658
7.0	Insurance	
	7.1 Property and Liability	88,000
	7.2 Employee Benefits	207,000
	7.3 Unemployment Compensation	2,000
	7.4 Longevity	1,300
	7.5 FICA	
	Total Insurance	<u>298,300</u>
8.0	Law and Claims	
	8.1 General	20,000
	Total Law	<u>20,000</u>
9.0	Moderator	
	9.1 Salary	
	9.2 Expenses	100
	Total Moderator	<u>100</u>
10.0	Planning Board	
	10.2 Clerical	12,500
	10.3 Expenses	1,100
	10.4 Software support	-
	Total Planning Board	<u>13,600</u>
11.0	Registrars, Board of (Voters)	
	11.1 Salaries	800
	11.2 Election Expenses	1,500
	11.3 Street Lists	2,000
	Total Registrars	<u>4,300</u>
12.0	Selectman	
	12.1 Salaries	9,600
	12.2 Administrative Asst.	39,921
	12.3 Secretarial	
	12.4 Expenses	1,600
	12.5 Legal Advertising	1,200
	12.6 Computer Study Committee	
	12.7 Temporary Help	500
	Total Selectman	<u>52,821</u>
13.0	Tax Collector	
	13.1 Salary	31,060
	13.2 Clerical	12,295
	13.3 Expenses	2,000
	13.4 Computer Maintenance	3,500
	13.5 Tax Title Work	2,500

	13.6 Tax Title Admin.	
	Total Tax Collector	51,355
14.0	Town Clerk	
	14.1 Salary	31,060
	14.2 Clerical	8,198
	14.3 Expenses	1,000
	14.4 Town Publications	100
	Total Town Clerk	40,358
15.0	Town Report	3,000
16.0	Treasurer	
	16.1 Salary	35,298
	16.2 Clerical	8,670
	16.3 Expenses	1,100
	16.4 Certifying Notes	0
	16.5 Interest on Loans (short term)	0
	16.6 Tax Title Expense	1,000
	16.7 Payroll Service	6,500
	16.8 Bank Service Charges	100
	16.9 Tax Title Admin.	0
	16.10 Records Mgt	1,000
	Total Treasurer	53,668
17.0	Veterans' Benefits	25,000
18.0	Greater Springfield Senior Services	0 350
<hr/> TOTAL GENERAL GOVERNMENT <hr/>		<hr/> 962,191 <hr/>
GENERAL TOWN SERVICES		
20.0	Academy Hall Maintenance	2,500
21.0	Cemetery Commission	
	21.1 Clerical	10,500
	21.2 Expenses	550
	21.3 Maintenance	16,250
	21.4 Computer Maintenance	550
	Total Cemetery Commission	27,850
22.0	Conservation Commission	
	22.1 Clerical	6,878
	22.2 Expenses	400
	Total Conservation Commission	7,278
23.0	Transfer Station	
	23.1 Operation	0
	23.2 Monitoring/Testing	20,000
	Total Transfer Station	20,000

24.0	School Buildings Repairs	10,000
26.0	Library	
	26.1 Salaries	
	26.2 Expenses	
	26.3 Library Materials	
	Total Library	<u>113,690</u>
27.0	Town Events	1,000
29.0	Office Equipment	
	29.1 Acquisition	2,500
	29.2 Maintenance	7,000
	29.3 Supplies	3,000
	29.4 Postage	17,000
	Total Office Equipment	<u>29,500</u>
30.0	Parks and Recreation	
	30.1 Salaries	28,840
	30.2 Operating Expenses	3,750
	30.3 Capital Improvements	0
	30.4 Baseball	0
	30.5 Softball	0
	30.6 Girls Soccer	0
	30.7 Boys Soccer	0
	30.8 Basketball	0
	30.9 Director's Salary	0
	30.9 Spray park	9,495
	Total Parks and Recreation	<u>42,085</u>
32.0	Town House Maintenance	
	32.1 Custodial	19,000
	32.2 Maintenance and Repairs	8,500
	32.3 Heat and Utilities	43,000
	Total Town House Maintenance	<u>70,500</u>
34.0	Ambulance	0
35.0	Gasoline	
35.1	Fuel	65,000
36.1	Gasoline Expenses	10,000
	Total Gasoline	<u>75,000</u>
36.0	Street Lighting	19,100
37.0	Council on Aging	
	37.1 Director's Salary	41,939
	37.2 Clerk	15,831
	37.3 Expenses	2,000
	37.4 Temporary Help	0
	37.5 Outreach Coordinator	7,724
	37.6 Receptionist	7,861
		<u>7,861</u>

