

Approved 7/7/10

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

June 30, 2010
6:30 pm

625 Main Street
Town House

Board Members: Vincent J. Villamaino, John D. Flynn, Richard R. Green
Guests: Ed Gorski, Tyler Witkop, The Wilbraham-Hampden Times

The meeting was called to order at 6:30 pm by John D. Flynn.

1) Dog Officer:

Termination letter to TJ O'Connor Center: The board will send a letter of termination to the Board of Directors stating that the Town of Hampden will no longer be a party to the Animal Control Agreement, as we agreed to work out an agreement with a resident to take on the role of Dog Officer.

Vote on Dog Officer: The Board worked on an agreement between the Town of Hampden and Shelley Sears who will serve as our Dog Officer. An agreement has been drafted and will be signed by Shelley and the Board. A motion was made by Vinnie Villamaino to appoint Shelley Sears as the town's Dog Officer, to be reappointed on an annual basis, seconded by Rick Green. VOTE: all in favor and so voted.

2) Bylaw Information:

Sign Bylaw Violations: The Board reviewed the memo from Lance Trevallion, Building Inspector regarding enforcement issues relative to illegal signs in town, those sandwich board types, and others. The board suggests that a warning be given initially with five days in which to rectify the violation. Should the violation not be rectified, the first penalty would be \$50.00 as required by the by-law, with further penalties levied as required by law.

Planning Board Forum: The Planning board will conduct two public forums to generate any interest residents may have in discussing the following bylaws: Home Occupation, In-Law Apartments, Large vehicles and any other public interests or concerns. The forums will be held on July 28 and September 15 at the Hampden Town Hall at 7:00 pm. The Selectmen will attend.

3) Minutes of June 21, 2010: The minutes were reviewed and a motion was made by Vinnie Villamaino to approve the minutes as presented, seconded by Rick Green. VOTE: All in favor and so voted.

- 4) Highway:

Street Sign Replacement Project: Dana Pixley submitted a memo to the board regarding the needed replacement of some of street signs with more soon to follow. Dana had a cost estimate as well as the locations as those needing priority replacing. The board reviewed the information and supports the funding of the project, as well as the new state required sizes, but do not want the town seal as part of the sign. A motion was made by Rick Green to approve the sign replacement project with the Diamond Grade finish, at a cost of \$4,998 for a total of 98 signs, without the town seal, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Letter of Appreciation: Dana Pixley, Highway Superintendent received a letter of appreciation from a grateful resident who had a town tree taken done by the Highway Department in front of his house. The writer, Mr. Laurits was most appreciative of the good work done both by Dana and his staff in coordinating the job in a timely manner and in the way in which the tree was removed and cleaned up. He went on to tell the board how fortunate the town is to have Dana and his crew working for all of us.
- 5) PVTA Schedule: The schedule for the rest of the year has been forwarded to Vinnie Villamaino as he is the liaison to the Pioneer Valley Transit Authority.
- 6) Police Communication: The Police submitted a memo regarding the location of the lanyards for two of the flags in town, the one located at the town common and the other located at the fire department. Both require an officer to stand on the stone support holding the flag poles to acquire access to the lanyard to lower the flags. The Board will ask that Dana Pixley work on the solution to the flags as soon as he and his department have the time to do so. John also mentioned that the responsibility of the flag at the Senior Center is the Police Department as all other town flags are and the need for that to be included in every rotation that all other flags are part of.
- 7) Parade Information: The Board received the final placement for the 4th of July Parade which they will march in on Sunday, the 4th in East Longmeadow.
- 8) Alternate Board of Health Agents: The Board reviewed the information on our former Alternate Board of Health Agents and a motion was made by Vinnie Villamaino to appoint Ernest Matthews and Joshua Matthews as our Alternate board of Health Agents from July 1, 2010 to June 30, 2011, second by John Flynn. VOTE: All in favor and so voted.
- 9) Summer Schedule: To be finalized at next meeting.
- 10) Department Head Meeting: A meeting will be scheduled in July for an informational meeting with our Employee Assistance Program.
- 11) Miscellaneous:

Air National Guard Invitation – September 22
Informational Meeting for the new Minnechaug – July 6, 7 pm, Auditorium

Seeing no further business, a motion was made by Vinnie Villamaino to adjourn the meeting at 7:45 pm, seconded by Rick Green. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc