

HAMPDEN PARKS & RECREATION
Meeting Minutes April 8, 2008
Town Hall

Meeting called to order at 7:36pm.

Members Present: Chris McDonald, Huck House, Bob White and Mark Goossens. (Huck left at 7:55 and returned at 8:15pm)

Absent: Larry Forrest

Also Present: Kara Vicalvi

Minutes: The minutes from March 25, 2008 were read. Bob made a motion to accept the minutes as read. Huck seconded. All in favor and so voted 4-0.

Bills: Reviewed and paid.

Summer Program 2008: The majority of the staff from last year's summer program will be returning to work this year. There will be two head counselors, ten counselors, two part-time counselors, 5-6 CITs and one snack bar worker. Kara is working on updating the registration form. She will be changing the age groups to combine the 4-6 year olds, 7-9 year olds and 10 years and up. Kara would like to delegate more defined responsibilities to the staff in order to run a more organized program. Supplies and staff t-shirts will be ordered soon. The last day of the summer program, the kids will meet at the Town Hall auditorium for their talent show so that they can use the stage.

Old Business:

Bleachers – Mark will be ordering eight sets of bleachers tomorrow. This will be paid for with CPA money that has been granted for this purpose.

Baseball – Mark called Mrs. Bartells in response to her letter to discuss the missed evaluations and her son's position.

The TWB and Green Meadow baseball fields have been worked on. Approximately 15 volunteers showed up to rake and help out.

New Business:

Memorial Park Pavilion Rentals – Cancellations and refund requests for pavilion rentals will be reviewed on a case by case basis.

TWB Soccer Field Request – Vincent Bongiovanni has made a request to use the TWB soccer field for the Pioneer Valley Women's Summer Soccer League. They will have seven home games beginning the first or second week of June and ending the last week of July. Playoffs will be the first week of August. The Board has approved the request. There will be a fee of \$50/game; waivers will be signed by each player. Fees and waivers are to be turned in to the Parks & Recreation office prior to playing games. The fields will be lined by the Parks & Recreation Department and the nets will be on the goals. Mr. Bongiovanni will provide a game schedule prior to playing. Mark made a motion to offer Mr. Bongiovanni the same terms as last year for the TWB soccer field use request. Bob seconded. All in favor and so voted 3-0.

Park Cleanup – The DEP file number sign needs to be removed from the entrance of the Park. Debbie will contact the Conservation Commission to find out what needs to be done to close out the file number. The Memorial Park sign needs to be repaired. The electricity has been restored and the restrooms have been opened by Mr. McLaughlin. Chris, Huck and Mark will work on cleaning up the Park on Friday.

New Business continued:

Food Permit Renewal – The food permit application was received from the Board of Health. The form is different from previous years. Debbie will check with Jane from the Board of Health to make sure we have the right form.

Budget FY09 – The Parks & Recreation's requested budget will be discussed in depth at the next meeting in preparation for the Town Meeting which is on April 28th.

Field Paint – Debbie will order more field paint.

Mark made a motion to adjourn at 9:12pm. Huck seconded. All in favor and so voted 4-0.

Next meetings: April 22, 2008 at **7:30pm**
May 13, 2008 at **7:30pm**

Submitted by Deborah House, Clerk