

Approved 9/22/08

TOWN OF HAMPDEN, MASSACHUSETTS  
BOARD OF SELECTMEN/BOARD OF HEALTH  
MINUTES

September 3, 2008  
6:30 pm

625 Main Street  
Town House

The meeting was called to order by Rick Green at 6:30 pm.

Board Members: Richard R. Green, Vincent J. Villamaino, John D. Flynn

Guests: Ed Gorski, Peter Hatch, Chuck Beaver, Beth Burger

Beth Burger: Beth came before the Board to discuss the use of rain barrels for home water collection and wondered if the town had any access to them. Jane Budynkiewicz will look into the matter to see if there is anything available through the Mass Health Coalition Association.

Fire Department Protocol/Practices: Chief Hatch and Chuck Beaver came before the Board to discuss ongoing issues related to protocols in the department.

A motion was made by Rick Green to approve the Fire Department Paging Policy, issued by the Police Department, date September 3, 2008, pending no comments from the Police Chief, second by John Flynn. VOTE: All in favor and so voted. (Policy Attached)

The Board asked the Chief to put a list together of capital needs for the next few years in preparation for annual town meeting. If not, then if there are any immediate needs, get that list to the Board as well for Special Town Meeting. Peter's response was that his biggest need was a building expansion/renovation or a new facility. This is necessary prior to the purchase of any new trucks.

Carbon Monoxide Calls: The Board has met with the police department relative to helping out with these calls. The department was willing to discuss, but at this time, the Chief would prefer to keep that "in house" and tone out for mutual aid. The Board has asked that the department determine which way they would like to go. The department agreed they approve of having the police help with these calls during the day.

Procedures Manual: The Board asked if the department has gone any further with compiling a manual and they have not done so, other than the items discussed tonight. The Selectmen would like to see that work continue.

Siren Use: The question was asked of Peter and Chuck about the continued use of the siren, particularly the one located at the mini-mall and the response was that the siren must stay, as the beepers are not always reliable and the sirens are consistent.

Green Meadows School, Fire Inspection, 304 Certified Inspection: The Building Inspector, Lance Trevallion inquired about the inspection normally performed by the Fire Chief at the Green Meadows School. Peter Hatch was unaware of the need for this and will await the information Jane Budynkiewicz provides to him to complete the inspection.

VFW: Commander Charles Wood and Sr. Vice-Commander Dave Bennett came before the Board to discuss the dates for the Annual Turkey Shoot Event at the VFW. Aware of the concern voiced by neighbors in the past, a letter stating the time and date of the meeting had been sent. No other parties attended the meeting.

The request is to start the turkey shoots at the VFW on September 14<sup>th</sup> and continue through November 23<sup>rd</sup>, running from 1:00 to 5:00 pm. A motion was made by John Flynn to grant a permit to the Veterans of Foreign Wars Post 9397, to hold a turkey shoot activity at their premises every Sunday, starting on September 14<sup>th</sup> through November 23<sup>rd</sup> from 1:00 to 5:00 pm, subject to no firearms in the building, no alcohol outside of the building, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Special Town Meeting- October 27: The board reviewed possible warrant articles and will schedule a meeting with the Advisory Committee, the Town Accountant and Treasurer to discuss stabilization account, free cash, etc.

Road Detail Flagging: The Board received language from the Police (written by Police counsel) which would give authority to the Police Chief relative to road details, allowing the Chief to determine those needs. The Board received draft language from the state which would give the authority to the Selectmen in determining who best to grant that decision making to. The Board will invite Jeff Farnsworth and Dana Pixley to the next meeting (September 8<sup>th</sup>) to finalize a policy for all future work.

Hollow Road Maintenance: The Board reviewed the information received from the Wilbraham Board of Selectmen regarding the discontinuance of maintenance of Hollow Road. A motion was made by John Flynn to sign the agreement, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Cupola Work: With upcoming events at the Town House in the near future, Dave Markham was notified of the need to get the project completed. The Board was assured that the cupola will be replaced in time for the art's event, The Big H 9/20-21 and the Theater Guild Production of Damn Yankees 9/26-28, 10/3-5.

Rick will contact Earl Harris regarding the use of a lift for the work.

Town House Roof: There was also mention of the flat roof's drainage and the fact that those drains need to be checked on a regular schedule. The Board asked that Dana Pixley incorporate that into his department's work load, to check the drains on a monthly basis.

Minutes:

The minutes of July 21, Regular and Executive Session Minutes were reviewed as were the minutes of August 4<sup>th</sup>. A motion was made by John Flynn to approve the minutes of 7/21, and 8/4 as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

The minutes of August 18 were reviewed. A motion was made by John Flynn to approve with correction, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

BOH Variance: A request was made for a variance to allow a well installation at 55 Ridgeway Road at a distance less than the required 100 feet, (89') from the septic system. A motion was made by Rick Green to allow the variance as recommended by Lorri McCool, Board of Health Agent, seconded by John Flynn. VOTE: All in favor and so voted.

Transfer Station Report: Annual DEP Compliance Report needs to be completed.

Transfer Station Monitoring Proposal: The Boards would like a review done by the Board of Health to ensure this proposal is in line with where it should be and how it compares to other consultants.

Correspondence:

- 2008 CPA Surcharge Report request
- Planning Board Minutes
- MMA Statewide Essay Contest for 6<sup>th</sup> Graders
- Schedule of Events for the Big H (9/20-21)

Police Correspondence:

- Trombly IOD: Patrolman Scott Trombly has been on disability for a leg injury and surgery and will be out for another 4-5 weeks.
- National Grid: Jeff Farnsworth shut National Grid down from working in town until they pay the police department the \$10,000 they are owed.

Highway Correspondence:

- Foreman Position/Person in Charge: The Board discussed the foreman issue as well as the person in charge. This will be discussed further at the next meeting.
- Escalation Costs for Road Projects: Dana Pixley submitted a memo to the Board detailing the increased costs for paving due to the rise in liquid asphalt costs. It will be reviewed at the next meeting with Dana.

DOR Bulletins/Requests: Below is a list of all reporting that is required for the Department of Revenue, as well as bulletins for the Tax Collector:

- Community Preservation Reports

- Demand Charges for Delinquent Taxes
- Payment Due Dates on Non-business days
- Tax Rate Recap program

TWB Meeting: The Building Committee met on August 11 with John and will report back to John Flynn as to a list of priorities for renovation/repair/maintenance. Information was forwarded to Gary Courtney to determine generator sizing.

Housing Court Trial: The Board of Health will attend a trial relative to the use of an Outdoor Solid Fuel Furnace on September 9, 10:00 am.

NOTE:

- Next Minnechaug School Building Meeting, Tuesday, September 11
- Check account status with Town Accountant, generator balance.

A motion was made by John Flynn to adjourn the meeting at 8:55 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney  
Administrative Assistant

/pbc