

Approved 6/10/13

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

June 3, 2013
6:30 pm

625 Main Street
Hampden, MA 01036

Board Members: John D. Flynn, Norman Charest, Vincent J. Villamaino
The meeting was called to order by John D. Flynn at 6:30 pm.

Personnel Committee: The committee requested time with the board to discuss their latest study done for the Board of Assessors. The BOA advertised for a principal assessor, but got no responses for that position. The board also sought candidates for the position of Assistant Assessor. The ad allowed a salary based on the years of experience of the candidate. The board asked the Personnel Committee to suggest a grade and step for the new position. The Personnel Committee suggested a starting rate of \$19.15/hour for a person coming in with 7 years' experience. This position will be funded at 30 hours per week. Norm Charest, Assessor mentioned that a certain sum is in the account for salaries and that the assessors should be the decision makers for the salary. Norm feels as though this candidate may have to be paid \$21/hour to accept the job.

John mentioned that he would like something in writing to the Town Accountant asking that a line transfer be made for an Assistant Assessor if this hiring proceeds.

Park and Recreation Commission: Fred Frangie and Terry Ford came before the board with Administrative Assistant, Cindi Connors to discuss the existing commission's make up and the candidates willing to fill a vacancy. Marty McQuade showed up as well and the commission was asked as to what they see their role is within the community. They all agreed that they have entertained a number of different programs, to engage as many people to sporting activities as well as other recreational opportunities.

Three candidates were invited to attend this meeting to meet with both boards. Upon review by the selectmen and the recommendation made by Marty McQuade and the Park Commission, John Flynn requested a motion. Vinnie Villamaino made the motion to appoint Dave Paradis to the vacancy created by Rich Joseph's departure, seconded by Marty McQuade. VOTE: All in favor and so voted.

One candidate arrived; Dave Pardis. Dave met with the 2 boards and has been actively participating with Park and Rec, serving as a coach and sitting in on meetings. He has an enthusiasm for working with kids and coaching and asked to be considered for the position. John Flynn asked for a reconsideration of the prior vote. A motion was made by Vinnie Villamaino to appoint Dave Paradis to the position as Park Commissioner to fill in for the interim period left vacant by Rich Joseph, seconded by Marty McQuade. VOTE: All in favor and so voted. His term will run until next year's election.

BOS 130603

Highway Department: Bid recommendations from Dana Pixley for material and roof replacement as follows:

Town Garage Roof Bid: Two bids: Recommendation for J. Morse & Son Roofing Contractors in the amount of \$37,800 with option to remove damaged siding and install new in the amount of \$2,450. A motion was made by Vinnie Villamaino to award the job to J Morse and Son, seconded by Norman Charest. VOTE: All in favor and so voted.

Bituminous Concrete Bids: Three bids: Recommendation for Palmer Paving to be awarded the bid in the amount of \$64.80/ton. A motion was made by Norm Charest to award the bid to Palmer Paving, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Liquid Asphalt Bids: One bid: Dana recommended that the bid be awarded to All States Asphalt, Inc. in the amount of \$3.90/gallon. A motion was made by Vinnie Villamaino to award the bid to All States Asphalt, Inc. seconded by Norm Charest. VOTE: All in favor and so voted.

Pavement Reclamation Bids: Three bids. Recommendation that All States Asphalt, Inc., be awarded in the amount of \$1.77 psy. A motion was made by Vinnie Villamaino to award the bid to All States Asphalt, Inc., seconded by Norm Charest. VOTE: All in favor and so voted.

Municipal Aggregation of Electricity Program: Dave Martel reviewed the agreement and has approved the Board to sign off on it. Check in with other departments.

Animal Inspector: The animal inspector left notice of her vacation time and who would fill in while she was away.

MIIA Loss Control Recommendations: There are some notes on the conditions of the exterior of the town house which should be addressed in the near future.

Jane's Vacation Schedule: Jane requested an extension to use vacation time that will expire soon. The board agreed that she may extend this time until the end of August.

Transfer request for Police Department: A motion was made by Vinnie Villamaino to recommend a transfer of \$5353 from the Reserve Fund into the Police Department Expense line, seconded by Norm Charest. VOTE: All in favor and so voted.

Transfer request for Police Department: A motion was made by Vinnie Villamaino to recommend to transfer \$700 from the Reserve Fund into the Police Election Coverage, seconded by Norm Charest. VOTE: All in favor and so voted.

Minutes: The minutes of May 20, 2013 were reviewed and a motion was made by Vinnie Villamaino to approve as presented, seconded by Norm Charest. VOTE: All in favor and so voted.

IBPO Seniority Clarification: The board reviewed correspondence from Bob Dickson regarding the issue of seniority for the Police Union. In it he asks for the contract to be opened and Jeff's response was that he saw no need to do so. A letter will be sent to that effect to Bob Dickson and the Union.

Town House work: The board discussed the need to replace the sidewalk and repair the drainage issue causing leaking into the Park and Rec Office. Dana will do drainage work for the office leak. We will pursue additional CPA funding for the exterior work.

Resignation of Rita Vail from Council on Aging: The board received a resignation from Rita Vail for her time on the Council On Aging Board. A letter of thanks will be sent to Rita.

Council on Aging: Letters were received from Deanna Vermette and Patricia Clark, both requesting another term as board members to the Council on Aging board. This will coincide with the annual appointments for July 1.

601 Main Street: Requesting additional information from the gentleman Jeanne Broderick asked to analyze the pipes from her home. No scientific evidence given in first email. Tom Couture will attempt to get the methods used for testing.

Building Report: Reviewed without comment.

With no further business, a motion was made by Norm Charest to adjourn the meeting at 8:15 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc