

HAMPDEN PARKS & RECREATION

Meeting Minutes May 24, 2011

Town Hall

Approved June 14th, 2011

Meeting called to order at 7:59pm

Members Present: Jay Ray, Chair, Bob White, Vice Chair, Fred Frangie and Marty McQuade, (8:30pm)

Members absent: Michael Cronin

Also present: Sara Gay and Scott & Pam Bradway

Bills: Reviewed and signed.

Mail: Reviewed.

Minutes: The minutes from the May 10th, 2011 Regular meeting were reviewed.
Jay made a motion to accept minutes as written. Bob seconded. The vote was unanimous 3-0.

Agenda Items:

Summer Program:

Pirate Week flyers will be going out to schools this week. Orientation will be held on June 12th starting @ 10 in the Melville room. Program director now has keys and will inventory supplies.

CPR/CORI:

Clerk will schedule a CPR class in September for all fall/winter sports programs.

Incident/Accident Policy development:

An Accident/Incident form (now being revised) is to be filled out within 24 hours. Forms will be emailed to board members for dissemination to all coaches. Completed form is to be given to the Parks and Recreation department, who will then give copies to sports coordinator and the Parks & Recreation board.

Pavilion Rentals:

Duty officer was given signs for this weekend's rental.

Park Maintenance:

Jay made a motion to appoint Bob as the coordinator of the Summer Project Improvement Program at Memorial Park. Funds to be allocated for materials, supplies based on an ongoing project list from the board. Marty and Fred seconded the motion.

Bid Review:

Scott Bradway reviewed Bradway Constructions bid with the board. The board reviewed Thomas Wilsons Enterprises bid as well. The board would like to meet with Gary at Memorial Park to review the areas of work.

General:

Clerk to check with Board of Health for water testing results.

Marty made a motion to adjourn the meeting at 9:20pm. Bob seconded. The vote was unanimous 4-0.

Next meeting scheduled for June 14th, 2011 @ 7:00 pm

Respectfully Submitted,

Cindi Connors, Clerk