

HAMPDEN PARKS & RECREATION

Meeting Minutes June 14, 2011

Town Hall

Approved June 28, 2011

Meeting called to order at 7:03pm

Members Present: Jay Ray, Chair, Bob White, Vice Chair, Marty McQuade, Michael Cronin 7:45pm and Fred Frangie 7:43pm

Members absent: none

Also present:

Bills: Reviewed and signed.

Mail: Reviewed.

Minutes: The minutes from the May 24th, 2011 Regular meeting were reviewed.

Jay made a motion to accept minutes as written. Bob seconded. The vote was unanimous 3-0.

Agenda Items:

Summer Program:

Sara needs shelving made available for program supplies. There are two staff members who will be out the last week of summer program. Schedules for that week are being worked on for coverage.

Incident/Accident Policy development:

Accident/Incident form has been revised. Procedure still being worked on and will be completed by August meeting

Bob made a motion to accept the revised form and have it disseminated to all fall sports coaches. Jay seconded.

Pavilion Rentals:

Duty officer was given signs for this weekend's rental. Clerk will email board on Thursday with upcoming duty officer.

Rental form revised.

Jay made a motion to accept the amended form. Fred seconded.

Rolodex information:

Information for board members and employees updated.

Equipment Review:

Dry liner has been purchased by department, and RAH has donated a rascal.

Jay made a motion to allocate an amount, not to exceed \$2000 for the purchase of capital equipment.

Bob seconded. All in favor 5 to 0.

Keys:

Board voted to give softball coordinator a key to the restrooms at Memorial Park. Fred has dumpster key.

Fall Soccer Update:

Currently have 16 registration forms. East Longmeadow may be looking to use the small field.

Summer Meeting Schedule:

Board will meet at published meeting times in July. Due to vacation schedules, the only meeting in August will be on Tuesday the 16th.

General:

Board discussed Memorial Park project and has asked for updated bid from Bradway Construction. Clerk to follow up with request.

Clerk to check with Board of Health for water testing.

Jay made a motion to adjourn the meeting at 8:45pm. Michael seconded. The vote was unanimous 5-0.

Next meeting scheduled for June 28th, 2011 @ 7:45 pm

Respectfully Submitted,

Cindi Connors, Clerk