

Approved 10/06/08

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

September 30, 2008
6:30 pm

625 Main Street
Town House

Board Members: Richard R. Green, Vincent J. Villamaino, John D. Flynn
The meeting was called to order at 6:30 pm by Rick Green.

Cemetery Commission: Ed Norman and Judy Hatch came before the Board to discuss revisions to previously submitted warrant articles for the Special Town Meeting on October 27th.

The articles were for the following:

New Fencing: The commissioners mentioned that during their meeting at a previous time with Advisory, it was suggested to the Commissioners by Doug Boyd (member of the Community Preservation Commission), that funding for the fence may be available through CPC and could be discussed at Annual Town Meeting.

Software for Updating Records (to include mapping): Jim Smith has worked with the commissioners by researching different software programs to determine the most effective software for their purposes. The cost for the basic package is \$3,000-\$4000. An additional cost would be necessary to purchase the mapping program for a total project cost of \$12,000. The software maintenance cost would be approximately \$500 on an annual basis and the commission thinks that money can come from the Perpetual Care Account.

Increased Salary: The commissioners also discussed the need for an increase for clerical work as it is currently funded for only 1 hour a week. The Board responded that this is an appropriate article for Annual Town Meeting and not for the Special Meeting.

Temporary Help: The commissioners note the need for the clerical work necessary to input the date into the new software package. They estimate hours necessary to be 500 and they would like a temporary help line to be funded for \$4,000.

It was explained by the Commissioners that when a lot is sold, the proceeds go into Perpetual Care and the interest only can be used for other purposes.

The Board will check with Town Counsel as to how monies from Perpetual Care can be spent. We will also look into the establishment of a revolving account for the Cemetery Commission.

BOS 080930

Contact the Chief to schedule time on the agenda to discuss his contract – October 14.

Boiler Repair: Clark HVAC submitted a proposal for some repair work on the two boilers in the basement. A motion was made by Vinnie Villamaino to approve the proposal in the amount of \$3,229.00, seconded by John Flynn. VOTE: All in favor and so voted.

Ongoing Warrant Review for Special Town Meeting on October 27th, at TWB.

Academy Hall: We have been researching the correct procedures to paint Academy Hall to ensure our specs accurately reflect the job. Once finalized, contractors will be notified of a bid opening date.

With no further business, a motion was made by Vinnie Villamaino to adjourn at 8:15 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc