

TOWN OF HAMPDEN
MASSACHUSETTS

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Joanne Fiore, Clerk



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Joseph Dolben
Cornelius Flynn
John Matthews
Judge Robert Howarth
James Quackenbush

MINUTES OF THE HAMPDEN PLANNING BOARD
Wednesday, February 13, 2013
Town House

Approved 2/27/13

Attending Members: Cornelius Flynn
John Matthews
Charlie Dolben
James Quackenbush
Judge Robert Howarth

The meeting was called to order at 7:13 PM by Chairman, Neil Flynn.

Approval of Minutes – Mr. Dolben made a motion to approve the January 23, 2013 Public Hearing Minutes for Parcels 23 & 24 (Lot 51) Morton Property. Judge Howarth seconded. All in favor so approved.

Mr. Dolben made a motion to approved the January 23, 2013 Regular Meeting Minutes. Judge Howarth seconded. All in favor so approved.

Hampden Nurseries Garden Center/16 Somers Road – Meeting was cancelled.

Bethlehem Baptist Church, 119 Allen St. – Response to (2) Open Issues – The Board discussed the issue of Pastor MacLeod deciding not to install a fence around the retention basin. The Board indicated there is a retention basin in E. Longmeadow in which a fence was installed. This was at the old Pine Knoll Swim School. A memo will be sent to the Building Inspector to find out if a fence is required should they come in to discuss the issue.

Update on Budget Meeting with Advisory – The Board discussed the difference between a Clerk's position and an Administrative Assistant. An updated job description will be provided to the Advisory Board for the current position in the Planning Dept.

Letter from PVPC Concerning Hampden's Smart Growth Community Checklist – The Board reviewed the checklist provided from PVPC. They will look into this matter.

L. Jed Berliner – Letter dtd 1/30/13 concerning Section 4.3.2 of the Bylaws – The Board has reviewed Mr. Berliner's letter and will invite him to the next meeting to discuss this issue.
Minutes of 2/13/13 Planning Board Meeting

Letter to Zoning Enforcement Officer concerning Hampden Sign/112 E. Longmeadow Rd –

The Board is awaiting the Zoning Enforcement Officer's response to their request.

Site Plan Reviews – Two site plan reviews have been scheduled for the 2/27/13 meeting. They are FRS McNamara, LLC and Michael Cimmino.

Adjournment – Having no further business, Mr. Dolben made a motion to adjourn at 8:52 PM. Judge Howarth seconded the motion. VOTE: All in favor so adjourned. The Planning Board's next scheduled meeting is Wednesday, February 27, 2013.

Submitted by: Joanne Fiore, Clerk