	Total Council on Aging	75,355
38.0	Senior Center	
	38.1 Custodial	10,593
	38.2 Utilities	18,375
	38.3 Building Maintenance	12,128
	38.4 Grounds Maintenance	0
	Total Senior Center	41,096
39.0	Historical Commission	250
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	Total General Town Services	535,204
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HIGHWAY DEPARTMENT

40.0	Superintendent's Salary	79,882
41.0	Tree Warden	
	41.1 Expenses	8,860
	41.1.2 Salary	5,000
	41.2 Tree Planting	
	41.3 Insect Pest Control	
42.0	Public Grounds	37,242
43.0	Highway Maintenance	138,003
	43.1 Expenses	
	43.2 Paving	50,000
44.0	General Highway Expense	98,518
45.0	Snow and Ice Removal	70,000
46.0	Contract Services	
	46.0 Contract Services	
	46.1 Street Sweeping	37,400
	46.2 Catch Basin Cleaning	
47.0	Other Highway Accounts	
	47.1 Road Machinery Maintenance	14,000
	47.2 Highway Engineering	
	47.3 Equipment Acquisition	
48.0	Building Expenses	
	48.1 Utilities	11,000
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	TOTAL HIGHWAY DEPARTMENT	549,905
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PROTECTION OF PERSONS AND PROPERTY

50.0	Animal Inspection	
	50.1 Salary	2,098
	50.2 Expenses	240

	50.3 Rabies Management	0
	50.4 Wildlife Control	2,500
	Total Animal Inspection	4,838
51.0	Emergency Management	8,000
51.5	Traffic Control	10,000
52.0	Dog Officer	
	52.1 Animal Control Account	12,000
	52.2 Dog Damage Fund	500
	Total Dog Officer	12,500
53.0	Fire Department	
	53.1 Fire Chief Salary	0
	53.2 Fire Chief Expenses	1,493
	53.3 Operation	33,982
	53.4 Equipment	14,100
	53.5 Training Stipend*	33,000
	Total Fire Department	82,575
	* Approved in STM	
54.0	Forest Fires	1,490
55.0	Forest Fire Warden	0
56.0	Health, Board of	
	56.1 Salary	4,482
	56.2 Clerk Salary	25,545
	56.3 Expenses	1,000
	Total Board of Health	31,027
56.5	Water District	
	565.1 Operations	7,500
	565.2 Testing	2,000
	Total Water District	9,500
57.0	Police	
	57.1 Chief's Salary	78,263
	57.2 General Salaries	903,828
	57.3 Maintenance of Cruisers	10,550
	57.4 General Expenses	60,107
	57.5 New Cruisers	33,000
	57.6 Training	25,860
	57.7 Equipment	5,000
	57.8 Career Incentive Pay (Quinn Bill)	79,607
	57.9 Additional Officer	
58.0	Other Police Accounts	
	58.1 Election and Town Meetings	2,322
	58.2 Towing Clerk	100
	58.3 WMLEC	500

59.0	Parking Clerk	
	Total Police	1,199,137
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TOTAL PROTECTION		1,359,067
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SCHOOLS		
69.0	Regional School District	
	69.1 Assessment	6,717,334
	69.2 Teacher Deferral	0
	Total Regional School District	6,717,334
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SUB TOTAL		10,123,701
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70.0	Local Government Debt	
	70.1 Principal	
	70.2 Interest	
	70.3 School Debt	
	70.4 Green Meadow Bond	246,300
	70.5 Highway Truck	50,000
	70.6 Fire Truck	45,150
	70.7 Infrastructure Roads	0
	70.8 Minnechaug BAN	473,686
	Total Local Government Debt	815,136
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GRAND TOTAL		10,938,837
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Article 3. PREVIOUS BILLS

The Town voted to take no action on Article 3.

Requires 4/5th Vote - A unanimous vote was declared by the Moderator

Article 4. REVOLVING FUNDS FOR FISCAL YEAR 2014

The Town voted to authorize the Town, acting through its various departments, to establish the revolving funds as listed in Article 4 of the Annual Town Meeting warrant, in accordance with General Laws Chapter 44, Section 53E ½, separate from the general fund and deposited with the Town Treasurer, for the town departments, sources of receipts, and purposes of payment as printed in Article 5 of the warrant with the funds in the respective revolving funds not to exceed the following amounts for Fiscal Year 2014:

Board of Assessors:	\$2,500
Board of Health:	\$40,000
Building Department	\$50,000
Library Trustees	\$6,000
Council on Aging	\$30,000
Tax Collector	\$2,500
Fire Department	\$10,000
Cemetery Commission	\$24,000

A Majority Vote was declared by the Moderator

Article 5. REVOLVING FUND REPORTS

The Town voted, with respect to each revolving fund established by the preceding vote, to receive from each of those boards, departments and offices having charge of a revolving fund a report showing the total amount of receipts and expenditures for each revolving fund for Fiscal Years 2013 and Fiscal Year 2014 through Fiscal year December 31, 2013 and also showing an amount of the increase, if any, in spending authority granted by the Selectmen and Advisory Committee with respect to such revolving funds during Fiscal Year 2013 and Fiscal Year 2014 through December 31, 2013.

