

Approved 5/18/09

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH

MINUTES

May 11, 2009
6:30 pm

625 Main Street
Town House

Board Members: Richard R. Green, Vincent J. Villamaino, John D. Flynn
The meeting was called to order at 6:30 pm by Rick Green.

Board Reorganization: A motion was made by John Flynn to elect Vinnie Villamaino as Chairman of the Board of Selectmen, second by Rick Green. VOTE: All in favor and so voted.

A motion was made by Rick Green to elect John Flynn as Chairman of the Board of Health, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Building Inspector, Lance Trevallion: Lance came in to discuss some inspections that have not previously had a fee associated with them. The first is a sign permit fee, which Lance proposes a \$40 fee for the application process.

The next fee is to establish a monthly charge for houses that have a temporary certificate of occupancy that allows them to move into a home provided they have one complete bathroom, a complete kitchen, handrails on stairways and other safety items. The problem is that people may never "finish" their home as intended. Lance proposes a monthly fee of \$50.00 to entice homeowners to complete the construction of their home. Once the final is issued, it also clarifies values for the Board of Assessors.

A motion was made by Rick Green to allow the Building Inspector to institute a fee of \$40 for a sign application and \$50.00/month for a temporary certificate of occupancy, seconded by John Flynn. VOTE: all in favor and so voted.

Raymond Drive: The lighting concern brought to the board by John and Barbara Miller was investigated by Lance Trevallion, Building Inspector. Lance reported to the board that there are no bylaws restricting residential lighting and there was nothing that could be done. He stated further that this is more of a civil matter than anything else and should be worked out between neighbors. The board will send a letter stating same to the Miller's.

Memorial Day Parade: The Board discussed the planning of the parade, and it was noted that Art Booth has made the necessary contacts for those participating in it. A line of march will be organized and the necessary indemnification to St. Mary's Church will be sent out. The request for donations to the Hot Dog Social will also go out.

COA Board Members: Pat Clark, Chair of the COA Board and Becky Moriarty came in to discuss the changes made to the COA bylaws. The changes made to the bylaws are as follows:

Article IV amended: Changes to the number of board members from nine to 7 to 11. Changes for those over sixty, from six to 5 to 7 and those under 60 from three to 2 to 4 members. The additional requirement for the GSSSI Rep to attend meetings in an ex-officio capacity. Section B, D, E (added), F were reworded and changed made to months of the year. Final paragraph was deleted.

Article VI Section 7: attendance, added.

Article VII Added Section C: reworded

Members up June 30 are Shirley Gouvan and Al Ouimette.

Kathy Foster is completing the balance of Mary Malinski's term.

The COA Board will run a notice in local papers advertising their need for other members.

Karen Leger, Kathy Foster and Brian McLeod are all under 60 members.

The officers will be nominated at the next COA meeting.

Director's Leave of Absence: The Board discussed Becky's leave of absence both from the Board members' position as well as Becky Moriarty's position. Pat Clark stated that the COA board would like someone to be named as "acting director". The Selectmen are uncertain whether a formal title needs to be issued or should someone just be identified as the "go to" person in Becky's absence. Sue Neidel, recently hired to replace Helena Nossal is happy to take the hours on, but has requested a higher rate of pay during that time period. She will add 10 hours to her work week, at a higher rate of pay. The appropriate rate was discussed and will be determined once Becky meets with Sue and they determine the levels of responsibility that will be required. Becky will then report back to the Selectmen.

A motion was made by Rick Green at 7:40 pm to go into Executive Session for the purpose of discussing IBPO Contract negotiations with return to Open Session to discuss IBPO contract negotiations, second by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

A motion was made by Rick Green to leave Executive Session at 8:50 pm with return to Open Session, seconded by John Flynn. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

Housing Board Reappointment: The Governor's appointment for their Housing Board member has not yet been determined and the Board will write a letter of support for the reappointment of Ben Bump.

Transfer Requests:

- Longevity
- Town House Custodial

- COA Utilities – approved
- Legal Advertising
- Veterans’ Benefits

Correspondence:

Fire Department: The Board received a letter from the Fire Chief relative to alcohol consumption at the Fire House and for those members working in an “on call” manner. The Board will respond with a letter of acknowledgement with the notice that any liquor consumption must be permitted by the Board of Selectmen, as the licensing commissioner.

Bulk Day results: The bulk day programs have proven again to get great results within the community.

School Building Minutes: The Board discussed the position of liaison between the Board and the School Building Committee. Vinnie would like to continue to in his current position as the liaison with the school.

Traffic Control Items: Allen Street, drainage and catch basin project, Chapin Road work, Cedar Oak Lane/Meadowbrook Lane. The board will invite Dana Pixley and Jeff Farnsworth in to discuss the projects.

Stormwater Minutes: Reviewed without comment.

MIIA Property Valuations: The Board reviewed the recommendations made by MIIA as to increased coverage on town properties. Rick made the motion that we accept the first set of recommendations made by MIIA, and reject the second set of recommendations, seconded by John Flynn. VOTE: All in favor and so voted.

Air Conditioning Unit: The Board reviewed the latest quote for an air conditioning unit from McCormick-Allum Co., Inc. in the amount of \$17,850.00 and a motion was made by Rick Green to award the contract to Mc-Allum, seconded by John Flynn. VOTE: All in favor and so voted.

Rick will check with Ray Andree as to the previous charge for a restocking fee.

NOTE: Emergency Preparedness Meeting at TWB on 5/12 at 11:00 am

A motion was made by Rick Green to adjourn the meeting at 9:45 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant
/pbc