

MINUTES – ANNUAL TOWN MEETING – 4/25/11

Moderator Robert Howarth called the meeting to order at 7:04PM - Attendance 102

Article 1. TOWN REPORTS

The Town voted that the Annual Reports, as contained in the Annual Town Report for the year 2010, be accepted as printed.

A Majority Vote was declared by the Moderator.

Article 2. BUDGET

The Town voted that the sums of money shown in the column entitled "Fiscal 2012 Recommended Available Funds" of the Supplementary Report and Recommendations of the Advisory Committee be raised and appropriated for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the Fiscal year ending June 30, 2012.

A Majority Vote was declared by the Moderator

		Fiscal 2012
		Recommendations
GENERAL GOVERNMENT	GENERAL GOVERNMENT	
1	Accountant	
	1.1 Salary	26,878
	1.2 Clerical	150
	1.3 Expenses (Audit)	13,000
	Total Accountant	40,028
2	Advisory Committee	
	2.1 Clerical	4,175
	2.2 Expenses	200
	Total Advisory	4,375
3	Appeals, Board of	
	3.1 Clerical	3,245
	3.2 Expenses	200
	Total Appeals	3,445
4	Assessors, Board of	
	4.1 Salaries	14,224
	4.2 Clerical	30,163
	4.3 Expenses	3,500
	4.4 Data Processing	-
	4.5 Software Support	8,675
	4.6 Mapping Maintenance	2,000
	4.7 Full List Measure	
	4.8 Field Review	3,000
	Total Assessors	61,562
5	Building Department Expenses	
	5.1 Code and General Enforcement	2000
	5.2 Commissioner and Expenses	
	Total Building Dept.	2,000

6	County Retirement	218,985
7	Insurance	
	7.1 Property and Liability	78,000
	7.2 Employee Benefits	167,000
	7.3 Unemployment Compensation	2,000
	7.4 Longevity	1,300
	7.5 FICA	
	Total Insurance	<u>248,300</u>
8	Law and Claims	
	8.1 General	20,000
	Total Law	<u>20,000</u>
9	Moderator	
	9.1 Salary	
	9.2 Expenses	100
	Total Moderator	<u>100</u>
10	Planning Board	
	10.2 Clerical	9,700
	10.3 Expenses	500
	10.4 Software support	-
	Total Planning Board	<u>10,200</u>
11	Registrars, Board of (Voters)	
	11.1 Salaries	800
	11.2 Election Expenses	3,000
	11.3 Street Lists	2,000
	Total Registrars	<u>5,800</u>
12	Selectman	
	12.1 Salaries	9,600
	12.2 Administrative Asst.	37,698
	12.3 Secretarial	
	12.4 Expenses	1,600
	12.5 Legal Advertising	500
	12.6 Computer Study Committee	
	12.7 Temporary Help	500
	Total Selectman	<u>49,898</u>
13	Tax Collector	
	13.1 Salary	29,563
	13.2 Clerical	10,950
	13.3 Expenses	2,000
	13.4 Computer Maintenance	2,500
	13.5 Tax Title Work	2,500
	13.6 Tax Title Admin.	
	Total Tax Collector	<u>47,513</u>
14	Town Clerk	
	14.1 Salary	29,563
	14.2 Clerical	7,835
	14.3 Expenses	750
	14.4 Town Publications	100
	Total Town Clerk	<u>38,248</u>

15	Town Report	3,500
16	Treasurer	
	16.1 Salary	33,597
	16.2 Clerical	8,252
	16.3 Expenses	1,100
	16.4 Certifying Notes	100
	16.5 Interest on Loans (short term)	
	16.6 Tax Title Expense	1,000
	16.7 Payroll Service	6,000
	16.8 Bank Service Charges	100
	16.9 Tax Title Admin.	
	Total Treasurer	50,149
	* Includes \$7,500 normally paid via transfers	
17	Veterans' Benefits	30,000
18	Greater Springfield Senior Services	350
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	TOTAL GENERAL GOVERNMENT	834,453
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	GENERAL TOWN SERVICES	
	Academy Hall Maintenance	2,500
21	Cemetery Commission	
	21.1 Clerical	2,000
	21.2 Expenses	550
	21.3 Maintenance	10,065
	Total Cemetery Commission	12,615
22	Conservation Commission	
	22.1 Clerical	6,878
	22.2 Expenses	400
	Total Conservation Commission	7,278
23	Transfer Station	
	23.1 Operation	-
	23.2 Monitoring/Testing	19,900
	Total Transfer Station	19,900
24	School Buildings Repairs	5,000
26	Library	
	26.1 Salaries	
	26.2 Expenses	
	26.3 Library Materials	
	Total Library	93,291
27	Town Events	800
29	Office Equipment	
	29.1 Acquisition	2,500
	29.2 Maintenance	7,000
	29.3 Supplies	3,000
	29.4 Postage	15,000
	Total Office Equipment	27,500

30	Parks and Recreation	
	30.1 Salaries	15,331
	30.2 Operating Expenses	3,500
	30.3 Capital Improvements	
	30.4 Baseball	
	30.5 Softball	
	30.6 Girls Soccer	
	30.7 Boys Soccer	
	30.8 Basketball	
	30.9 Director's Salary	
	30.9 Spray park	8,000
	Total Parks and Recreation	26,831
32	Town House Maintenance	
	32.1 Custodial	19,000
	32.2 Maintenance and Repairs	8,500
	32.3 Heat and Utilities	42,000
	Total Town House Maintenance	69,500
34	Ambulance	0
35	Gasoline	55,000
36	Street Lighting	19,100
37	Council on Aging	
	37.1 Director's Salary	39,483
	37.2 Clerk	12,639
	37.3 Expenses	2,000
	37.4 Temporary Help	
	37.5 Outreach Coordinator	6,592
	Total Council on Aging	60,714
38	Senior Center	
	38.1 Custodial	8,919
	38.2 Utilities	17,500
	38.3 Building Maintenance	11,000
	38.4 Grounds Maintenance	
	Total Senior Center	37,419
39	Historical Commission	250
	Total General Town Services	437,698
	HIGHWAY DEPARTMENT	
40	Superintendent's Salary	74,516
41	Tree Warden	
	41.1 Expenses	8,700
	41.2 Tree Planting	
	41.3 Insect Pest Control	
42	Public Grounds	29,889
43	Highway Maintenance	118,077
	43.1 Expenses	
	43.2 Paving	
44	General Highway Expense	86,650
45	Snow and Ice Removal	60,000
46	Contract Services	
	46.0 Contract Services	
	46.1 Street Sweeping	37,400

	46.2 Catch Basin Cleaning	
47	Other Highway Accounts	
	47.1 Road Machinery Maintenance	14,000
	47.2 Highway Engineering	
	47.3 Equipment Acquisition	
48	Building Expenses	
	48.1 Utilities	11,000
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	TOTAL HIGHWAY DEPARTMENT	440,232
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	PROTECTION OF PERSONS AND PROPERTY	
50	Animal Inspection	
	50.1 Salary	2,047
	50.2 Expenses	240
	50.3 Rabies Management	
	50.4 Wildlife Control	2,500
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	Total Animal Inspection	4,787
51	Emergency Management	6,000
51.5	Traffic Control	10,000
52	Dog Officer	
	52.1 Animal Control Account	12,000
	52.2 Dog Damage Fund	-
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	Total Dog Officer	12,000
53	Fire Department	
	53.1 Fire Chief Salary	-
	53.2 Fire Chief Expenses	1,493
	53.3 Operation	33,982
	53.4 Equipment	10,600
	53.5 Training Stipend*	33,000
	Total Fire Department	79,075
	* Approved in STM	
54	Forest Fires	1,490
55	Forest Fire Warden	-
56	Health, Board of	
	56.1 Salary	4,373
	56.2 Clerk Salary	20,922
	56.3 Expenses	1,000
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	Total Board of Health	26,295
56.5	Water District	
	565.1 Operations	7,489
	565.2 Testing	2,300
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	Total Water District	9,789
57	Police	
	57.1 Chief's Salary	75,223
	57.2 General Salaries	825,917
	57.3 Maintenance of Cruisers	8,175
	57.4 General Expenses	51,578

	57.5 New Cruisers	32,000
	57.6 Training	22,243
	57.7 Equipment	5,000
	57.8 Career Incentive Pay (Quinn Bill)	70,180
	57.9 Additional Officer	
58	Other Police Accounts	
	58.1 Election and Town Meetings	820
	58.2 Towing Clerk	100
	58.3 WMLEC	500
59	Parking Clerk	
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	Total Police	1,091,736
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	TOTAL PROTECTION	1,241,172
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	SCHOOLS	
69	Regional School District	
	69.1 Assessment	6,460,240
	69.2 Teacher Deferral	
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	Total Regional School District	6,460,240
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	SUB TOTAL	9,413,795
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70	Local Government Debt	
	70.1 Principal	
	70.2 Interest	
	70.3 School Debt	
	70.4 Green Meadow Bond	260,406
	70.5 Highway Truck	
	70.6 Fire Truck	36,000
	70.7 Infrastructure Roads	233,333
	70.8 Minnechaug BAN	355,787
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	Total Local Government Debt	885,526
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	GRAND TOTAL	10,299,321
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Article 3. PREVIOUS BILLS

The Town voted to take no action on Article 3.