A Majority Vote was declared by the Moderator

Article 6. ENTERPRISE FUND TRANSFER STATION

The Town voted to appropriate the following amounts for the Transfer Station Enterprise Fund:

\$20,000 for salaries

\$80,000 for expenses

\$100,000 Total

And that \$100,000 be raised as follows:

Department receipts

A Majority Vote was declared by the Moderator

Article 7. COMMUNITY PRESERVATION COMMITTEE

The Town voted to accept the recommendations of the Community Preservation Committee as follows.

To appropriate \$22,000 from the Community Preservation Fund for the Parks and Recreation Department to complete the stream bank restoration and stabilization project at Memorial Park.

A Majority Vote was declared by the Moderator

To appropriate \$42,000 from the Community Preservation Fund to contribute to the purchase of approximately 11 acres adjacent to the Memorial Park, referred to as the West Brook Conservation Project Phase II, contingent upon approval and receipt of a land grant from the Commonwealth as requested by the Minnechaug Land Trust.

A Majority Vote was declared by the Moderator

To appropriate \$250 from the Community Preservation Fund for payment of the annual membership fee in the Community Preservation Coalition for the fiscal year 2014.

A Majority Vote was declared by the Moderator

Article 8. CONSERVATION FUND

The Town voted to raise and appropriate \$1,000 for the Conservation fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted and approved at Annual or Special Town Meeting prior to such purchase.

A Majority Vote was declared by the Moderator

Article 9. HIGHWAY STATE AID

The Town voted to accept \$258,112 from the Commonwealth of Massachusetts under the provision of local aid fund distribution, the General Laws Chapter 90, Section 34, and be allowed to borrow in anticipation of reimbursement.

A 2/3 Vote was declared by the Moderator

Article 10. LIBRARY ADDITIONAL STATE AID

The Town voted that, in Fiscal Year 2014, if State Aid is received for the Library, this money will be made available for Library Trustees to use at their discretion.

A Majority Vote was declared by the Moderator

Article 11. BOARD OF ASSESSORS

The Town voted to raise and appropriate **\$10,000** to the Assessor's Stabilization Fund to meet Department of Revenue mandated programs.

A 2/3 Vote was declared by the Moderator

Article 12. BOARD OF ASSESSORS

The Town voted to transfer from the Assessor's Stabilization Fund \$10,200 for all FY2014 Revaluation Year services.

A 2/3 Vote was declared by the Moderator

Article 13. HIGHWAY INFRASTRUCTURE

The Town voted to appropriate \$2,000,000 to fund road, intersection and drainage improvements and reconstruction, consisting of the resurfacing thereof with bituminous concrete or other road material, including leveling, structural overlays, utility adjustments, minor drainage improvements and curbing, the replacement of culverts and for design, permitting, appraisals, permanent and temporary easements, construction and services during construction and project contingency, and that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$2,000,000 under GL C44 s7 or an other enabling authority; that the Board of Selectmen is authorized to acquire, accept as a gift, or take by eminent domain permanent and / or temporary easements for such drainage system improvements; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote will not take effect until the Town votes to exempt from the limitation on the total taxes imposed by GL C59, s 21C (Proposition 2 1.2) so called, amounts required to pay the principal of and interest on the borrowing authorized by this vote.

A 2/3 Vote was declared by the Moderator

Article 14. HIGHWAY – EQUIPMENT REPLACEMENT

The Town voted to raise and appropriate a sum not to exceed **\$24,000** to replace the brush chipper for the Highway Department.

A Majority Vote was declared by the Moderator

Article 15. HIGHWAY – EQUIPMENT REPLACEMENT

The Town voted to raise and appropriate a sum not to exceed **\$12,000** to replace a one ton asphalt roller for the Highway Department.

A Majority Vote was declared by the Moderator

Article 16. HIGHWAY – EQUIPMENT REPLACEMENT

The Town voted to raise and appropriate a sum not to exceed **\$8,800** to replace a 52" riding mower for the Highway Department.

