

TOWN OF HAMPDEN, MASSACHUSETTS

BOARD OF SELECTMEN/ BOARD OF HEALTH

MINUTES

April 16, 2013
6:30 pm

625 Main Street
Town House

Present: Vincent J. Villamaino John D. Flynn and Norman Charest

Guest: Michael Gorski, David Markham, Carol Fitzgerald, Don Collins, Michael Framarin and Tyler Witkop

Meeting was called to order at 6:30 pm

Variance Request: A request for a variance for a Disposal Works Construction Permit located at 365 South Road was submitted. Conditions of the site were found to be different from the original site assessment (2005) development. Therefore the largest possible system has been proposed for the only suitable location on the lot. We were not able to find suitable area for perc test due to existing system. Norman Charest made a motion to approve the variance for 365 South Road Disposal Works Construction Permit, Vincent Villamaino seconded. VOTE: All in favor and so voted.

Transfer Request: A request from the Police Department was presented to the Board for unforeseen expenses. The board will handle the necessary transfer at a later date.

Construction Projects Highway: If the infrastructure article on the warrant is not approved, the Highway Department will have only State money to work on roads.

Fire Department Review: The Fire Chief and 1st Deputy Chief came before the Board of Selectmen to review the fire located at 283 Somers Road. Upon arrive the house was engulfed in flames. Six other towns reported to the fire; East Longmeadow, Wilbraham, Somers, Monson, Ludlow and the State Department of Conservation and Recreation Fire Services. Approximately 4 hours into the operation the wind picked up and created a 4 acre burn in the woods. The fire crews left at approximately 2:30 am. The fire is still under investigation. The Board asked if there was anything that they found they needed for future fires and if there were any problems that occurred. The Chief stated more dry hydrants located in town would help in the process in putting out a fire. They would like to put dry hydrants in on the South Road Bridge and the Somers Road Bridge. Cutting trees around the pond would be helpful as well, as there was no way to access the pond near the fire because of trees. The fire department would like residents with ponds on their property to go to conservation and ask for permission to install dry hydrants on their property. Going forward the fire department would like to have further discussions with the Selectmen about having a paid department.

DEP Sanitary Survey Inspection Report Response: The DEP notified Michael Framarin that a Sanitary Survey Inspection Report must be done. This report is done every three years however, the Center was used as an Emergency Site after the October Snow Storm and the DEP had been told the Center would be closed in the event of an emergency. The paperwork must now reflect the status of the Center.

Breakdown of costs associated with Hampden Senior Center as discussed with Board of Selectmen on Tuesday, April 16, 2013.

Develop an Emergency Response Plan and Emergency Response Plan Checklist	
3 copies (DEP, Senior Center & Operator) -----	\$700.
Develop a PWS Maint. Plan (one page) & check water meter for accuracy -	\$150.
Review & comment on most recent DEP SWAP Program -----	\$ 0
Complete & return Signature Page & cover letter with attach. to DEP -----	<u>\$100.</u>
Total ---	\$950.

Vincent Villamaino made a motion to accept the bill as stated and have Michael Framarin start the work as soon as needed, Norman Charest seconded. VOTE: All in favor and so voted.

Police Intern: Chief of Police asked if the Selectmen had any objections to having a student intern do some work in the department. The Board stated as long as the Town is protected they have no objections.

Personnel Committee: Carol Fitzgerald and Don Collins came in to describe the Grade and Step recommendations made. Each position had a formula to figure what the step and grade. The money has been appropriated for each position receiving a step and grade raise.

Meeting adjourned 7:40 pm

Respectfully submitted:

Jane M. Budynkiewicz,
Board of Health Coordinator
/jmb