

COA Board meeting minutes - January 2017

Present: Nancy Willoughby; Ed Norman; Marty Jacque; Ray Crowley; Art Beauregard; Becky Moriarty; Deb Mahoney. Excused: Dee Vermette, Monique Downing and John Shay.

The secretary's report was accepted.

The center is okay moneywise. We will hopefully receive the state funds in January. The COA café is reimbursable. We receive 7500 from the state and must spend it before the end of the funding cycle. The town paid for the rug- the cost was \$7700 and there was a small charge included for moving some furniture. There was no overtime or weekend pay. Treasurer's report was accepted. They will come back to do the entrance and the walk off mat.

Director's report: Becky will have the total from the holiday craft sale for the next meeting. We are planning a health fair with a one-mile walk beginning in June. We are later adding another walk for Alzheimer's- we may hire a police detail to assist with safety crossing the street. In January the memory café will offer a respite option for the caregivers .They can leave for two hours while their loved one is at the center program. This program is funded through June by SIG funding through MCOA. A donation from Bethlehem church was received for the next fiscal year to fund the memory cafe. Renting out the building to other organizations was discussed. The rental fee charged varies as to the use of the room. The Lions Club pays for our paper for the Scribe. We are closed on the 16th. We have a budget extension. The salary chart is yet to come. Becky explained the salary steps for the center staff. The receptionist position is currently 20 hours per week. Eventually we would like to raise that position to a 25 hour week position.

Outreach: title 3B has a large pool of money that can be used for other things. If the town picks up more outreach, 3B could be spent on something else. The town funds 20 hours of the outreach position. 3B is not necessarily secure. It's good to have backup. Nan is paid by formula grant which is a mandate from the state. The amount could change. Leasing the copier cannot be paid from other than expenses. Our septic pump controls are 15 to 20 years old and need to be looked at. The PVTA pilot is not in effect at East Longmeadow – they are still not up and running. The holiday luncheon and New Year's event did well. Wilbraham senior center has no more meals from GSSSI. Next meeting we will look at the mission statement.

Respectfully submitted,

Deb Mahoney