

Approved 11/14/07

**Minutes of Regular Meeting
October 10, 2007
Town House**

Meeting called to order: 7:00pm.

Members Present: Charlie Dolben, Chair, Joseph Kruzal, Neil Flynn, and John Matthews.

Members Absent: Anthony Bongiorno, Associate.

Minutes: The minutes of the September 26th regular meeting were reviewed. Mr. Kruzal made a motion to approve the minutes as presented. Mr. Flynn seconded. The vote was approved unanimously.

Bills - The clerk's payroll voucher was approved and signed.

Ridgeline & Hillside – Mrs. Bonnie Geromini and Dr. Robert Sheehan came in to the meeting to discuss the current status of the Ridgeline and Hillside subcommittee. Mr. Matthews explained that some of the original members have prior commitments and other obligations and cannot continue on R&H. Mr. Dolben would like to keep R&H as a subcommittee of the Planning Board instead of the Planning Board taking it over. Any applications received for a site review will go to Mr. Matthews. The subcommittee will meet when applications are received. Mr. Matthews will do the reviews and work with the building inspector. Per the bylaws, the building inspector should have a R&H review in hand before issuing a building permit if the property falls within the R&H district. It is a gray area to determine the district. Mr. Dolben noted that the gray areas are hard for the building inspector to enforce. R&H conducts the site reviews, reviews the zoning guidelines and makes a recommendation to the building inspector. The Board will follow up on this discussion by asking the building inspector to attend the next meeting. Mr. Dolben suggested a question for the building inspector would be how is a situation handled when a plan is approved and things are changed later on? He stated that the Board would see if they can improve on the R&H process.

Fire Suppression System – Mr. Kruzal spoke with someone in the insurance business and was told that there are standards for maintenance and construction of a fire suppression system in a subdivision. A good source of information would be the National Fire Codes. The Board is waiting to hear from the Fire Chief as to whether or not he is able to access the NFC on line. Mr. Dolben stated that a public hearing would be needed. The building inspector went to a seminar on Fire Suppression last week. The Board will ask him to come in to the next meeting to discuss this.

Other Items – The zoning map updates from the Town Clerk were reviewed. Mr. Dolben will review the changes and speak with Mrs. Judy Jackson for more information. He will also check on subdivision issues and changes.

Mr. Flynn left at 8:30pm.

Other items reviewed without further discussion.

Mail –Reviewed

Mr. Kruzel made a motion to adjourn at 8:40pm. Mr. Matthews seconded. The motion was approved unanimously.

Submitted by Deborah House, Clerk