

Approved 7/21/14

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**  
**MINUTES**

June 16, 2014  
6:30 pm

625 Main Street  
Hampden, MA 01036

Board Members: John D. Flynn, Norman Charest, Vincent J. Villamaino  
The meeting was called to order at 6:30 pm by John Flynn.

Bennett Road: Resident Bob Zepke came before the board to remark on the condition of Bennett Road and to ask if there were any plans to complete the paving. Bob stated that the paving project started fourteen years ago and remains unfinished. Specifically, he said that due to the condition of the road, many cars travel down the middle of the road to avoid the broken pavement and holes. The remedy requires an easement over the O'Brien's property to allow proper drainage of water and is something that the O'Brien's have never agreed to. John stated that we would check with Dana Pixley to determine if there are any other options available to repair the road.

Conservation Commission: Residents Timothy Hanley and Andrew Netherwood came before the board with an interest in being appointed to the Conservation Commission. The board asked if either of them had any dealings with the Conservation Commission and what their thoughts were on the environment. Andrew works for a power company and knows there are laws that must be followed to protect the environment. He has attended a few meetings and would like to be appointed as a member. Tim Hanley has been to one meeting and had some issues that he wanted addressed by the commission. He felt as though he had been treated fairly by the commission. As John explained the commission has no bylaw restrictions and can be made up of five to nine members. The board has the latitude to appoint both candidates. A motion was made by Vinnie Villamaino to appoint Andrew Netherwood and Timothy Hanley to the Conservation Commission for the terms that are available, seconded by Norman Charest.  
VOTE: All in favor and so voted.

VFW Request: Glenn Trevallion from the VFW came before the board to request a change in the liquor license serving area. They would like to increase the area to include the bridge and the pavilion for regular members and guests. They intend to fence the area in, preventing guests from going into the parking lot and have appropriated money for that. As Norm has done licensing before he will speak with the Police Chief to determine what language should be sent to the ABCC for the license change. A motion was made by Vinnie Villamaino to approve the change in the license for the VFW, seconded by Norm Charest. VOTE: All in favor and so voted.

Police Department Building Committee: Rick Green, Gary Weiner, Gail Lefebvre and Doug Boyd came to the meeting to discuss the Kaestle Boos Associates quote which came in at 10%

BOS 140616

less than anticipated. The committee has some questions they will outline in a letter to Kaestle Boos and will meet again with the board with a recommendation as to how to proceed. Dave Martel is reviewing the Request for Proposal now and once done, the RFP can go to the Central Register for publication. Everyone wants to take advantage of the building climate right now to get the best possible numbers for the project.

Insurance Quotes: The board reviewed the two quotes submitted for the Property and Liability and Workman's Compensation Insurance for the town. MIIA (our current company) bid came in at \$68,086 and Berry Insurance came in at \$58,552. A motion was made by Vinnie Villamaino to award the contract for fiscal 2015 to Berry Insurance, seconded by Norm Charest. VOTE: All in favor and so voted.

Water Agreements: Town Counsel, Dave Martel has been working on revisions for the agreements with residents on Main Street so they can be finalized and the water connection can be completed. There is one issue pending with one of the residents that needs to be resolved before the agreement can be signed.

Letters to Residents: There have been issues with barking dogs and dogs roaming loose. Letters have been sent to the dog owners directing them to remedy the complaints.

Employee Assistance Program: The board reviewed the proposal for employee assistance wellness programs from ESI Group. A motion was made by Vinnie Villamaino to approve the proposal for \$1,409.76 for fiscal year 2015, seconded by Norm Charest. VOTE: All in favor and so voted.

Town Hall Emergency Lights: Lance Trevallion, Building Inspector sent a memo to the board alerting them to the fact that emergency lighting needed to be replaced in the town house. Ed Poulin will check with Lance as to the scope of the work and will do the repairs/replacements.

Free Light Program: The board received an email from Graybar.com asking about a program offering free lights for town buildings. A count was done and sent to Graybar. Once approved by the Department of Energy Resources, the bulbs will be shipped directly to the Town House at no cost to the town.

Minutes: The minutes of May 27 were reviewed and a motion was made by Vinnie Villamaino to approve the minutes as presented, seconded by Norm Charest. VOTE: All in favor and so voted.