A Majority Vote declared by the Moderator

Article 4. REVOLVING FUNDS

The Town voted to authorize the Town, acting through its various departments, to establish the revolving funds as listed in Article 4 of the Annual Town Meeting warrant, in accordance with General Laws Chapter 44, Section 53E 1/2 , separate from the general fund and deposited with the Town Treasurer, for the town departments, sources of receipts, and purposes of payment as printed in Article 4 of the warrant, with the funds in the respective revolving funds not to exceed the following amounts for Fiscal Year 2012:

- Board of Assessors: \$ 2,500
- Board of Health: \$40,000
- Building Department: \$50,000
- Library Trustees: \$ 6,000
- Council on Aging: \$30,000
- Tax Collector: \$ 2,500

Fire Department: \$10,000
Cemetery Commission \$17,000

A Majority Vote declared by the Moderator

Article 5. REVOLVING FUNDS

The Town voted, with respect to each revolving fund established by the preceding vote, to receive from each of those boards, departments and offices having charge of a revolving fund a report showing the total amount of receipts and expenditures for each revolving fund for Fiscal Year 2010 and Fiscal Year 2011 through December 31, 2011 and also showing an amount of the increase, if any, in spending authority granted by the Selectmen and Advisory Committee with respect to such revolving funds during Fiscal Year 2010 and Fiscal Year 2011 through December 31, 2011.

A Majority Vote declared by the Moderator

Article 6. ENTERPRISE FUND TRANSFER STATION

The Town voted to appropriate the following amounts for the Transfer Station Enterprise Fund:

\$23,000 for salaries
\$ 72,000 for expenses
\$ 95,000 Total

And that \$95,000 be raised as follows:

Transfer Station Revenue: \$80,000
Transfer Station Retained Earnings: \$15,000

A Majority Vote declared by the Moderator

Article 7. COMMUNITY PRESERVATION COMMITTEE

The Town voted to accept the following recommendations of the Community Preservation Committee.

- 1 - \$3000 to the Library for the Local History Collection
- 2 - \$60,000 to the Housing Authority to replace breaker panels at the Senior Housing complex
- 3 - \$52,000 for restorations West Brook at Memorial Park
- 4 - \$250 to pay annual membership to the Community Preservation Coalition

A Majority Vote declared by the Moderator

Article 8. CONSERVATION FUND

The Town voted to raise and appropriate **\$1,000** for the Conservation Fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted and approved at Annual or Special Town Meeting prior to such purchase.

A Majority Vote declared by the Moderator

Article 9. HIGHWAY STATE AID

The Town voted to accept \$258,747 from the Commonwealth of Massachusetts under the provisions of local aid fund distribution, the General Laws Chapter 90, Section 34, and be allowed to borrow in anticipation of reimbursement.

A 2/3 Vote declared by the Moderator

Article 10. LIBRARY ADDITIONAL STATE AID

The Town voted that, in Fiscal Year 2012, if State Aid is received for the Library, this money will be made available for Library Trustees to use at their discretion.

A Majority Vote declared by the Moderator

Article 11. BOARD OF ASSESSORS

The Town voted to raise and appropriate **\$10,000** to the Assessor's Stabilization Fund to meet Department of Revenue mandated programs.

A Majority Vote declared by the Moderator

Article 12. BOARD OF ASSESSORS

The Town voted to transfer from the Assessor's Stabilization Fund \$9,500 for all FY2012 Revaluation Year services.

A 2/3 Vote declared by the Moderator

Article 13. TOWN GIS MAPPING

The town voted to transfer from General Stabilization funds \$9,000 to digitize town maps for GIS mapping.

A 2/3 Vote declared by the Moderator

Article 14. DARE PROGRAM

The Town voted to take no action on Article 14.

A Majority Vote declared by the Moderator

Article 15. SCHOOL RESOURCE OFFICER

The Town voted to raise and appropriate **\$10,469** to fund the School Resource Officer for FY11 at Minnechaug Regional High School.

A Majority Vote declared by the Moderator

Article 16. HIGHWAY DEPARTMENT – VEHICLE REPLACEMENT

The Town voted to raise and appropriate **\$24,974** to purchase a new pick-up truck and plow for the highway department.

A Majority Vote declared by the Moderator

Article 17. FIRE DEPARTMENT

The Town voted to raise and appropriate **\$100,000** to make renovations and improvements to the Fire House.

A Majority Vote declared by the Moderator

Article 18. FIRE DEPARTMENT – PUMPER/TANKER

The town voted to raise and appropriate **\$10,000** to make repairs and improvements to the 1991 International Truck.

A Majority Vote declared by the Moderator

Article 19. FIRE DEPARTMENT TRUCK

The town voted to raise and appropriate **\$360,000** to purchase a new fire engine to replace the 1972 Maxim and the 1974 Diamond Reo tanker and that to meet said appropriation the town treasurer is authorized to borrow said sum under General Laws Chapter 44 or any other enabling authority; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by General Laws Chapter 59, Section 21C (Proposition 2 1/2).

A 2/3 Vote declared by the Moderator

Article 20. RESERVE FUND

The Town voted to raise and appropriate **\$5,000** for the Reserve Fund.

A Majority Vote declared by the Moderator

Article 21. STABILIZATION FUND

The Town voted to take no action on Article 21.

A 2/3 Vote declared by the Moderator

Article 22. REDUCING TAX RATE

The Town voted to transfer \$254,000 from the General Stabilization Fund for the purpose of reducing the tax rate for Fiscal 2012.

A Majority Vote declared by the Moderator

The Meeting was adjourned at 8:25PM