

Approved 7/19/10

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**  
**MINUTES**

July 7, 2010  
5:30 pm

625 Main Street  
Town House

Board Members: John D. Flynn, Richard R. Green, Vincent J. Villamaino

The meeting was called to order by John Flynn at 5:40 pm. Vinnie Villamaino was not yet in attendance.

Guest: Tyler Witkop, The Wilbraham/Hampden Times

The meeting started early so the year end transfers could be reviewed and completed prior to the start of the Advisory Committee's meeting at 6:00 pm.

The two transfers were for the following:

- A transfer from COA Director #015371 in the amount of \$450 to Building Maintenance #015383
- A transfer from COA Outreach #37.5 in the amount of \$62.00 to Building Maintenance

The transfer was necessary due to a bill from Blanchard Septic Pumping and Accurate Termite (funds were low due to the unexpected need for a generator battery replacement). A motion was made by Rick Green to approve the transfers in the amount of \$521.81, seconded by John Flynn. VOTE: All in favor and so voted.

The second request for transfer was from line item 7.1 Property and Liability to line item 43.1 Highway Maintenance for a sign replacement program due to unreadable street signs and the need to adhere to state mandated requirements. A motion was made by Rick Green to approve the transfer, seconded by John Flynn. VOTE: All in favor and so voted.

Vinnie Villamaino arrived at 6:00 pm and heard the summation of the transfer requests. John Flynn went to the Advisory Meeting to discuss a couple of issues with them.

The board continued with its agenda.

Board of Health: An application was filed by Kevin Flynn of North Road to sell pastries at the Farmer's Market on Saturday, July 10, 2010. A motion was made by Vinnie Villamaino to approve the permit application after approval by Board of Health Agent's

BOS 100707

review, seconded by Rick Green. VOTE: All in favor and so approved. John Flynn recused himself from the vote.

Advisory Committee: John Flynn met with the Advisory Committee to present the transfer requests. All were reviewed and approved.

John Flynn returned to the meeting at 6:15 pm.

Police Department: Chief Farnsworth came before the board to discuss the addition of a sergeant for the overnight shift. He currently uses a senior officer for that shift and by testing for the sergeant's position within the department; the cost differential for a sergeant would be minimal. He would reinstitute the position but not add a man to the roster. He would promote from within, offering the test to those eligible to take it. He would schedule the test for the first week in August.

A motion was made by Vinnie Villamaino to approve the testing, seconded by Rick Green. VOTE: All in favor and so voted.

New Cruiser: The new cruiser is in and the lettering will be done Monday or Tuesday. The next car requested is a four wheel drive vehicle and the existing four wheel vehicle may be transferred to the Fire Department for their use.

The Chief stated that the department will turn \$17,792 back into general fund.

House Move: The postponement of the house move was discussed and a CTY announcement was made to alert residents about the change in the schedule.

Minutes of June 16, 2010: The minutes were reviewed and a motion was made by Vinnie Villamaino to approve as presented, seconded by John Flynn. Rick Green abstained from vote as he was not present at the meeting. VOTE: All in favor and so voted.

Minutes of June 30, 2010: A motion was made by Vinnie Villamaino to approve the minutes as presented, seconded by Rick Green. VOTE: All in favor and so voted.

Main Street Culvert Discussion: Rick will meet with MEMA later in the summer and we will continue with the sleeving project that is the final permitting stages. The work will be done as planned and once done Rick will add this to the list for FEMA reimbursement. Rick will also work on the river project by taking pictures of the river for a submittal to MEMA for grant money to remedy some of the flooding issues in town. November is the deadline to get the project information submitted.

Air Conditioning Bid Award: The board reviewed the recommendation from our consultant and given that Staiti Electric from Palmer, MA was the low bidder, his recommendation is to award the bid. A motion was made by Rick Green to award the bid for the air conditioning project to Staiti Electric, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Goat Rock Vote: The closing for the purchase of the Goat Rock property has been scheduled and certain documents need signing prior to the closing. Vinnie Villamaino made the motion authorizing John Flynn to sign documents for the purchase of Goat Rock, as follows:

“I move that the Town proceed with the acquisition of the parcel known as Goat Rock for consideration of \$25,000, as authorized by the two-thirds vote pursuant to Article 18 on the warrant for the Hampden annual town meeting on April 26, 2010 and, further, that John D. Flynn, Chairman, be and he hereby is authorized to execute any documents and take any steps which may be necessary in connection with this land acquisition, the foregoing authorization of Mr. Flynn is to include execution of a conservation restriction in favor of Minnechaug Land Trust, Inc. as also authorized by the town meeting vote”, seconded by Rick Green.  
VOTE: All in favor and so voted.

Sign By-law Enforcement: The board received a letter of clarification from Building Inspector, Lance Trevallion regarding sign violations. The board responded and asked that he continue to enforce with an initial warning. If violations are not corrected, fines will be levied against the violators.

Public Safety Complex: Board member spoke with Congressman Rich Neal about the possibility of receiving federal stimulus money for a public safety complex. He suggested that the board meet with him to discuss the issue. Rick had talked with Charlie Schmitt who has drawn a plan off of a survey we had done and estimated costs for the plan. The town had four plans ready for stimulus money, but was not even considered. The hope is that with Richie Neal’s help we may be in the running for future funding.

Summer Schedule: The board agreed to the following schedule; July 19, August 3, August 16, August 30 and September 7 for the summer months.

VFW Permit: A request for a one day permit for the pavilion use was submitted by the VFW. Rick Green made a motion to approve a permit for July 17, 2010 for a birthday party from 12:00 pm to 12:00 am, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Teacher Deferral Letter: John spoke with Beth Regulbuto regarding purported outstanding payments. The board has asked that she research the files to determine when the deferral payments should have ended.

Casino Task Force Meeting Minutes: Reviewed.

Assessors’ Inspections: The Assessor’s have sent a letter to residents on South Ridge Road and Steepleview Drive to notify them of its cyclical inspection program.

Town House Capital Improvements: The board reviewed the many needs in the town house including bathrooms/air conditioning for library/possible electrical needs among other things.

CPA Funding: Doug Boyd stopped in to discuss a number of issues relating to the specifics of the CPA funds. John asked a specific question about the cemetery fence project that had been approved to receive CPA funds for repair/restoration work, and Doug responded that CPC has not received any invoices for the project. The CPC reviews requests from various town groups, but does not monitor the projects once approval has been granted. The party requesting the funds must monitor the project for the length of the process. When CPC gets the invoices, they are approved and sent to the Town Accountant and Town Treasurer for payment. Certain entities cannot receive funding; specifically school projects are not entitled. There was discussion about the possibility of Park and Rec going to CPC with a proposal and Doug suggested that they come forward with a proposal to see if CPC could help. Monies could be used for the origination of a project, but not for operational purposes. The town's current payment into CPA is approximately \$50,000. CPC still has an open position on the board, which is for a member at large; Lynne Wallace replaced Bob Burger, but has since resigned from the position. Any interested parties should submit a letter of interest to the Board of Selectmen.

NOTES:

- National Grid Improvement Project
- Building Permits

Seeing no further business, a motion was made by Vinnie Villamaino to adjourn the meeting at 7:00 pm, second by Rick Green. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney  
Administrative Assistant

/pbc