

Approved 8/10/09

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**

**MINUTES**

July 27, 2009  
6:30 pm

625 Main Street  
Town House

Board Members: Vincent J. Villamaino, John D. Flynn, Richard R. Green  
The meeting was called to order at 6:30 pm by Vinnie Villamaino.

Animal Inspector, Shelly Sears: The board invited Shelly in to discuss the upcoming issue of animal control in town. We currently work with T. J. O'Connor in Springfield, but received notice recently that they are looking to reallocate the fee structure prior to the end of this fiscal year (June 30, 2010). Shelly is interested and the issue will be explored further.

Conservation Commission: A motion was made by John Flynn to reappoint Phil Grant to a 3 year term on the Conservation Commission, seconded by Rick Green. VOTE: All in favor and so voted.

HWRSD: School Building Meeting: A meeting has been scheduled for August 4<sup>th</sup>, for the Selectmen and Town Clerks to understand the steps in the Massachusetts School Building Authority approval process. On July 29<sup>th</sup> the SBA will meet to vote the Minnechaug School in the queue and to determine what the level of reimbursement will be.

Certified Free Cash: The Board received a letter from the DOR regarding the certification of our "free cash", showing a deficit of \$50,826 (reflecting an ongoing tax abatement situation) and a surplus of \$30,708 in the transfer station.

Town Counsel Legal Fees: Our Town Counsel sent a letter requesting new rates for him and his staff. Vinnie Villamaino made a call to negotiate the rates. A motion was made by Rick Green to accept the new rates as presented, seconded by John Flynn. VOTE: All in favor and so voted.

A letter will be sent to Dave Martel accepting the fee schedule, and another reminder will be sent to all department heads to go through the Selectmen's office for approval prior to contacting Dave on any subject matter.

Ledger Sheets: The board will invite both the Town Accountant and Treasurer in to discuss the availability of ledger sheets on a weekly basis so the information is available for all department heads to view.

BOS 090727

A motion was made by Rick Green to go into Executive Session at 7:25 for the purposes of discussing the Dispatcher's Contract issues without return to Open Session, seconded by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

Respectfully submitted,

Pamela B. Courtney  
Administrative Assistant

/pbc