

Approved 9/9/08

HAMPDEN PARKS & RECREATION

Meeting Minutes August 26, 2008

Town Hall

Meeting called to order at 7:41pm.

Members Present: Larry Forrest, Bob White and Mark Goossens. Rick Kapinos arrived at 7:45pm.

Members Absent: Huck House

Minutes: The minutes from the July 22, 2008 meeting were read. Bob made a motion to accept the minutes as read. Mark seconded. All in favor 4-0.

Bills: Reviewed and paid.

Baseball: Jay Ray gave an overview of this year's baseball season and what he has planned for next season. He presented a letter that will be sent out to thank the 2008 sponsors and a letter that will be going to all of the players explaining the 2009 registration process and what to expect in each age group. An email will also be sent out to 7th & 8th graders notifying them of the NEYSA tryouts for anyone who is interested. Registration for the 2009 season will begin on January 1 and run through February 16. Forms will be sent out twice through the schools after the Thanksgiving break. There will be a fee increase for kindergarten and 1&2 grade. Jay will be looking into a pitching machine for the 1st & 2nd graders. The machine can also be used for softball. Minimal equipment will be needed for next year. Field work will be done in the fall. Jay has a list of field upgrades that he will be working on over time. Several requests have been received for pitching/catching clinics.

Rick made a motion to allow Jay to move forward with the baseball documents as amended and presented at the meeting. Bob seconded. All in favor and so voted 4-0.

There are still outstanding balances owed for spring and summer baseball registrations.

Rick made a motion to add the following new wording to all registration forms, "if any member of your family owes any past balances to the Parks and Recreation Department for any program, you will not be eligible to participate in any Parks and Recreation program until full payment is made." Mark seconded. All in favor and so voted 4-0.

Minutes: There was a brief discussion on the wording used for the meeting minutes.

CORI Policy: The CORI Policy was accepted.

Summer Program Overview: The Board reviewed the final numbers from the summer program. The weekly attendance was down and salaries were up resulting in a loss. Kara was not available for the meeting but will try to attend the next one.

Revolving Account: The revolving account was reviewed by the board.

Pavilion Rental Cancellation Policy: A cancellation policy was discussed for the pavilion rentals at Memorial Park. Rick made a motion to institute a 48 hour notice cancellation policy for pavilion rentals. Bob seconded. All in favor and so voted 4-0.

Spray Park: A new filtration motor was installed by South Shore. The warranty period has expired. The whole system will be shut off at night to conserve electricity. More ventilation is needed in the pump room. John from South Shore is looking into the timer system with the manufacturer. It has not worked properly and may be the cause of the unexpected shut downs. John will get back to the Parks & Recreation office when he finds out anything.

Old Business:

Softball – NEYSA softball signups have started. Evaluations will be at Springfield College for the U14 group and at WNEC for the U12 group. The U10 group's location has not been determined yet. The fee for Hampden residents will increase to \$95 for NEYSA this year. The Rec fee has not been determined yet. The signups for the Rec league will be later on. Larry will make up a flyer to go out through the schools.

New Business:

Tractor – Dana would like to use the tractor that was removed from the RAH building as a trade in. Rick will check with John to see who owns it.

Basketball – Signups for basketball will be starting soon. Evaluation dates will be either October 26 & 27 or November 1 & 2.

Fall Baseball – Rick Willis is again coaching a fall baseball team. Their home games will be at the Park and they will be playing other towns.

Mark made a motion to adjourn at 10:46pm. Bob seconded. All in favor 4-0.

Next meetings: September 9, 2008 at **7:30pm**
September 23, 2008 at **7:30pm**

Submitted by Deborah House, Clerk