Steak Roast Invitation: The Fire Department will be holding their annual Steak Roast on June 28<sup>th</sup> and have invited the Selectmen to attend. Members will attend.

MEMA Mutual Aid Agreement: Our MEMA representative asked for the board's signature on this agreement, but after a review of it, the board has agreed not to sign as they do not see the benefit in doing so.

Planning/Zoning Board Minutes: Reviewed without comment.

Board of Health Variance Request: The board reviewed the variance request for 31 Crestwood Lane. The request is for a variance in the distance from the proposed septic system to the well from 100 feet to 50 feet. John Flynn made the motion to approve the request as recommended by Lorri McCool, Board of Health Agent, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Board of Health: 546-548 Main Street Property: Lorri McCool came before the board to discuss property owner Ed Kennedy who has failed to repair the septic system that services all of the businesses in his plaza. A letter was sent to Mr. Kennedy at GHS Realty Inc., on May 27 stating that he had to have a contract to repair the system within fifteen days of the notice. It also stated that no new businesses were allowed to open until the system has been repaired. Mr. Kennedy requested an extension in which to do the required work and another letter was sent to him dated June 18 stating that 15 months was ample time in which to repair the failed system. He was told that no extension would be granted. The letter from Lorri McCool, Board of Health Agent requires that Mr. Kennedy have the failed system repaired and a Certificate of Compliance issued by August 1, 2014.

Board of Health: 2 Somers Road, Greenhouse Location: Lorri McCool was before the board to talk about the greenhouse at the back of the All About Me shop on Allen St. and East Longmeadow Road. Restrooms have been installed at the location without the benefit of a permit and there has been an advertisement for the Greenhouse as a function hall, which could host 60 to 70 people per event. The Board of Health will have to know what the building capacity is for the room so they can determine what the septic needs are for the space. Lorri said the existing system is a closed system, and is designed for 200 gallons. Lorri also said that since this is now a change of use, a Title V inspection is required with those results submitted to the Board of Health ten days from when the notice is received by the property owner. The board asked if the hall could be used for an event if the system was pumped after every event. As a function hall, there is a change of use that must be reviewed by the Planning Board as well. Given the proposed use, La Cucina, will have to secure a catering license. Once that is done, the Board of Health/Selectmen will require a one day permit for each scheduled event, which and must be requested 2 weeks prior to the event. A pumping slip would have to be submitted within one week after each event.

Gary Weiner, engineer for Mike Cimmino was present for the meeting and did remark that the septic system design may be hindered in that a public water supply exists across the street at the plaza that Cimmino presently owns.

The system will have to be checked now, prior to any functions taking place.

The Board of Health Agent, Lorri McCool recommends that the owner, Mike Cimmino be required to get a permit from the Planning Board, have the system inspected and be required to have the system pumped after every event held there. Lorri also recommends that this must be back in this office for review by September 1<sup>st</sup>, but if Planning Board holds him up, then the deadline could be extended.

Main Street Salt Account: There is currently \$19,000 left in the account from the warrant article with \$4,000 going to Jeanne Broderick (along with another amount from another source). That leaves enough money for the final connections to be made at the McNaughton and Broderick homes.

We will ask that Dave Martel revise agreements for McNaughton and Broderick's so they reflect the same language.

Police Department: Jeff Farnsworth received notice that the grant money for the defibrillators will be forthcoming, he is just not sure when.

Community Service: The board will invite Jim McEwan in to discuss working with the corrections department relative to community service work.

MEMA: Our representative from MEMA asked if the board would sign off on the mutual aid agreement, but the board sees no benefit to the town and so agreed not to sign.

Zoning Board of Appeals: Mark Casey dropped the request to be appointed as a Special Municipal Employee.

HWRSD: The board asked to contact Ed Cenedella regarding the school repair work he plans on doing before the end of the fiscal year.

Next Meeting:

Senior Tax Work-Off Abatement Program: The board would like to meet with the Personnel Committee to discuss the program.

Transfer Requests: Will be discussed with Town Accountant and Advisory Board.

With no further business, a motion was made by Vinnie Villamaino to adjourn the meeting at 7:45 pm, seconded by Norman Charest. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney  
Administrative Assistant

/pbc