

ANNUAL TOWN MEETING – 4/30/12

Moderator Robert Howarth opened the meeting at 7:07PM - Attendance 102

Article 1. TOWN REPORTS

The Town voted that the Annual Reports, as contained in the Annual Town Report for the year 2011, be accepted as printed.

A Majority Vote was declared by the Moderator

Article 2. BUDGET

The Town voted that the sums of money shown in the column entitled “Fiscal 2013 Draft Recommendations” of the Supplementary Report and Recommendations of the Advisory Committee be **raised and appropriated** for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the Fiscal years ending June 30, 2013.

A Majority Vote was declared by the Moderator

	Fiscal 2013 Draft Recommendations
GENERAL GOVERNMENT	
1.0 Accountant	
1.1 Salary	27,550
1.2 Clerical	250
1.3 Expenses (Audit)	4,500
Total Accountant	32,300
2.0 Advisory Committee	
2.1 Clerical	4,300
2.2 Expenses	200
Total Advisory	4,500
3.0 Appeals, Board of	
3.1 Clerical	3,245
3.2 Expenses	200
Total Appeals	3,445
4.0 Assessors, Board of	
4.1 Salaries	14,224
4.2 Assistant Assessor	31,249
4.2 Clerical	10,797
4.3 Expenses	3,000
4.4 Data Processing	-
4.5 Software Support	7,225
4.6 Mapping Maintenance	1,500
4.7 Full List Measure	
4.8 Field Review	3,200
Total Assessors	71,195
5.0 Building Department Expenses	
5.1 Code and General Enforcement	2,000
5.2 Commissioner and Expenses	

	Total Building Dept.	2,000
6.0	County Retirement	260,294
7.0	Insurance	
	7.1 Property and Liability	81,000
	7.2 Employee Benefits	167,000
	7.3 Unemployment Compensation	2,000
	7.4 Longevity	1,300
	7.5 FICA	
	Total Insurance	251,300
8.0	Law and Claims	
	8.1 General	20,000
	Total Law	20,000
9.0	Moderator	
	9.1 Salary	
	9.2 Expenses	100
	Total Moderator	100
10.0	Planning Board	
	10.2 Clerical	11,000
	10.3 Expenses	1,000
	10.4 Software support	-
	Total Planning Board	12,000
11.0	Registrars, Board of (Voters)	
	11.1 Salaries	800
	11.2 Election Expenses	5,000
	11.3 Street Lists	2,000
	Total Registrars	7,800
12.0	Selectman	
	12.1 Salaries	9,600
	12.2 Administrative Asst.	39,055
	12.3 Secretarial	
	12.4 Expenses	1,600
	12.5 Legal Advertising	1,000
	12.6 Computer Study Committee	
	12.7 Temporary Help	500
	Total Selectman	51,755
13.0	Tax Collector	
	13.1 Salary	30,302
	13.2 Clerical	12,070
	13.3 Expenses	2,000
	13.4 Computer Maintenance	3,500
	13.5 Tax Title Work	2,500
	13.6 Tax Title Admin.	
	Total Tax Collector	50,372
14.0	Town Clerk	
	14.1 Salary	30,302
	14.2 Clerical	8,090
	14.3 Expenses	1,000

	14.4 Town Publications	100
	Total Town Clerk	39,492
15.0	Town Report	3,000
16.0	Treasurer	
	16.1 Salary	34,437
	16.2 Clerical	8,458
	16.3 Expenses	1,100
	16.4 Certifying Notes	100
	16.5 Interest on Loans (short term)	
	16.6 Tax Title Expense	1,000
	16.7 Payroll Service	6,000
	16.8 Bank Service Charges	100
	16.9 Tax Title Admin.	
	Total Treasurer	51,195
	* Includes \$7,500 normally paid via transfers	
17.0	Veterans' Benefits	30,000
18.0	Greater Springfield Senior Services	350
TOTAL GENERAL GOVERNMENT		891,098
GENERAL TOWN SERVICES		
20.0	Academy Hall Maintenance	2,500
21.0	Cemetery Commission	
	21.1 Clerical	4,000
	21.2 Expenses	550
	21.3 Maintenance	12,500
	Total Cemetery Commission	17,050
22.0	Conservation Commission	
	22.1 Clerical	6,878
	22.2 Expenses	400
	Total Conservation Commission	7,278
23.0	Transfer Station	
	23.1 Operation	-
	23.2 Monitoring/Testing	20,000
	Total Transfer Station	20,000
24.0	School Buildings Repairs	5,000
26.0	Library	
	26.1 Salaries	
	26.2 Expenses	
	26.3 Library Materials	
	Total Library	103,867
27.0	Town Events	1,000
29.0	Office Equipment	
	29.1 Acquisition	2,500
	29.2 Maintenance	7,000

	29.3 Supplies	2,000
	29.4 Postage	17,000
	Total Office Equipment	28,500
30.0	Parks and Recreation	
	30.1 Salaries	18,266
	30.2 Operating Expenses	3,750
	30.3 Capital Improvements	
	30.4 Baseball	
	30.5 Softball	
	30.6 Girls Soccer	
	30.7 Boys Soccer	
	30.8 Basketball	
	30.9 Director's Salary	
	30.9 Spray park	9,495
	Total Parks and Recreation	31,511
32.0	Town House Maintenance	
	32.1 Custodial	19,000
	32.2 Maintenance and Repairs	8,500
	32.3 Heat and Utilities	42,000
	Total Town House Maintenance	69,500
34.0	Ambulance	0
35.0	Gasoline	55,000
36.0	Street Lighting	19,100
37.0	Council on Aging	
	37.1 Director's Salary	40,470
	37.2 Clerk	15,122
	37.3 Expenses	2,000
	37.4 Temporary Help	
	37.5 Outreach Coordinator	6,970
	Total Council on Aging	64,562
38.0	Senior Center	
	38.1 Custodial	9,142
	38.2 Utilities	18,375
	38.3 Building Maintenance	11,550
	38.4 Grounds Maintenance	
	Total Senior Center	39,067
39.0	Historical Commission	250
Total General Town Services		464,185
HIGHWAY DEPARTMENT		
40.0	Superintendent's Salary	76,752
41.0	Tree Warden	
	41.1 Expenses	8,860
	41.2 Tree Planting	
	41.3 Insect Pest Control	
42.0	Public Grounds	30,704
43.0	Highway Maintenance	120,309

	43.1 Expenses	
	43.2 Paving	
44.0	General Highway Expense	88,112
45.0	Snow and Ice Removal	60,000
46.0	Contract Services	
	46.0 Contract Services	
	46.1 Street Sweeping	37,400
	46.2 Catch Basin Cleaning	
47.0	Other Highway Accounts	
	47.1 Road Machinery Maintenance	14,000
	47.2 Highway Engineering	
	47.3 Equipment Acquisition	
48.0	Building Expenses	
	48.1 Utilities	11,000
TOTAL HIGHWAY DEPARTMENT		447,137

PROTECTION OF PERSONS AND PROPERTY

50.0	Animal Inspection	
	50.1 Salary	2,047
	50.2 Expenses	240
	50.3 Rabies Management	
	50.4 Wildlife Control	2,500
	Total Animal Inspection	4,787
51.0	Emergency Management	6,000
51.5	Traffic Control	10,000
52.0	Dog Officer	
	52.1 Animal Control Account	12,000
	52.2 Dog Damage Fund	500
	Total Dog Officer	12,500
53.0	Fire Department	
	53.1 Fire Chief Salary	0
	53.2 Fire Chief Expenses	1,493
	53.3 Operation	33,982
	53.4 Equipment	14,100
	53.5 Training Stipend*	33,000
	Total Fire Department	82,575
	* Approved in STM	
54.0	Forest Fires	1,490
55.0	Forest Fire Warden	0
56.0	Health, Board of	
	56.1 Salary	4,373
	56.2 Clerk Salary	21,675
	56.3 Expenses	1,000
	Total Board of Health	27,048
56.5	Water District	
	565.1 Operations	7,500
	565.2 Testing	2,000
	Total Water District	9,500

57.0	Police	
	57.1 Chief's Salary	76,728
	57.2 General Salaries	851,786
	57.3 Maintenance of Cruisers	8,810
	57.4 General Expenses	56,700
	57.5 New Cruisers	32,500
	57.6 Training	23,045
	57.7 Equipment	5,535
	57.8 Career Incentive Pay (Quinn Bill)	77,602
	57.9 Additional Officer	
58.0	Other Police Accounts	
	58.1 Election and Town Meetings	2,276
	58.2 Towing Clerk	100
	58.3 WMLEC	500
59.0	Parking Clerk	
	Total Police	1,135,582
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	TOTAL PROTECTION	1,289,482
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SCHOOLS		
69.0	Regional School District	
	69.1 Assessment	6,609,193
	69.2 Teacher Deferral	0
	Total Regional School District	6,609,193
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	SUB TOTAL	9,701,095
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70.0	Local Government Debt	
	70.1 Principal	
	70.2 Interest	
	70.3 School Debt	
	70.4 Green Meadow Bond	253,468
	70.5 Highway Truck	
	70.6 Fire Truck	-
	70.7 Infrastructure Roads	233,333
	70.8 Minnechaug BAN	441,554
	Total Local Government Debt	928,355
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	GRAND TOTAL	10,629,450

Article 3. PREVIOUS BILLS

The Town voted to pay the invoice for architectural services in the amount of **\$3,000**.
A 4/5th vote was declared by the Moderator

Article 4. REVOLVING FUNDS

The Town voted to authorize the Town, acting through its various departments, to establish the revolving funds as listed in Article 4 of the Annual Town Meeting warrant, in accordance with General Laws Chapter 44, Section 53E ½, separate from the general fund and deposited with the Town Treasurer, for the town departments, sources of receipts, and purposes of payment as printed in Article 4 of the warrant, with the funds in the respective revolving funds not to exceed the following amounts for Fiscal Year 2013:

Board of Assessors: \$ 2,500
Board of Health \$40,000

Building Department	\$50,000
Library Trustees	\$ 6,000
Council on Aging	\$30,000
Tax Collector	\$ 2,500
Fire Department	\$10,000
Cemetery Commission	\$20,000

A Majority Vote was declared by the Moderator

Article 5. REVOLVING FUNDS

The Town voted, with respect to each revolving fund established by the preceding vote, to receive from each of those boards, departments and offices having charge of a revolving fund a report showing the total amount of receipts and expenditures for each revolving fund for Fiscal Year 2012 and Fiscal Year 2013 through December 31, 2012 and also showing an amount of the increase, if any, in spending authority granted by the Selectmen and Advisory Committee with respect to such revolving funds during Fiscal Year 2012 and Fiscal Year 2013 through December 31, 2012.

A Majority vote declared by the Moderator

Article 6. ENTERPRISE FUND TRANSFER STATION

The Town voted to appropriate the following amounts for the Transfer Station Enterprise Fund:

- \$20,000 for salaries
- \$80,000 for expenses
- \$100,000 Total

And that \$100,000 be raised as follows:

- Department receipts: \$80,000
- Tax Levy: **\$20,000**

A Majority vote declared by the Moderator

Article 7. COMMUNITY PRESERVATION COMMITTEE

The Town voted to accept the recommendations of the Community Preservation Committee as follows:

To appropriate \$4,350 from the Community Preservation Fund for the Town Clerk to create digital and microfiche copies of the vital Town records and to rebind the original volumes.

A Majority Vote was declared by the Moderator

To appropriate \$38,000 from the Community Preservation Fund to contribute to the purchase of approximately 22 acres adjacent to the Memorial Park, referred to as the West Brook Conservation Project, subject to approval and receipt of a Conservation Stewardship Grant, as requested by the Minnechaug Land Trust.

A Majority Vote was declared by the Moderator

To appropriate \$250 from the Community Preservation Fund for payment of the annual membership fee in the Community Preservation Coalition for fiscal year 2013.

Majority Vote was declared by the Moderator.

Article 8. CONSERVATION FUND

The Town voted to raise and appropriate \$1,000 for the Conservation fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted and approved at Annual or Special Town Meeting prior to such purchase.

A Majority Vote was declared by the Moderator

Article 9. HIGHWAY STATE AID

The Town voted to accept \$258,112 from the Commonwealth of Massachusetts under the provision of local aid fund distribution, the General Laws Chapter 90, Section 34, and be allowed to borrow in anticipation of reimbursement.

A 2/3 Vote was declared by the Moderator

Article 10. LIBRARY ADDITIONAL STATE AID

The Town voted that, in Fiscal Year 2013, if State Aid is received for the Library, this money will be made available for Library Trustees to use at their discretion.

A Majority Vote was declared by the Moderator

Article 11. BOARD OF ASSESSORS

The Town voted to raise and appropriate **\$10,000** to the Assessor's Stabilization Fund to meet Department of Revenue mandated programs.

A 2/3 Vote was declared by the Moderator

Article 12. BOARD OF ASSESSORS

The Town voted to transfer from the Assessor's Stabilization Fund \$10,000 for all FY2013 Revaluation Year services.

A 2/3 Vote was declared by the Moderator

Article 13. DUMP TRUCK REPLACEMENT

The Town voted to raise and appropriate and/ or borrow *\$200,000* for the purpose of replacing the 1989 Mack Dump Truck and sander and plow; that to meet this appropriation the Town will raise and appropriate **\$50,000** and the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$150,000 under GL C44s7(9) or any other enabling authority; and that the Board of Selectmen is authorized to take any action necessary to carry out this project;

A 2/3 Vote was declared by the Moderator

Article 14. DARE PROGRAM

The Town voted to take no action.

A Majority Vote was declared by the Moderator

Article 15. SCHOOL RESOURCE OFFICER

The Town voted to raise and appropriate **\$10,700** to fund the School Resource Officer for FY12 at Minnechaug Regional High School.

A Majority Vote was declared by the Moderator

Article 16. POLICE DEPARTMENT STUDY

The Town voted to take no action.

A Majority Vote was declared by the Moderator

Article 17. TOWN HOUSE IMPROVEMENTS

The Town voted to take no action.

A Majority Vote was declared by the Moderator

Article 18. TOWN HOUSE CAPITAL IMPROVEMENTS

The Town voted to raise and appropriate **\$30,000** for town house improvements.
A Majority Vote was declared by the Moderator

Article 19. WEST BROOK ACQUISITION

The Town voted to expend **\$38,000** raised pursuant to Article 7 toward the purchase of the land described in Article 19 of the warrant for this meeting for the purposes described in that Article, this expenditure to be conditioned upon approval and receipt of a Conservation Stewardship Grant in the amount of **\$38,000**.

A Majority Vote was declared by the Moderator

Article 20. GENERAL BYLAW

The Town voted to amend the General Bylaw, Chapter VIII, Section 6, as described in the Warrant Article 20.

A Majority Vote was declared by the Moderator

Article 21. GENERAL BYLAW

The Town voted to take no action.

A Majority Vote was declared by the Moderator

Article 22. RESERVE FUND

I move that the Town vote to raise and appropriate **\$25,000** for the Reserve Fund.

A Majority Vote was declared by the Moderator

Article 23. GENERAL STABILIZATION FUND

The Town voted to take no action.

A Majority Vote was declared by the Moderator

Article 24. REDUCING TAX RATE

The town voted to transfer **\$150,000** from General Stabilization Fund for the purpose of reducing the tax rate for Fiscal Year 2013.

A 2/3 Vote was declared by the Moderator

The meeting adjourned at 8:21PM