

Town House

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TOWN OF HAMPDEN MASSACHUSETTS



Planning Board

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Tel: (413) 566-2151 Ext. 109

John Matthews, Chair
Judge Robert Howarth
Phillip Schneider
Edward Loiko
Richard R. Green

MINUTES OF THE HAMPDEN PLANNING BOARD

Regular Board Meeting
Wednesday, January 10, 2018

Approved 01/24/18

BOARD MEMBERS: John Matthews, Chair
Robert Howarth
Phillip Schneider
Edward Loiko
Richard Green

Adm. Assistant: Joanne Fiore, Adm. Assistant

General:

Call to Order – John Matthews called the meeting to order at 7:03 PM.

Mail

Bills – Payroll signed

Minutes – A motion was made by Richard Green to approve the December 13, 2017 Regular Board Meeting Minutes. Phillip Schneider seconded the motion. Members voting to approve: John Matthews, Robert Howarth, Phillip Schneider and Richard Green (4-0). Richard Green made a motion to approve the Executive Session Minutes from the December 13, 2017 Board Meeting. Phillip Schneider seconded the motion. Members voting to approve: John Matthews, Robert Howarth, Phillip Schneider and Richard Green (4-0).

A motion was made by Richard Green to approve the 12/13/17 Public Hearing Minutes for Case 2017-D, 204 East Longmeadow Road, for a Special Permit for deviation from Section 6.1.1 of the Hampden Zoning Bylaws. Phillip Schneider seconded the motion. All in favor so approved (4-0). Those voting in favor: John Matthews, Robert Howarth, Phillip Schneider and Richard Green.

1) 10/25/17 e-mail from Susan Alston to Amend June 7, 2017 Regular Board Meeting Minutes and 1/4/18 e-mail Re: Eversource Pole Structures

Susan Alston of 236 Mill Road addressed the Board regarding her request to amend the June 7, 2017 Regular Board Meeting Minutes. John Matthews indicated that Board Minutes are an overview of the topics discussed. Richard Green stated they are not “verbatim” recording and merely a summary and a record of decisions made by the Board. Judge Howarth asked if there was anything in the minutes she find to be untrue, and she indicated no. Therefore, the minutes do not have to be amended.

Mrs. Alston also brought up the placement of the electric poles, and John Matthews indicated the poles are going to exist. Sue states there are two issues—the (6) poles on Mill Road and the (2) extra poles. It was stated that if she has any additional issues with the placement of poles, her council will need to speak to Town Council. John Matthews stated that he asked Weston and Sampson to come back with interconnect plan, and the Board is still waiting for this.

Judge Howarth made a motion not to amend the June 7, 2017 Regular Board Meeting Minutes. Phillip Schneider seconded the motion. Those voting in favor not to amend the minutes: John Matthews, Robert Howarth, Phillip Schneider, Edward Loiko and Richard Green.

2) 306 South Road - ANR

Stephan Andwood of 65 Ridgeway Road presented to the Board subdivision plans for 306 South Road prepared by Smith Associates Surveyors, Inc. dated 12/08/17 to subdivision the Parcel into two lots—Lot A totaling 1.38 Acres and Lot B totaling 2.39 Acres. There is an existing house on Lot B. Richard Green made a motion to approve the ANR as presented. Phillip Schneider seconded the motion. All in favor so approved (5-0).

3) Definitive Subdivision Plans – Highland Road - Discussion

A letter will be mailed to Mr. Alston Graham of Graham's Construction, Inc. requesting the time frame he plans to start the subdivision. Once we receive this information, the Board will proceed with the subdivision process.

4) Retail Marijuana Use – Discussion

John Matthews alerted the Board that Rosemary Crowley, Town Council, will be providing the verbiage for the Retail Marijuana Moratorium, Banning Recreational Marijuana Use, and also Recreational Marijuana Bylaw.

5) Scantic Meadows Subdivision - Letter from Atty. Robert Fratar Re: Renewal of Letter of Credit

John Matthews will send an e-mail to Atty. Michael Schneider, Town Council, regarding the process to draw down on the letter of credit. The Board was in favor of moving in this matter to secure the monies for the Letter of Credit.

Having no further business, the meeting adjourned at 8:55 PM.

The Planning Board's next scheduled meeting is Wednesday, January 24, 2018.

cc: Assessor's Office
Building Dept.
Conservation Commission
Highway Dept.
Moderator
Selectmen
Zoning Board of Appeals
Office Files

Submitted by: Joanne Fiore, Adm. Assistant