

HAMPDEN PARKS & RECREATION  
Meeting Minutes September 27, 2016  
Town House

Approved October 11, 2016

Meeting called to order at 7:17pm

**Members Present:** Terry Ford, Eric Jacobson, Dave Turcotte, Heath Joseph and Dave Paradis

**Members Absent:** -

**Also Present:** Joey Varney

**Bills:** - signed

**Mail:** - presented

**Agenda Items:**

**Minutes:** Terry motioned to approve the September 13th, 2016 minutes as drafted, Dave P seconded, 4-0 in favor

**Basketball:** Registration numbers were reviewed

**Summer Program:** Joey feels the program went well. Staffing was discussed at length. The commissioners would like to develop a 'formula' for staffing. After much discussion, it was decided that staffing will be between 5:1 and 7:1 depending upon the scheduled activities for the week with staffing to include director, head counselor, counselors, CITs and volunteers.

Terry asked if there was anything that Joey felt needed to be added or changed and did he feel word was getting out. Joey mentioned the lock on the gate and a request will be made to highway to add graphite to cylinder. Eric suggested having volunteers walk down and lock/unlock gate.

**Skate Park:** Potential for other areas in park to be used – commissioners to walk park and measure areas.

**Playscape update:** Landscape timbers and mulch will be delivered and work to start after the 15<sup>th</sup> of October.

**Staff:** Heath made a motion to change Administrative Assistant's job title to Assistant Director of Parks & Recreation. Dave T seconded, all in favor 4-0

**New Business**

**Soccer complaint:** Dave T brought forth a complaint that soccer registration and season started late this year. It was explained that we can only send out information once we receive it from ELYSA.

Next meeting scheduled for Tuesday, October 11, 2016 at 7:15pm

*Eric motioned to adjourn the meeting at 9:05 pm, Terry seconded. All in favor 4-0*

Respectfully Submitted,  
Cindi Connors,  
Administrative Assistant