

Approved 8/14/12

TOWN OF HAMPDEN, MASSACHUSETTS

BOARD OF SELECTMEN/ BOARD OF HEALTH

MINUTES

July 30, 2012
6:30 pm

625 Main Street
Town House

Present: Vincent J. Villamaino John D. Flynn and Norman Charest
The meeting was called to order at 6:30 pm by Vinnie Villamaino.

Guests: Paul Gagliarducci, Shelly Sears, Dog Officer, Chief Jeff Farnsworth

A motion was made by John Flynn to go into Executive Session at 6:30 pm to discuss Police Personnel issues with return to Open Session, second by Norman Charest. VOTE: John Flynn yes, Norm Charest yes, Vinnie Villamaino yes.

A motion was made by John Flynn to return to Open Session at 6:45 pm, seconded by Norm Charest. VOTE: John Flynn yes, Norm Charest yes, Vinnie Villamaino yes.

Police Station Discussion: Paul Gagliarducci discussed the formulation of a new police station. A process is in place for the eventual building and funding of a new station. A RFP (Request for Proposal) was put together by Paul and he would like Doug Boyd and Jeff Farnsworth to review it before it goes out. Jeff will do research on who to send the RFP to, and where to advertise for contractors. He will report back to the Selectmen. Paul, Doug and Jeff will come back to the Selectmen for their suggestions and approval. At that point it could be sent to vendors to get approximate cost for the project. The project feasibility study could then be voted on by the Selectmen; then brought forward to Special Town Meeting if all looks good. The Selectmen would like to have three (3) or four (4) town owned properties to choose from rather than purchasing additional land for the station.

IBPO: The officers, Brett Purchas and Tawrin Seega were not at the meeting. To be discussed at a later date.

Shelly Sears Dog Officer: Shelly Sears reported the fines continue to mount up for the Bienvenue family on Forest Hills Road. The fines are not being paid. On the fine it states the offender will be brought to court. In Hampden if you do not pay fines you may not receive a permit of any kind for building, planning or transfer station to name a few. In East Longmeadow the town puts a municipal lien on the property of a homeowner with outstanding fines and in Wilbraham the dog is removed from the town. This will be discussed further.

The Barba kennel was also discussed. A follow up letter to the letter dated July 9 was discussed and decided should be sent, giving the Barba's forty eight hours to replant the trees to bring them in compliance with the Special Permit issued by the Planning Board.

BOS 120730

There was a complaint regarding a dog on Main Street and Shelly Sears will take care of the issue.

Minutes: Minutes were put on hold until the return of the Administrative Assistant.

Towing Contract: The Towing Contracts are ready to be sent for bid.

Window Replacement Quote: The Selectmen are satisfied with the quote for the windows and are going to move ahead with the job to replace two (2) windows in the Police Station with the vendor Country Glass and Mirror.

Communication between Departments: On June 28, 2012, the Building Inspector ask the Selectmen to notify the Conservation Commission of the request from Laughing Brook to work on the easternmost barn wall adjacent to Laughing Brook next to the road, with no foundation or excavation work associated with the project. The Inspector asked if a Request of Determination or a Notice of Intent was needed. A reply was returned July 24, 2012. The Selectmen discussed the meeting of the Conservation Commission once a month.

Ambulance Response Times: Jeff Farnsworth stated AMR has supplied the department with a list of response times and added that AMR has provided the Town with good service.

Auditor's Management Letter: For the most part the town had a good report from the Auditors.

Dispatcher's Pay Scale: The new chart seems to meet approval by all. Pay scale for part-time dispatchers needs to be reviewed.

Free Cash Certification: The Town has received the notification from the Department of Revenue of free cash in the amount of \$417,807.

Fire House Punch List: In a report from Carlson & Schmitt there are still three (3) items that need to be completed before the final payment will be made. There is masonry repair to be completed, the garage door opener issue needs to be resolved and the debris needs to be cleaned up. A letter from the Selectmen's office asking for the punch list to be completed will be generated.

School Committee Agenda: The agenda was reviewed.

Compensation Opinion from Town Counsel: A letter from Dave Martel was discussed. The elected officials salary and compensation shall be set at Town Meeting and employees appointed or employed by the Town shall be set by the board or department head. There was a question regarding who mandates raises of elected officials. Vinnie will go back to Dave Martel to find that answer.

Fire and Alarm System Academy Hall: A quote was received by Wel-Design Alarm Systems to replace the security system at Academy Hall. John has a few questions regarding the system that he will have answered and we will check on the fire alarm system as well.

Phone System Replacement: Valley Communication will be submitting a bid for a replacement of the phone system to include remote access.

School District Budget: The new budget is the same as the last year budget plus or minus a few dollars.

MRC: Terry Nelson has requested to come before the Board in September to have the MRC Agreement signed by both Hampden and Wilbraham at the same time. He has asked who the new Emergency Manager will be.

With no further business, a motion was made by Norm Charest to adjourn the meeting at 7:45, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted:

Jane M. Budynkiewicz
Board of Health Coordinator
/jmb