

Approved 5/27/08

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

May 19, 2008
6:00 pm

625 Main Street
Town House

Board Members: John D. Flynn, Richard R. Green, Vincent J. Villamaino
The meeting was called to order at 6:00 pm by John Flynn.

Vote on New Positions:

A motion was made by Vinnie Villamaino to nominate Richard R. Green to serve as Chairman of the Board of Selectmen, effective immediately, seconded by John Flynn.
VOTE: All in favor and so voted.

A motion was made by John Flynn to nominate Vincent J. Villamaino as Chairman for the Board of Health, effective immediately, seconded by Rick Green.
VOTE: All in favor and so voted.

Town Accountant and Town Treasurer: Cliff Bombard and Tracy Sicbaldi were before the Board to discuss the status of the accounts prior to year end closing and the certification of our free cash. There have been some ongoing difficulties with the reconciliations that still need to be worked out. Tracy thinks she is close to reconciling the account. She must balance to Cliff's numbers prior to the State certifying the amount of free cash.

Rick requested that Tracy and Cliff come to the Board meeting on May 27th to do a month by month review and status check.

Transfer Requests:

The Police Chief requested a transfer for Cruiser Maintenance in the amount of \$2,000. A motion was made by John Flynn to approve the \$2,000 transfer request from Street Lighting account to line item 57.3 Police Cruiser Maintenance and forward to Advisory, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

A motion was made by Vinnie Villamaino to transfer \$500 from 36.0 Street Lighting account to 43.1 Highway Maintenance and forward to Advisory, seconded by John Flynn. VOTE: All in favor and so voted.

Bill Olmstead: Bill came before the Board to inquire about the COA Board members and their role in assisting seniors and the COA Director, Becky Moriarty. He wondered if more might be done and asked that the Board (as appointing authorities) invite the Board

members in to discuss how they view their role. This office will contact the Board in hopes of having them in on Wednesday, June 11th to discuss.

Deferred Compensation Program: Alex DiMare came before the Board to discuss options for an employee's deferred compensation program. He has been in the business for over 20 years and is a franchise owner with Ameriprise Financial. The town currently has an account with Nationwide Retirement Solutions.

Mr. DiMare offered a different program with access to an account representative to meet with employees on a monthly or quarterly basis. This would allow employees the opportunity to more closely watch their funding options, and allow for further diversification.

Mr. DiMare would be paid on commission or a fee schedule.

The program would have three parties involved to assure a good system of checks and balances. They would also offer mutual funds, which allow for rights of accumulation. The three parties would consist of a broker/agent, a third party administrator and the employee.

The Third Party Administrator would come at a cost to the town. They would write the plan document, handle existing account questions, monitor accounts, and do tax reporting.

Mr. DiMare suggested that rather than the deferred compensation package to be offered, he would generate business off of the financial planning aspect for the employee.

The Board requested that Mr. DiMare submit a written proposal including a resume package and that the Treasurer invites one other provider in for a meeting. The Board would then make a decision as to the best way to move forward.

Dog Complaint: The Board discussed a letter received about a dog bite that had been previously reviewed. The Board has not changed their earlier decision and will send a letter to the complainant stating they consider the issue to be closed.

Adopt-A-Road, Memorial Day Parade, Hot Dog Social: The Board reviewed the upcoming events, asking about donations for the hot dog social, line of march for the parade, etc.

Generator request from Library: A letter was sent from Ellen Bump regarding the generator testing and the disruption to the children's program on a weekly basis. She wonders if he might be rescheduled for another time. The request will be forwarded to Gary Courtney for him to handle.

Police Officer of the Year Award: There is a program on May 20th at the Springfield Elks Hall to honor two of Hampden's Police Officers who saved a woman's life after collapsing in a parking lot. Sgt. Bill Joy and Officer Brett Purchas are the two officers being honored as Police Officers of the Year by the Hampden County Emergency Medical Services Council, Inc. The Board will attend the event.

Veteran's Benefits: The Board had asked that the Accountant and Treasurer follow up on the reimbursements due from the State for veterans benefits paid out.

Minutes: The minutes of May 12, 2008 were reviewed and a correction was made. A motion was made by John Flynn to approve the minutes with a correction, second by Rick Green. VOTE: All in favor and so voted. Vinnie Villamaino abstained as he was out of town on the meeting date.

Tree Issue: The Highway Superintendent asked that a matter be cleared up pertaining to a tree removal at a resident's home that should be removed as it is a safety hazard. Vinnie Villamaino will review the issue with Dana Pixley for the specifics.

Transfer Station: The status of the pending construction of a storage building was discussed. Jane Budynkiewicz has talked to a number of people about construction cost for a steel building, from a school's work program to incarcerated individuals in an effort to save costs, but has not come up with any options that are favorable. Vinnie will follow up with Dana Pixley as to his projected costs for the site preparation.

TWB Building Committee: John Flynn brought up the formation of an ad hoc committee to look into building needs at Thornton W. Burgess School. After some discussion, John Flynn made a motion to establish an ad hoc committee consisting of members, Mary Ellen Shea, Brian Garbecki, Glennice Flynn, Gary Courtney and Ed Cenedella to meet and review needs for T.W. Burgess School, second by Vinnie Villamaino. VOTE: All in favor and so voted. The Board would like the committee to post all meetings. They will be charged with determining the most critical needs and prioritizing those improvements.

Academy Hall Status: The Board reviewed the bids for the insulation work at Academy Hall as well as Town Hall. A motion was made by Vinnie Villamaino to award the bid to Al Urban and Sons to insulate Academy Hall for \$1,250.00, seconded by John Flynn. VOTE: All in favor and so voted.

Note:

- Fire Department Dinner, 6/14, 6:30
- Change BOS meeting date to 6/11 (instead of 6/9/08)
- Invite Town Hall Building Committee in for 5/27 meeting @ 8pm
- Invite COA Board in for 6/11 meeting (contact Bill Olmstead to confirm date)
- Contact Lance Trevallion regarding sale of items at the corner of Genevieve and Mill Roads
- Check on possible septic system breakout at 376 Chapin Road

A motion to adjourn was made by Vinnie Villamaino at 8:20 pm, seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant
/pbc