

Approved 6/3/10

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

May 24, 2010
6:30 pm

625 Main Street
Town House

Board Members: Vincent J. Villamaino, John D. Flynn, Richard R. Green
Guests: Ed Gorski, Tyler Witkop, The Wilbraham-Hampden Times

The meeting was called to order at 6:52 pm by John D. Flynn.

Memorial Day Parade: Art Booth and Charlie Woods from the VFW came before the board to review details of the parade; line of march, program of the day as well as the issue of Senior Citizens riding in cars. Art was initially reluctant about the use of cars, but our senior members cannot walk the parade route easily. Art will contact Becky Moriarty directly regarding the use of cars.

Police:

Fleet Status: The Chief was able to obtain a 2010 Crown Vic in July, which is a reduced price from a 2011. This leaves approximately \$4,000 in the new cruiser line item to be used toward the replacement of a 4x4 in the fall. There was also discussion about the Fire Department having an interest in the old 4x4 vehicle.

Policy Review: The Board reviewed the following policies submitted by the Chief for insertion in the Policy Manual:

- Interviewing Witnesses,
- Handling the Mentally Ill,
- Interrogating Suspects and Prisoners,
- Hostage Negotiations,
- Preliminary Investigations,
- Informants,
- Harassment and Abuse.

After a review of all policies, a motion was made by Rick Green to approve all policies as presented (and previously listed), seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Reserve Officer Resignation: Officer Dan Devine has tendered his resignation from the force, as family business requires an immediate need of his time. The chief suggested

that should he want to come back in the future, he would be welcomed back as he has given great service to the town and department. Jeff is working on finding a replacement for Dan Devine, but will not rush the process, and will take it as it comes.

Dispatcher Uniform Allowance: There was an issue about how to track expenses, what uniforms are allowed, and Jeff has now written a policy to alleviate any potential problems. The matter has been resolved and approved by the dispatchers.

COPS Grant Information; John will contact the school regarding a safety assessment that has been done approximately 2 years ago.

Hollow Road Patrols: The road has been closed for some time, in conjunction with the Town of Wilbraham, and the Chief has found that with the time of year, there is more and more dumping done. The Chief will submit a report to us and will follow up on gate keys and find the one his department has. In the meantime, Officer Cooney will get a new picture of the gate.

Eagle Scout Project: Resident, Dan Hatch is planning his Eagle Scout Project and was given a suggestion by Dana Pixley, Highway Superintendent. Dan did not appear at the meeting to present his idea, but instead wrote a letter explaining his proposed plan. The board commented that part of the process is for the Eagle Scout applicant to seek the funding for the project from outside groups, not from the town. The board will send a letter to Dan to explain the process.

Minutes

- April 20, 2010: The minutes were reviewed and a motion was made by Rick Green to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- May 17, 2010: The minutes were reviewed and a motion was made by Rick Green to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Highway Department

- Expenditures from STM Building Improvements: The board received a letter from Dana Pixley, Highway Superintendent recapping the expenditures from the Special Town Meeting Article #6 for Building Improvements. They are as follows;
 - ✓ Block Repair to the garage
 - ✓ Addition installed on west side of building,
 - ✓ Overhead doors repaired,
 - ✓ Salt Shed Roof shingled,
 - ✓ Windows Replaced and doors replaced
 - ✓ Painting and Siding Repairs to building

- Memo for Sander Purchase: The Board sent a letter to Dana Pixley regarding the purchase of two sanders using the Snow and Ice Account when the purchases become absolutely necessary.
- Correspondence: Karnig Zeorogian approached Dana Pixley yet again to request the town's help in fixing a perceived problem behind his building on Allen Street. Dana explained to him that the board weighed in on this issue at the end of last year and he was working under the board's direction that this was not the town's responsibility.

Council On Aging

- Council on Aging: A letter was submitted by COA Board Chair, Patricia Clark recommending the appointment of Marq Culhane as an under 60 member of the board. The board asked if there were more than one candidate interested and this office will check with Becky Moriarty to see the level of interest of other candidates. The board also recalls a meeting with the Board members in which we were to all meet again to recognize the full complement of members and proper appointment timeframes. That meeting will be scheduled as soon as possible.
- COA Line Item Transfer: The Director submitted a transfer request for a line item transfer from the Salary line to the Utility line in the amount of \$3,000. The board reviewed and a motion was made by Rick Green to approve the request and forward to the Advisory Board for their signature, second by Vinnie Villamaino. VOTE: All in favor and so voted.
- Sr. Center Director Correspondence: Becky Moriarty submitted a letter to the board outlining the use of her maternity/family medical leave time as well as time earned while out on family medical leave when she worked out of her home.

Board of Health

- Emergency Response Plan Compliance Checklist: The board discussed the recent response plan completed by our Certified Water Operator and will review all reports we have received from our Water Operator.
- Recognition for H1N1 Vaccination Rates: The State sent a certificate of recognition to the Board of Health for the great success rate they had in vaccinating so many residents with the H1N1 vaccine.

Fire Department Annual Dinner: June 19, 6:30 – All Selectmen will attend the annual steak dinner.

Transfer Station Cell Tower: The board received a letter from our current tenant, SBA Communication regarding the existing lease proposal and a desire of theirs for a long term lease. The proposal will be reviewed over the next few weeks before negotiations begin.

Big H Art Event: There has been a request from The Art Guild for one day permits throughout the month of June for a one day permit for the serving and dispensing of food

and wine at the former “Country Kitchen”. Once the information is provided, the board will vote on the permits.

Correspondence:

- School Committee Minutes: Reviewed without comment.
- Fire Department Letter re: Policy Committee: Letter will be sent to Chief Gorski.
- Fourth of July Parade: Response to march invitation sent.
- Veterans’ Service Department
- National Grid Open House: An informational session will be held at the Hampden Senior Center on May 26th to discuss the “Hampden Country Reliability Project” from 6:00 to 8:00 pm.
- Tax Title Insurance: A question was raised by the Treasurer regarding the need for the town to insure property that goes through the Tax Title process and becomes the property of the Town. The answer will be sought through our carrier, MIAA.
- Air Conditioning Status: Forms will be submitted to the Central Register regarding the bid process for air conditioning for the lower level of the Town Hall as well as the office in the Highway Garage. The bid specs will be delivered shortly and be held in this office for all potential bidders. Bid opening is scheduled for June 29th.

With no further business, a motion was made by Rick Green to adjourn the meeting at 8:00 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc