

Approved 8/14/12

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

July 16, 2012
6:30 pm

625 Main Street
Town House

Board Members: Vincent J. Villamaino, John D. Flynn, Norm Charest
The meeting was called to order by Vinnie Villamaino at 6:30 pm.

VFW Turkey Shoot Discussion: Members from the VFW were present to discuss their annual turkey shoot event which is a major fundraiser for them. Commander Ken White assured the board that all that was done last year to lessen the noise from the event would be employed this year as well. Given that no complaints were brought to the board, a motion was made by Norm Charest to approve the turkey shoot to run from September 9, through November 18 from 1:00 to 5:00 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Note: The Shankel's had been invited to attend this meeting as they have in past years. They did not attend.

Minutes: The minutes of July 2, 2012 were reviewed by the board and a motion was made by John Flynn to approve the minutes once the members of the Personnel Committee who were present at the meeting were identified in them, seconded by Norm Charest. VOTE: All in favor and so voted.

Police Emergency Medical Service Form: The board will review further during the week and complete the necessary paperwork.

COA Budget Review: Becky Moriarty submitted a memo to the board requesting that a minor revision be made by a line item in her budget that had been overlooked at Annual Town Meeting. The board will add this to the list to take care of at Fall Town Meeting. A note will be sent to Becky stating same.

Fire Station Punchlist: Charlie Schmitt submitted a punch list for outstanding items at the Fire House Addition. The contractor will not receive final payment until all work is complete. Charlie also submitted a revised invoice for his services which will be taken care of the Fall Town Meeting.

Water District Budget Explanation: The water commissioners submitted a letter of explanation on the budget shortfall for the fiscal year 2012. There is an additional charge

that will be handled at the Fall Town Meeting to pay for repairs and/or replacement of the generator for the water district.

Personnel Question: The Police Chief submitted a letter requesting direction on a personnel issue. The board suggested that the next step for the employee would be a non-job related disability and after that would be retirement.

VFW Permits: There were three permit requests submitted by the VFW for the following events: August 25, 2012, Retirement Party, one day permit to serve alcoholic beverages in the pavilion from 12:00 noon to 12:00 am, September 7, 2012 for the RAH Association Wine Tasting Event, one day permit to serve alcoholic beverages in the pavilion from 12:00 noon to 12:00 am and September 8, Birthday Party, one day permit to serve alcoholic beverages in the pavilion from 12:00 noon to 12:00 am. A motion was made by Norm Charest to approve all three permits, seconded by John Flynn. VOTE: All in favor and so voted.

Health Insurance Question: The Chief brought the issue of the co-pay doubling in price with this new insurance coverage. The board will check into this.

Towing Contract: Chief Farnsworth added some final language to the contract that he and Dave Martel, Town Counsel has been working on and it should be finished this week.

BOH Variance: The board reviewed a variance request for a 55' distance to well with new septic system for property at 395 Wilbraham Road, owner Amy St. Germain. A motion was made by Norm Charest to allow the variance due to the existing system that is currently in failure is only 60; from well and is posing a greater threat to the well than what the new one would. This will require a well test, however approval for the system is needs to both parties can determine new boundary lines for their properties, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Tracey Goff, Matron Application: The board reviewed the application submitted by the Chief for a matron he has sent for training for the much needed matron's position.

Town House Front Walk: There are some maintenance issues with the concrete pavers and the stairs at the front of the Town House that need to be addressed. We will contact Joe Grant and Jesse Via to seek quotes for the repair work.

Dog Issues: The board reviewed a letter received from a dog owner who feels as though he may be unfairly targeted by his neighbors who continue to complain about their fear of his dog.

Chair Lift: Vinnie would like to speak with the gentleman who has tried to repair the lift to see if there are any other options available to us.

Underground Storage Tank Operator Certification: The board received a letter from Dana Pixley, Highway Superintendent detailing new DEP requirements relative to the

operation of Underground Storage Tanks (UST's). We will be required to designate one MassDEP certified Class A/B operator for the system our town operates. This will require the operator to establish emergency response plans and a variety of duties. This person will also be required to train another person as a Class C Operator that is responsible for those individuals using the UST system. Dana has contacted our town engineers, Tighe and Bond and received a quote from them through December 31st at a cost of \$3,100. Additional expenses on an annual basis are estimated not to exceed \$6,000. Dana has recommended that the board proceed with approving the proposal from Tighe and Bond to get the process going.

A motion was made by Norm Charest to approve the proposal presented, seconded by John Flynn. VOTE: All in favor and so voted.

Free Cash Meeting: Cliff Bombard has scheduled a meeting with Jim Podolok for July 25th. The board will attend as will the Board of Assessors.

Vacation Time: Jane will be on vacation the week of July 23rd. Pam will be on vacation the week of the 30th.

Academy Hall: The board received a quote from Wel-Design Alarm Systems to replace the system currently in Academy Hall which has failed. Once approved, they will also investigate the fire alarms system which does not appear to be working.

Green Meadows School: The board has asked for alarm codes from the schools and the Senior Center. We are still awaiting the information for Green Meadows from Deb Thompson.

Veterans' Services: The board will check to determine if the group needs to be represented by a selectman or their designee.

Seeing no further business, a motion was made by Norm Charest to adjourn the meeting at 7:21 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant
/pbc