

Approved 12/17/08

**HAMPDEN PLANNING BOARD
REGULAR MEETING MINUTES
December 3, 2008
Town House**

Meeting called to order: 7:05pm

Members Present – Charlie Dolben, Chair, Neil Flynn, Joseph Kruzel, John Matthews and Robert Howarth.

Minutes – The minutes from the November 12, 2008 regular meeting were read. Mr. Flynn made a motion to accept the minutes as read. Mr. Howarth seconded. The vote was unanimous.

Bills – The clerk's payroll voucher was approved and signed.

Old Business

Mr. Speight (Scantic Meadows) called to say that his letter of credit extension has been approved by the bank and is in his lawyer's hands. It should be delivered to the Planning Board shortly.

A reminder will be sent to Nelson Rouette, Lot 50, South Road that a common driveway maintenance agreement has to be drawn up and submitted for review.

New Business

Mr. Dolben mentioned the need for a computerized GIS zoning map program at the Selectmen's budget meeting. The Board will have to get pricing on different systems. Mr. Kruzel mentioned that PVPC may be able to help with this.

A letter was received from the Town Clerk informing the Board that another zone change that has not been reflected on the current zoning map has been found. She would like the Board to update the map with this change which shows two parcels on East Longmeadow Road going from Commercial zoning to R-4.

Other Items – Reviewed without further discussion.

Mail – Reviewed

Mr. Flynn made a motion to adjourn at 7:45pm. Mr. Howarth seconded. The motion was approved unanimously.

Submitted by: Deborah House, Clerk