

**COUNCIL ON AGING MEETING**  
**November 8, 2005**

In Attendance: Brian Macleod, , Al Ouimet, Ruth Haley, Shirley Gouvan, Rita Vail, Virginia Schneider, John Shay, Pat Clark

Brian called the meeting to order at 8:30 am

The Secretary's report was reviewed and accepted

The Treasurer's report was reviewed and accepted, it was noted that the State Grant monies were added to the Revolving and State Grant accounts, this changed their beginning balances. The present plan is that Becky will return after her maternity leave , the revolving account monies will be used to subsidize her salary.

The Director's Report-reviewed and accepted

The Flu Clinic will be held November 11th at 2:30pm.

The Department Head Meeting will be held November 16TH at 7 PM, Pat and Rita will attend.

Any other COA members can also attend.

Reminder with Becky on leave to check in with Sue, we are continuing to oversee the Outreach Program.

There is monies in the Hampden Emergency Fuel Fund for residents who are having problems with meeting their fuel costs this season. Be mindful of individuals who may need to access this. The Form Grant monies will not be in until January of 2006. We may run in the red. Both the treasurer and town accountant have been made aware of this.

The Brown Bag Program is continuing with Virginia as the main contact.

The phone lines continue to have problems. Pam Courtney is working on resolving this.

Becky has left contact numbers and e-mail address. She wants to be kept abreast of news.

We all wish she and her baby well. She will be missed during her leave.

The board was saddened to receive a letter of resignation from Arlene Fisher. All felt disheartened by their recent tragedy and expressed understanding of her need to step down. Both she and George have been a large part of the Center, and will be missed.

In light of this, both her position and the already open position for an "under 60" board member will be advertised. Rita will contact Mary Madinski, who applied earlier this year and was thought to be a viable contact, to see if she has a continued interest in the position.

The budget proposals were reviewed.

Both proposed budgets reflect salary step-level and cost of living increases

The Level funded budget identifies the cost of the center being opened 29 hours/week.

The Zero-Based budget identifies the cost of the center being opened 20 hours/week.

It was felt that each proposal allow the Center to be open 5 days a week to uphold the meal program at one site.

Jen Ford continues to do a wonderful job with the meal site program.

"Moving Forward", the publication initiated by Bill Olmstead, has been well received by the community.

The GSSS annual meeting will be February 8" at Chez Josef. Rita and John will attend. The main speaker will address Social Security issues.

The meeting was adjourned at 9:12 am. Our next meeting will be Tuesday December 6, 2005 at 8:30 am. in the COA office at the Town Hall.

Respectfully submitted. Ruth Haley, Secretary