

Approved 8/5/13

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**  
**MINUTES**

July 29, 2013  
6:30 pm

625 Main Street  
Hampden, MA 01036

Board Members: John D. Flynn, Norman Charest, Vincent J. Villamaino

The meeting was called to order at 6:30 pm by John D. Flynn.

Guest: Tyler Witkop, The Wilbraham-Hampden Times

Hampden Housing Authority: Lisa DiFranco, Director of the Hampden Housing Authority, Lucretia Hembt, Patricia Clark, from the HHA board and Ben Bump were in attendance. John Flynn asked Ben if he would be willing to come back to the board to fill the position left vacant with the passing of Kathleen Flynn. Ben has agreed to take the position until the date of the next election. A motion was made by Norm Charest to appoint Ben Bump to the position of board member for the Hampden Housing Authority until the next election cycle, seconded by Lucretia Hembt. VOTE: All in favor and so voted.

The next Hampden Housing Authority meeting is September 19<sup>th</sup>.

The next item for discussion was about the use of CPA funds and what the funds can be used for. The monies can be used for safety issues mostly and Lisa will forward the information she has regarding this.

They will be doing alarm upgrades in the future and the contact information for Wel-Design will be forwarded to her.

Lisa was asked about the turnover rate at the facility and she thought it was 7 or so residents a year.

The board will send an email to Gale Candaras to try and speed up the appointment of Ray Crowley as a current member of the COA board, and a member of the Lions Club and hope to push the appointment along.

Financial Discussion: Dick Patullo and Cliff Bombard came before the board to discuss where the town stands financially. Dana has notified them of some outstanding funds due from the Federal government for the storm deficit. The town is owed \$173,399.28 in reimbursement. According to present numbers related by Dick Patullo the tax increase would be 5.3% right now, although Advisory anticipated it to be 2.5%.

If we don't spend any money in October, and with no new appropriations, we could use free cash to reduce the tax rate.

Stabilization is around \$822+.

The intent is to make bond money last through the five years.

Dick will work on a four year note to handle the debt. He also thinks that internal borrowing will handle our needs this year.

We will have a meeting in late September with Advisory.

We will check on the reimbursement from Federal monies, first with Dana Pixley and then pursue with our legislators.

Minutes: The minutes from July 15 were reviewed and a motion was made by Norm Charest to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Release and Settlement Agreement: A motion was made by Vinnie Villamaino to accept the settlement agreement for the Cooney vs. the Town of Hampden vs. Dugre, ending the ongoing case, seconded by Norm Charest. VOTE: All in favor and so voted.

Employment Agreement: The board signed off on an employment agreement with Ben Tucker as he enters the Police Academy that assures with successful completion of the Academy he will be working for the Town of Hampden.

Vacation Schedules: The schedules for Pam Courtney and Jane Budynkiewicz were reviewed.

Meeting Minutes: Reviewed without comment.

The board would like a note sent to the Personnel Committee regarding vacation schedules to ensure all non-bargained employees' vacation times are consistent.

With no further business, a motion was made by Norm Charest to adjourn the meeting at 7:20 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney  
Administrative Assistant

/pbc