

Approved 9/9/09

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

August 10, 2009
6:30 pm

625 Main Street
Town House

Board Members: Vincent J. Villamaino, John D. Flynn, Richard R. Green

Town Treasurer and Town Accountant: The Board met with Tracy Sicbaldi and Cliff Bombard to discuss the status of GASB survey. Some of the information will be provided by this office relative to contracts, other will be provided by the treasurer to USI.

The board then asked about the status of the Sumaria accounting system used by the treasurer and accountant. One of the selling points for this system was the ability for every department to access the system to review information, without the ability to change information. The board asked further that a few of the departments be trained on the system, to allow them to not just view, but to enter their invoices and vendors (to be checked by the accountant later) to alleviate a duplication of their efforts. It was decided that Jane Budynkiewicz and Dana Pixley should receive the training first given the amount of invoicing they both have to track, allowing them to view information on a weekly basis. Should this go smoothly, other departments could be trained as well. Cliff will look into the capabilities of the system and get back to the board with the information. Training would then be scheduled for Jane and Dana.

A motion was made by Rick Green to go into Executive Session at 7:40 pm for dispatcher contract negotiations, with return to Open Session seconded by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

A motion was made by Rick Green to leave Executive Session at 8:35 pm with return to Open Session, second by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

A motion was made by Rick Green to go into Executive Session at 8:40 for discussion of a grievance filed by the IBPO, with return to Open Session seconded by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

A motion was made by Rick Green at 8:50 pm to leave Executive Session and return to Open Session, seconded by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

Conservation Commission Appeal: The decision made by the commission regarding a Commercial Drive application has been appealed, and the commission has yet to render another decision.

Unregistered Vehicle Permit Applications: A motion was made by Rick Green to charge \$10 for each unregistered vehicle over the one allowed, requiring a special permit for the annual fee, seconded by John Flynn. VOTE: All in favor and so voted.

The board agreed that the fee for the first round of permit requests would be \$5.00 through year end. The following permits were reviewed:

- Carl Mercier, 213 Allen Street
- Kevin Miller, 179 Raymond Drive
- Eugene Dufault. 378 South Road
- Albert Jones, 310 Chapin Road, (one vehicle to be moved by 7/30)
- Bruce Glover, 4 Northview Terrace (additional vehicle will be repaired and sold at auction)

A motion was made by Rick Green to grant the special permit requests for the above-referenced residents until December 31, 2009, seconded by John Flynn. VOTE: All in favor and so voted.

Residents will be notified to pay the fee and the permit will be issued.

Fire Department Organizational Structure: The Chief has a number of questions he would like answered by Town Counsel, Dave Martel, regarding structure of fire department, bylaw interpretation, etc. This office will contact Dave Martel for his opinion. The Chief also notified the board that there is a need for various building improvements which he will work to get a cost estimate on.

Bid Award for Senior Center Fire Alarm Testing: The Board reviewed the three bids received for the alarm testing at the Senior Center. A motion was made by Rick Green to award the bid to Cebula Electronics Corporation in the amount of \$395 which includes a 25% discount for all parts and service labor, seconded by John Flynn. VOTE: All in favor and so voted.

Minutes of July 20, 2009: The minutes were reviewed and a motion was made by Rick Green to approve as submitted, second by John Flynn. VOTE: all in favor and so voted. The Executive Session minutes of July 20, 2009 were reviewed and a motion was made by Rick Green to approve the minutes as presented, seconded by John Flynn. VOTE: All in favor and so voted.

The minutes of July 27, 2009 were reviewed and a motion was made by John Flynn to approve as presented, seconded by Rick Green. VOTE: All in favor and so voted. The Executive Session minutes of July 27, 2009 were reviewed and a motion was made by John Flynn to approve as presented, seconded by Rick Green. VOTE: All in favor and so voted.

Highway: Dana Pixley submitted a status update on a driveway complaint and an updated Emergency Plan Update.

Alarm Call Status: The Board received a report from the police department on the alarm calls and invoices for false alarm calls. John will follow up with the Chief.

Meeting Schedule: Given the Labor Day holiday schedule, the board will now meet on September 9th and schedule park and rec commissioners and the Wilbraham Selectmen.

- MSBA – Massachusetts School Building Authority Letter
- Warrant Questions
- Fall Meeting – Town Meeting October 5, Special Election October 20
- Notice in paper
-

Correspondence:

- Howlett Hill Decision – BOS decision stands
- Cigarette Compliance Check
- Legislative Update
- ZBA decision
- Flag Report

Board of Health: Variance at 138 Stony Hill Road - a one foot variance to groundwater is needed to avoid pump system. The Board will hold the application until further explanation is given by Board of Health Agent, Lorri McCool.

Given no further business, a motion was made by John Flynn to adjourn at 9:20 pm, seconded by Rick Green. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc