

COUNCIL ON AGING MEETING: Minutes

October 11, 2011

In attendance: Brian MacLeod, John Shay, Ray Crowley, Becky Moriarty, Marq Culhane, Pat Clark, Al Ouimet, Joyce Turgeon, Deanna Vermette

Absent: Karen Leger, Rita Vail (e)

Brian called the meeting to order at 9:00 AM.

Secretary's report of Sept 13, 2011 was accepted.

Treasurer's report not provided.

Director's report not provided except verbally.

Business:

Regarding the COA board members, Becky will schedule the interviews with the two interested candidates to occur at the November meeting. Please think about volunteering in a leadership role. Brian reminded us that Brian and Rita are leaving the board this year, and Pat has decided to step aside from leadership. All three roles need to be filled.

Kathy Foster sent a note of resignation to Becky at the Senior Center and has already moved.

A new Needs Assessment will be compiled. Becky, Pat and Marq agreed to be on this subcommittee. The committee has not met but Marq has been compiling data provided by Pat and Becky into a mock up survey. The committee is communicating by email.

Brian distributed Director's Evaluation forms and requested that they be completed and returned to him for compilation at the November meeting. (Becky indicated that she will send today's absent members a copy of this form). Brian will then present his summary at the December meeting and we will have a closed discussion about the results.

Verbally presented goals for Becky from last year:

1. In addition to regular meetings and conversations with staff, recommend a quarterly meeting to be held on a day that all personnel are scheduled.
2. Continue to encourage Director to circulate amongst seniors and activities, incl. at least 1 lunch per week.
3. Request monthly reports from the Activities and Outreach @ the COA meeting.
4. Request marketing plan to be developed with her team to increase attendance at the senior center for activities and services.

Activities updates: Activities Coordinator, Lesley Mullaney is here today: her last work day prior to her leave of absence. Becky said she has interest in the temporary position.

Upcoming events include the health fair 10/22, many vendors and services will be provided ranging from Bloodmobile, to Lions eye care to shredding, car fit, and a LSW w/ Homewatch Care Givers for memory screening (that helped a 40 year old woman and her doctors catch and resolve a brain tumor!

Of special note:

1. Mark your calendars for 10/31: Art and Audrey Burger are having their 70th wedding anniversary. A surprise celebration is planned at about 12noon following lunch that Monday.
2. Thursday November 10th: Veteran's Breakfast. Veterans eat free, other attendees \$2. Our state Senator, Representative and local dignitaries will be there to honor our Veterans.
3. 11/15- Elmcrest luncheon \$15 / person; scholarships available.
4. 12/21- Holiday luncheon with Jimmy Mazz

Trainings for Becky and Wendy went well last week and were very informative SHINE Medicare, Medigap, Emergency response, MCOA manual, etc.

The shuffle board has found its new home and Becky reported that we have received a nice donation for that.

Rita compiled a maintenance needs list of the Senior Center, Becky reported receiving it. Rick Green has not yet coordinated with Gil Tanguay to view these items so Gil can give an estimate of cost. Becky has completed most of the items on the list, except the roofing needs (leaks), and the door hardware on the shed. She has left messages for a local roofer but has had no reply.

Meeting adjourned at 9:30 AM.

Respectfully submitted,
Marq Culhane, fill in Secretary