

# HAMPDEN PARKS & RECREATION

## Special Meeting Minutes

November 17, 2008

Town Hall

Meeting in Selectmen's office 6:45pm

**Selectmen Present:** Rick Green, John Flynn and Vinny Villamaino

**Park Commissioners Present:** Larry Forrest, Huck House, Bob White and Rick Kapinos.

**Absent:** Mark Goossens

**Park Maintenance:** The Parks and Recreation Board met with the Selectmen to discuss the care and maintenance of Memorial Park. Larry explained that the Board is in need of a maintenance person/groundskeeper for the Park from mid June through September. Currently the five Board members take turns maintaining, restocking and cleaning the restrooms, emptying the eight trash barrels, cleaning the pavilion and playground areas, backwashing the spray park filtration system, maintaining the chemical levels, starting up and shutting down the system daily and locking up each night. Also, coaches have volunteered and have put a lot of time into maintaining the two ball fields. The Highway Department currently cuts the grass and will continue to do so. The Selectmen agreed with the Board and suggested attending an Advisory meeting soon to get things going for next year's budget. The Board would like to fund an employee for 2 hours a day for approximately 14-16 weeks with a rough estimate cost of \$3000. Larry will try to attend the Advisory meeting on November 24. The Board thanked the Selectmen for their help and support.

Meeting continued in the Parks & Recreation office

**Bills:** Reviewed and paid.

**CORI:** The majority of the basketball coaches CORIs' have been submitted to the CHSB for this season. We have not had results returned yet. They have been delayed much longer than usual. The league games will be starting soon and the teams need to start practicing. Rick made a motion to allow the coaches to start practices if they have a CORI in progress providing they have already had CORI results in good standing within one year. If the new CORI comes back with an issue, it will be addressed immediately. Bob seconded. All in favor and so voted 4-0.

**Coach Steve Karpells:** Coach Karpells past away on November 7, 2008. He helped the Parks & Recreation Department for many years by coaching basketball and softball and has also helped the Wilbraham Parks & Recreation Department by coaching for their youth football program. A peace lily plant was sent to the funeral home from the Hampden Parks Department and a thank you message was posted on our signboard. Rick will submit an article to the Hampden-Wilbraham Times. The Girl Scouts are researching the cost to construct two dugouts at the softball field in memory of Coach Karpells. Larry will contact Jay Ray to inquire about the costs of the TWB dugouts that were constructed this past summer.

**Special Circumstances:** Bob made a motion to authorize the Chairman, or Vice Chairman if the Chairman is not available, to spend up to \$100 from petty cash for special recognitions without the need for a posted meeting if time does not permit. Rick seconded. All in favor and so voted 4-0.

**Plaque for Spray Park:** Table to next meeting.

**Old Business**

COSTCO Membership - Deb picked up the COSTCO membership for the Parks Department and the supplies for movie night.

Movie Night – Bob, Huck and Deb will work the Nov. 22 movie night. Larry and possibly Rick and Chris will work the Dec. 13 movie.

Rick made a motion to adjourn at 8:05pm. Huck seconded. All in favor 4-0.

Next meetings: November 25, 2008 at 7pm  
December 9, 2008 at 7pm  
December 23, 2008 at 7pm

Submitted by Deborah House, Clerk

