

HAMPDEN PARKS & RECREATION
Regular Meeting Minutes March 13, 2018
Town House

Approved March 27, 2018

Meeting called to order at 6:04pm

Members Present: Terry Ford, Dave Paradis, Eric Jacobson, Phil Tarsi and Heath Joseph

Members Absent: - none

Invited Guests: – none

Also Present: - Tim Connors

Bills: - Roots bill sent back for corrections

Mail/Correspondence: - Two facility usage requests from GM

Agenda Items:

Minutes Review Terry would like added that the parent(s) were invited to attend the last meeting but did not attend. Dave asked if the AD if she knew why the PD was called to TWB on 03/03/2018 – no specifics provided, will check with basketball coordinator

Terry made a motion to accept the February 27, 2018 minutes as amended, Dave seconded, 4-0 in favor, one abstention.

Terry made a motion to enter into executive session at 6:35pm, Phil seconded

Terry made a motion to return from executive session at 6:40pm, Heath seconded

April Vacation Program: Discussion whether director of program would be an employee or a vendor for this program.

AD to follow up with Treasurer. and put together registration form to mail out to summer program participants and PK-K

Terry made a motion to send form out to participants, Dave seconded 4-0

GM Usage: Requests for gym usage received from GM principal and PTO. Phil relayed a general conversation he had one evening with principal who felt that as principal it was her school, her gym.

Eric made a motion to approve the requests, Dave seconded all in favor 5-0

Software: AD read email that was sent to software provider and their response to email to board.

Heath made a motion to ask vendor to specify if refund period was six months from the 11/17/17 go live promised date or six months from the actual go live date, and if not from actual go live date to cancel contract and request a refund from vendor. Terry seconded, all in favor 5-0

Soccer: Numbers reviewed. The commissioners have received and accepted Kristina's resignation as soccer coordinator. They thank her for her time and the effort she put forth expanding the soccer program to include the third, fourth and fifth graders. The commissioners are now looking to fill the soccer coordinator position.

Game Cameras: Connie Witt came into the office prior to the meeting with concerns over someone picking the daffodils that she had planted along the banks by the new bridge. She would like to install a game camera to catch the culprits cutting the flowers. AD offered that they could be deadheaded by maintenance staff or eaten by deer. The commissioners' general consensus was that while they appreciate her plating the bulbs, this is a public park frequented by children and cameras would not be appropriate.

Baseball: Numbers reviewed. Dick's Sporting Goods representative emailed to let us know that he places order from manufactures for donations in October. Eric asked what we need for equipment and for representatives contact information. Invite Derrick to next meeting

New Business:

Phil brought up the Yard goats and a trip/fundraising opportunity that we could offer to baseball players and their families and to the general public of Hampden. He explained the cost of tickets and how the fundraising system is tiered based on ticket sales. Dave asked Phil to bring dates to the next meeting.

Eric brought up wiffleball and choosing a new date before the park/pavilions fill up. This was tabled until the next meeting, commissioners will choose a date then.

Flex Time page of employee handbook given to commissioners for review. AD is to let board know when she is using flex time for approval. Heath stated he has no issue with flex time. Terry - alternative on how to make up? He doesn't think that office hours are rigid. Eric asked if others put up signs if they are going to be late. AD explained if she knows she will be in late she posts the door the night before; if she leaves during the day she posts a 'back by' sign and if she is out sick she calls in to another department to post office closed due to illness.

Time sheets reviewed and signed.

With no further business, Heath motioned to adjourn the meeting at 8:09pm Eric seconded, all in favor 5-0

Next meeting scheduled for March 27th at 6pm.

Respectfully Submitted,
Cindi Connors,
Assistant Director