

Approved 9/26/11

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

September 19, 2011
6:00 pm

625 Main Street
Town House

Board Members: Richard R. Green, Vincent J. Villamaino, John D. Flynn
The meeting was called to order by Richard R. Green at 6:00 pm.

Office Operations: Jane Budynekiewicz and Pam Courtney came in at the board's request to discuss the handling of all departments and whether additional hours were needed to complete all of the work generated. Jane currently works as the Board of Health Coordinator, Clerk to the Building Inspector as well as Clerk to the Fire Department.

Mike Gorski, Fire Chief was in the meeting and the board suggested that we start with him reviewing his budget to see what funds he has available. Next discussed were the hours necessary for the job. It was determined that a new employee could be hired at the starting rate for the clerical grade level 6 and be budgeted for a 15 hour work week. This may become a warrant article for the Special Town Meeting on October 24, 2011 at TWB.

Fire Department: Chief Gorski was in to discuss funds left from the \$150,000 radio grant he secured last year. They were able to reduce the cost of the radio and installation leaving approximately \$42,000. Mike asked if the local share of that money (\$2,060) money could be used for training and fire prevention purposes. The board assured him that he could. Needs to be reviewed.

Also discussed was the purchase of the new truck. Once the bond is issued by the manufacturer the town will have two weeks in which to pay the entire sum in order to receive the discount offered.

Entertainment Licenses: The board reviewed the list of applicants for licenses. A motion was made by Vinnie Villamaino to approve the entertainment licenses for the Veterans of Foreign Wars, La Cucina de Hampden House Café, McLadden of Hampden, Hampden Park and Recreation Department, and Hampden Country Club, seconded by John Flynn.
VOTE: All in favor and so voted.

Building Committee: Since we were unable to get all members to this meeting, we will attempt to reschedule for 9/26 at 6:45 to discuss next projects in the town house. One of

those items will be the replacement of the lift at the front of the town house for access to the library.

Habitat for Humanity Bike Tour: The board reviewed the information on the proposed fundraising event to benefit Habitat for Humanity. They are planning a bike ride through a series of towns. The board wholeheartedly agreed to allow the ride to take place once Chief Farnsworth reviews and has no safety concerns.

Minutes of September 12, 2011: The minutes were reviewed and a motion was made by John Flynn to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

GASBE 45 Renewal: This reporting was done in the past by the town and the board will check on the scope of service for this year's filing and will probably work with the same vendor.

Sr. Center Leave of Absence Request: A request was made by the Director of the Senior Center, Becky Moriarty to allow a leave of absence to an employee for a period of six months. Becky values this employee's skills and will not replace her, but would have someone work her hours for the six month period. The funds would be available since the employee will not be on paid leave. A motion was made by John Flynn to approve the leave as recommended, subject to further review after the six month period, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Warrant Article Request: The Treasurer requested a warrant article for Special Town Meeting seeking funds for record management, in the amount not to exceed \$2,000. This will be added to the STM warrant.

Board of Health Nuisance Violation: A violation has been issued by the BOH and the notice has been returned to this office. We will ask that the police deliver a copy of the letter.

Building Permits: The monthly permits were reviewed and noted.

Department of Housing and Community Development: The board received a request from the DHCD for housing unit information. The letter will be forwarded to Planning Board for them to handle.

Transfer Station Bag Purchase: Jane Budynkiewicz asked if it is okay to purchase 33 gallon transfer station bags now. The board asked that she proceed.

Wellhead Repair: The wellhead at the town house needs to be raised and our Water Operator, Mike Framarin has received an extension from the DEP to do so. But with the heavy rains recently, the project cannot be done due to the high water level. Mike will be in touch with this office and let us know when the project can be done.

Correspondence: Reviewed without comment.

Stormwater Filing: Rick will touch base with Tom Couture from Tighe and Bond to see where we stand with the report filing.

Well Testing: Rick will speak with Tom Couture regarding our well.

Seeing no further business, a motion was made by Vinnie Villamaino to adjourn the meeting at 7:15 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant