

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

October 27, 2008
6:00 pm

625 Main Street
Town House

Board Members: Richard R. Green, Vincent J. Villamaino, John D. Flynn

The meeting was called to order at 6:05 pm by Rick Green.

Senior Center Plowing Contract: The Board reviewed the one bid received for plowing at the Senior Center submitted by Billy Bond Construction. A motion was made by John Flynn to award the bid for the plowing at the Senior Center to Billy Bond Construction for a one year period, with an option for two additional seasons if agreed by all parties, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Emergency Plan Response for Election: The Selectmen and Board of Registrars put together a plan for the emergency handling of ballots and related material should an emergency arise during polling hours. The plan will be distributed to those departments involved in the plan (see below).

RE: Emergency Voting Plan

In the unlikely event of an emergency at the Hampden Town Hall which may compromise the security of ballots, the Selectmen, in cooperation with the Town Clerk and the Board of Registrars have established the following emergency plan:

1. The ballot box and voting booths shall be relocated to one of the following locations in order of preference:
 - a. Hampden Senior Center
 - b. Centennial Commons Community Center
 - c. Green Meadows Elementary School
 - d. Thornton Burgess Middle School

2. The ballots shall be constantly monitored and secured by a Hampden Police Officer or Town Constable.

3. Movement of the ballots shall be by the Hampden Highway Department to the designated location and in the company of a Hampden Police Officer or Town Constable.

This plan is consistent with the Town of Hampden's current emergency management plan as it pertains to a Town Hall emergency.

Bond: The Board reviewed the bond request to borrow \$460,000 for the infrastructure improvements made this year.

Cell Tower: Dave Martel presented an Estoppel Certificate for the board to sign relative to the lease for the cell tower.

Snow and Ice Account Status: Dana Pixley, Highway Superintendent submitted a letter to the Board stating that the balance for snow and ice account is overdrawn. The Board had to vote to allow the account to be deficient spent. A motion was made by Vinnie Villamaino to allow the Highway Superintendent to deficit spend the Snow and Ice Account, seconded by John Flynn. VOTE: All in favor and so voted.

Senior Center - DEP Sanitary Survey: Becky Moriarty had a DEP inspection done, and was accompanied by the Water Operator for the system, Mike Framarin. The survey came back reporting some minor work that needs to be done to satisfy the DEP and Becky was making the Board aware of the situation and the cost involved (approximately \$600).

Winter Conditions Memo: The Board sent a letter to the Police Chief enumerating the list of announcements and procedures that must be done as a result of by-laws being passed for winter conditions.

Gateway DLS Program: The Board of Selectmen will receive a password to enable them to view all recap forms necessary for tax rates to be set. Those forms are completed by the Tax Collector, Board of Assessors, Treasurer and Accountant.

Board of Health Agenda Items:

- Trespassing Notice for Transfer Station: A board member will visit residents to discuss the trespassing issue at the Transfer Station.
- Liquor Licenses: Requests for documentation has gone out to licensees and once returned, licenses will be voted and signed.
- Transfer Station Recycling on Tuesdays: The board discussed opening the recycling portion of the transfer station for residents use on Tuesdays as well as Saturdays. A motion was made by Rick Green to open the Recycling Center on Tuesdays and Saturdays, consistent with Carroll Willey has agreed to work the additional day for the town.
- Disposal System Installers License for Mary Lyon's Nursing Home: Signatures required by board members for the installers' licenses.

7:00 Special Town Meeting: A quorum was available at approximately 7:20 and the warrant was reviewed with each article receiving a favorable vote. (See below.)

TOWN OF HAMPDEN, MASSACHUSETTS

SPECIAL TOWN MEETING MOTIONS

OCTOBER 27, 2008 – 7:00 PM

THORNTON W. BURGESS SCHOOL

ARTICLE 1. TOWN HOUSE MAINTENANCE: I move that the Town vote to raise and appropriate \$8,000 for town house maintenance (line item 32.2).

Rick **Majority Vote Required**

ARTICLE 2. SECURITY SYSTEM WIRING: I move that the Town vote to raise and appropriate \$2,000 for security system wiring in the Town House.

John **Majority Vote Required**

ARTICLE 3. CEMETERY COMMISSION: I move that the Town vote to raise and appropriate \$12,000 for new software for the Cemetery Commission.

Cemetery Commissioners **Majority Vote Required**

ARTICLE 4. CEMETERY COMMISSION: I move that the Town vote to raise and appropriate \$1,500 for temporary help for the Cemetery Commission (line item 12.7).

Cemetery Commissioners **Majority Vote Required**

ARTICLE 5. THORNTON W. BURGESS ALARM: I move that the Town vote to raise and appropriate \$7,000 for an alarm system at TWB.

John **Majority Vote Required**

ARTICLE 6. COMMUNITY PRESERVATION COMMISSION: I move that the Town vote to reserve existing Community Preservation Fund revenues in accordance with the recommendation of the Community Preservation Committee, as follows:

Historic Preservation \$20,000.00

Community Housing: \$45,000.00

Administrative Expenses: \$ 250.00

Doug **Majority Vote Required**

ARTICLE 7. ENTERPRISE FUND: I move that the Town vote to raise and appropriate the following amounts for the Transfer Station Enterprise Fund:

\$20,000 for salaries
\$95,000 for expenses
\$115,000 TOTAL

And that \$115,000 be raised be raised as follows:

Transfer Station Revenue \$100,000
Transfer Station Retained Earnings \$ 15,000

Vinnie Majority Vote Required

ARTICLE 8. STABILIZATION ACCOUNT: I move that the Town vote to raise and appropriate \$52,890 for the Stabilization Account.

Advisory 2/3 Vote Required

ARTICLE 9. STABILIZATION ACCOUNT: I move that the Town vote to transfer \$211,940 from unappropriated available funds into the Stabilization Account.

Advisory 2/3 Vote Required

ARTICLE 10. RESERVE ACCOUNT: I move that the Town vote to transfer \$25,294 from unappropriated available funds into the Reserve Account.

Advisory Majority Vote Required

A motion was made by Vinnie Villamaino to adjourn the meeting at 7:50 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc