

HAMPDEN PARKS & RECREATION

Meeting Minutes November 23, 2010

Town Hall

Approved 12/21/2010

Meeting called to order at 7pm

Members Present: Marty McQuade, Jay Ray and Michael Cronin. Bob White arrived at 7:15pm

Absent: Rick Kapinos

Bills: Reviewed and signed.

Minutes: The minutes from the November 9th meeting were reviewed. Marty made a motion to approve the minutes as read. Mike seconded. The vote was unanimous 3-0.

Spray Park Expenses 2010 – To be reviewed at the next meeting.

Clerk Position – Cindi Connors attended the meeting. Jay and Mike went over some of the aspects and responsibilities of the Clerk's position with her.

Gym Attendant Position – Gene Corbett attended the meeting. Mike and Rick met with Gene earlier in the week and went over the Gym Attendant position. There needs to be someone at TWB on Friday nights and all day on Saturdays monitoring the gym during the basketball season per the school departments' request.

Jay made a motion to leave the regular meeting and enter into executive session at 7:20pm. The purpose of the executive session is for preliminary screening for employment. The meeting will reconvene in open session. All voting in favor, Bob-yes, Jay-yes, Marty-yes, Michael-yes.

Reconvened the regular meeting at 7:30pm.

Clerical and Gym Attendant – Jay offered the Clerk position to Cindi Connors at \$11.56 per hour, 16 hours per week starting November 29th. Rick will meet with Cindi on Monday and Debbie will arrange to start training with her. Cindi accepted the position. Mike offered the Gym Attendant position to Gene at \$10 per hour Friday nights and all day on Saturdays at TWB. Mike will give Gene the schedules and contact information. Gene accepted the position.

Lacrosse – Rich Joseph attended the meeting to discuss the possibility of Wilbraham lacrosse using the Green Meadows field for lacrosse practices. Wilbraham is short field space due to the construction at Spec Pond and Minnechaug High School. Rich has been coaching the 5th/6th graders for five years. He would like to have a field for the 3rd/4th graders (bantam) to practice on 2-3 times per week. Right now games are supposed to be played at Spec Pond. The Board reviewed some field dimensions for Green Meadows. Two concerns that came up were: 1. the balls being close enough to hit the building and windows and 2. proximity to the playscape. Rich will make up a field map for the Board with the distances from the building and the playscape and attend the next meeting. The field would have to be lined. Jay mentioned that there are costs for Hampden field use. Rick and Mike will be meeting with Brian Litz later in the week about basketball and will go over lacrosse details, maintenance and administrative (possibly sign up Hampden kids in Hampden to cut down on the registration cost). So as not to interfere with spring baseball, an option to share the fields would be to have certain days for lacrosse and certain days for baseball.

Old Business:

Field Liability – A response was received from the Selectmen’s office regarding the Commissioners’ request for a Town Counsel opinion on our current liability waiver forms. There are no issues for people from Town using our facilities. There is a General Liability policy in place. Groups from outside of Town need to produce a certificate of insurance. Jay will draft a general form with the liability statement that allows people to rent fields and the pavilion for a fee. Individual waivers are not needed. The Board will discuss fees and waivers of fees.

Spray Park – Teddy Bear Pools winterized the spray park. Jay has the invoice and will send it over to the office.

Park Water – Per Jay, the Park will be added to a list of drinking water sources. The water will be tested on a regular schedule. The Town pays for the testing.

Ecotec – Stream erosion for next meeting.

New Business:

Financials – The Revolving account, Salaries account, Expense account and Spray Park account were reviewed.

Park Restrooms – winterized for the season.

Basketball – the new scoreboard is in and will be installed tomorrow.

Mike left at 8:20pm

Jay made a motion to adjourn at 8:28pm. Marty seconded. The vote was unanimous 3-0.

Submitted by Deborah House, Clerk