

HAMPDEN PARKS & RECREATION

Meeting Minutes June 26, 2014

Town House

Approved July 15, 2014

Meeting called to order at 7:30pm

Members Present: Fred Frangie, Chair, Marty McQuade, Dave Paradis, Dave Turcotte and Terry Ford

Members Absent:

Also Present: Selectman John D. Flynn, Lena Buteau, Lisa Morace, Joan George and Stacey Black

Bills: reviewed and signed

Mail: -none-

Minutes: The minutes from the June 10th, 2014 meeting were reviewed.

Dave Paradis made a motion to approve the minutes as amended. Terry seconded. All in favor, 5 to 0.

Agenda Items:

Pavilion/Playscape & Demolition: Dave Turcotte volunteered to manage the Pavilion project. He met with two potential bidders and reviewed the 4 options for the work that the commissioners would like quoted. Both questioned a 4 or 6 inch concrete pad thickness and whether or not fill would be required for the playscape area. Fred asked that Cut-n-Edge be contacted for interest in quoting the project. Admin will contact Bill Wilson with updated options list

Potential issues:

Retaining wall that is topped with sponsor bricks is buckling

Basketball court asphalt is sinking on two corners

Selectman Flynn mentioned that there might be a provision in the original NOI for maintenance.

Scoreboard: Selectman Flynn discussed moving the scoreboards with the Commissioners.

Soccer:

Stacy Black attended the meeting with her mother Joan George to discuss an incident with soccer. Stacy submitted a complaint form (attached). Fred Frangie asked Stacy what she would like; Stacy stated that she would like her daughter to receive her soccer trophy.

Lisa Morace interjected that she had submitted her trophy receipt for approval and that she was going to give Stacy's daughter a trophy and not penalize the little girl for her parents' actions.

Terry Ford stated that in years prior he thought that the ELYSL had provided trophies and that it was nice that the coach took it upon herself to provide trophies.

Stacy added that she does not feel that Lisa should ever coach again.

Lisa asked to speak and Fred replied that they will look at "stuff like this" and that it would serve no one's interest to continue to discuss what had been said/what had happened. Lisa then told the Commissioners that she is filing a police report because she feels that Stacy threatened her.

Playscape: Lena Buteau and Lisa Morace have agreed to serve on the playscape committee. Judy Zanetti had also contacted the Parks & Recreation office and volunteered as well to help the commissioners with reviewing options for the new playscape.

Commissioners will discuss their expectations for the committee at their next meeting.

Terry asked is using Columbia Cascade would save money. Admin to look at available community grants. Dave Turcotte stated that RAH has a cap of \$25,000 to have in their account.

Basketball: Structure of new Falcon's program teams as well as CYO/Red league discussed. Admin will email waiver form to head of Tuesday night league. Dave Paradis informed commissioners that the Sunday – Thursday nights men's league has been unable to play in TWB gym due to chairs from eighth grade graduation still being set up. Admin will follow up with school janitorial staff.

Memorial Park Parking: Commissioners discussed if Parks & Recreation can charge for parking at Memorial Park. Dave Paradis moved to table the discussion.

FY14: Supplies & line item balances reviewed

Costco: Admin to email Fred with list of supplies needed for Summer Program.

Updates to Website and Voicemail: Admin will update voicemail to direct callers to updated website listing sports coordinators contact information and complaint/special request forms.

Policies, Procedures, Commitments& Complaints: The commissioners would like to see sports coordinators that are not board members and have board members act as liaisons. Manuals need to be written for Basketball & Soccer. Currently Marty, (baseball coordinator) sends out emails when softball try-outs are and coordinates field usage times. Procedures need to be worked on that clearly outline the steps for complaint procedures.

Banners: RAH pays for banners.

Apparel: Dave Turcotte brought up coaches purchasing sweatshirts & warm-ups for teams they are coaching. He wants the apparel to be accessible to everyone in the program so that no single player or team is left out. He would like coaches to gather information & payments from all players on their teams so that a bulk order can be submitted. Admin will contact surrounding towns for their policies

Haluchs Landscapes: Verbal proposal presented, Commissioners asked for formal written proposal.

Garage Door Repair: Admin to follow up and schedule estimate with local companies.

Baseball Letter from RAH: Marty spoke about a letter he had received from RAH looking for money to be refunded to their baseball account. After the batting cages were paid for there was a \$73 balance and money wasn't borrowed after all. RAH paid \$1100 for frames and fence caps. Donations to RAH from elite teams were \$1000, \$1000 and \$500. Revolving baseball account purchased nets.

Administrative Assistant Hours: Hours presented for Commissioners signatures. Options discussed to cover Admin vacation time.

Kiosk: Marty and Ken will try and work on this

New Business:

Baseball Coordinator: Marty stated that Baseball Coordinator is still needed for next season.

Batting Cage Banners: List to be put together of sponsors and donors.

Fred made a motion to adjourn the meeting at 10:05pm. Terry seconded. All in favor 5-0.

Next meeting July 15th @ 7:30pm

Respectfully Submitted,

Cindi Connors,
Administrative Assistant