A Majority Vote was declared by the Moderator

Article 17. HIGHWAY BUILDING MAINTENANCE

The Town voted to raise and appropriate a sum not to exceed **\$42,000** to install a new standing seam roof on the shed and garage at the Highway Department.

A Majority Vote was declared by the Moderator

Article 18. DARE PROGRAM

The Town voted to take no action on Article 18.

A Majority Vote was declared by the Moderator

Article 19. SCHOOL RESOURCE OFFICER

The Town voted to raise and appropriate **\$10,967** to fund the School Resource Officer for FY2013 at Minnechaug Regional High School.

A Majority Vote was declared by the Moderator

Article 20. WATER RESOLUTION

The Town voted to transfer from overlay surplus a sum not to exceed **\$44,000** to cover the cost of providing water to those homes whose wells have been adversely impacted by runoff from the Town's salt shed.

A Majority Vote was declared by the Moderator

Article 21. WEST BROOK ACQUISITION

The Town voted to amend the main motion of Article 21 to read:

To see if the Town will vote to approve **\$42,000** in CPA funds, pursuant to MGL C44 s12a and authorize the Treasurer to borrow up to **\$64,000**, all toward the purchase of the parcel known as West Brook Phase II, consisting of 11 acres, more or less, as shown as Parcel 5 on a plan entitled "Plan of Land, Mountain Road in Hampden" by Paul Smith Land Surveyors, for the purpose of conservation and passive recreation; that said land be conveyed to the Town of Hampden under the provisions of MGL Ch. 40, Section 8c, subject to conservation restrictions in favor of Minnechaug Land Trust in accordance with MGL C184, to be managed and controlled by the Conservation Commission. This purchase is subject to approval of the Commonwealth of Massachusetts LAND grant program.

A majority Vote was declared by the Moderator

The Town then voted that the Town apply **\$42,000** in CPA funds, pursuant to MGL C44 s12a and authorize the Treasurer to borrow up to **\$64,000**, all toward the purchase of the parcel known as West Brook Phase II, consisting of 11 acres, more or less, as shown as Parcel 5 on a plan entitled "Plan of Land, Mountain Road in Hampden" by Paul Smith Land Surveyors, for the purpose of conservation and passive recreation; that said land be conveyed to the Town of Hampden under the provisions of MGL Ch. 40, Section 8c, subject to conservation restrictions in favor of Minnechaug Land Trust in accordance with MGL C184, to be managed and controlled by the Conservation Commission. This purchase is subject to approval of the Commonwealth of Massachusetts LAND grant program.

A 2/3 Vote was declared by the Moderator

Article 22. ZONING BYLAW – TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS

The Town voted to amend the Zoning Bylaw of the Town by adding Section 6.12 as described in the Warrant Article 22.

A 2/3 Vote was declared by the Moderator

Article 23. ZONING BYLAW – FLOOD PLAIN CHANGE

The Town voted to amend the Zoning Bylaw as described in the Warrant Article 23.

A 2/3 Vote was declared by the Moderator

Article 24. ZONING BYLAW – HOME OCCUPATION

The Town voted to amend the Zoning Bylaw as described in the Warrant Article 24.

A 2/3 Vote was declared by the Moderator

Article 25. ZONING BYLAW – R-4 AND R-6 DISTRICTS

The Town voted to correct the word “bars” in section 6.1.2 to read “barns” as stated in that original section.

A 2/3 Vote was declared by the Moderator

The Town then voted to amend the Zoning Bylaw as described in the Warrant Article 25.

A 2/3 Vote was declared by the Moderator

Article 26. HAMPDEN WILBRAHAM REGIONAL SCHOOL DISTRICT STABILIZATION FUND

The Town voted to approve the establishment of a Stabilization Fund by the Hampden Wilbraham Regional School District.

A 2/3 Vote was declared by the Moderator

Article 27. BULK PURCHASE OF ELECTRICITY

The Town voted to authorize the Board of Selectmen to enter into agreements for power supply and other related services, including agreements for the bulk purchase of electricity, independently on behalf of the Town or in joint action with other municipalities, in accordance with MGL C164 s124a.

A Majority Vote was declared by the Moderator

Article 28. RESERVE FUND

The Town voted to raise and appropriate **\$25,000** for the Reserve Fund.

A Majority Vote was declared by the Moderator

Article 29. GENERAL STABILIZATION FUND

The Town vote to take no action on Article 29

A 2/3 Vote was declared by the Moderator

Article 30. REDUCING TAX RATE

The Town voted to take no action on Article 30.

A 2/3 Vote was declared by the Moderator

The meeting adjourned at 8:49PM