

Approved 4/14/08

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

March 31, 2008
6:30 pm

625 Main Street
Town House

Board Members: John D. Flynn, Richard R. Green, Vincent J. Villamaino

The meeting was called to order at 6:30 by John D. Flynn.

6:30 pm Cupola Bid Opening: Rick Green made a motion to close the timeframe in which to receive bids, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

The Board received one bid for the job from Dave Markham, Cabinetry and Remodeling in the amount of \$10,000 to remove the old cupola, build and paint a new cupola using the old copper roof, and then installing the cupola on the roof. The town will be responsible for the crane work. A motion was made by Rick Green to accept the bid and award the work to Dave Markham for the rebuild of the cupola, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

6:30 pm Donald Dorn: Mr. Dorn came in to discuss two issues. The first is his need for a sign to be installed to alert drivers to the need to take caution as he has a handicapped granddaughter living in his home. The bus company suggested the installation of the sign to protect her from cars that are traveling fast. The Board will request the sign be installed by the Highway Department.

Mr. Dorn also wanted to discuss the letter that should have been sent to the property owners behind his property, (the Weichselbaumer's) and asked why it took 8 months for Mr. Dorn to get a copy of the letter from Con Com. Mr. Dorn has been concerned about certain actions on that property and feels the owners are in violation of conservation protection laws. He attended a Conservation meeting and was dismissed from the meeting by a commission member.

Mr. Dorn went to the DEP, and was told that if the owner hasn't owned the property for the last five years, they should not be allowed to use it for agricultural purposes. Rick Green agreed that if they haven't been there for the five years, they should have been required to file a Notice of Intent. Mr. Dorn also contends that a pipe has been installed, (that the owners had been told was illegal).

The Board will ask that a letter be drafted by the Conservation Commission after a site visit stipulating any violations that exist with advice for remediation.

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Vinnie Mandolini, Fernwood Drive: Mr. Mandolini came before the Board again to discuss the drainage issue that affects his property, demanding that the Town improve his situation, claiming the town owes him. The Board has no solution to his problem other than digging up the pipe and raising the elevation, at a cost borne by him, and not by the Town.

Cummins Northeast Generator:

- Planned Maintenance Agreement: We received a quote of \$633 for the own House generator maintenance agreement. We will check with Becky for the cost she was quoted for the Sr. Center.
- Extended Warranty: We received a quote for \$560 for a 4 year extension to the warranty. It will be suggested to Becky that she incorporate her warranty into the generator expense line to be paid through the grant.
- Utility Costs: The Board will notify Advisory of the need for an increase in the utilities line item for Town House and Sr. Center. Need to increase the utility costs for both locations for the amount stated.

Transfer Station Incident: Rick Green will draft a letter to town resident Doug Stoll regarding an altercation that occurred at the recycling center with operator, Carroll Willey.

Financial Advisor Presentation: The Town Treasurer had a provider present information regarding a deferred compensation plan for town employees. The Board will ask that the Treasurer get other providers in to do similar presentations so all options are available for employees.

Town Hall Parking: The Board received an email of concern for the parking issues at the Town Hall when it is used to its full capacity. Vinnie offered to do a layout for parking using a recently completed survey. Once done, we will determine costs for adding spaces as well as paving the lot.

Chief's Outside Employment Notice: The Chief presented a notice to perform outside employment, based on a contractual agreement with the Board. A motion was made by Rick Green to accept the request to work for the Hampden Country Club, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Milk and Cream Licenses: The Board of Health reviewed the list of license holders for Milk and Cream licenses and a motion was made by John Flynn to approve all milk and cream vendors, seconded by Vinnie Villamaino

Food Establishment Licenses: The Board of Health reviewed the list of licensees of Food Establishments and a motion was made by John Flynn to approve all licenses, subject to passing inspections and payment of permit fees, second by Vinnie Villamaino. VOTE: All in favor and so voted.

Sign Quote: The directory sign at the rear of the Town House is in disrepair and Hampden Sign Company was contacted for a number to replace the existing sign. The bid came in by Hampden Sign Company for a new directory sign in the amount of \$845.00. A motion was made by Rick Green to award the bid to Hampden Sign, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Minutes of March 20, 2008: The minutes of March 20, 2008 were reviewed and a motion was made by Rick Green to approve the minutes as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Correspondence:

- ABCC guideline for patio service: The Board received new information from ABCC for licensing patio service.
- Green Meadows Bond Information: Tracy Sicbaldi, Town Treasurer had inquired about any possible savings on the current bond. Maureen Pacella, from Eastern Bank tracks timing of calling bonds and rates and will review and respond to Treasurer.
- Town House Generator Asbestos Report: The Board received a report from our contractor regarding the presence of asbestos in the old generator and it was found to be void of asbestos.
- Hollow Road Redefined: There has been ongoing discussion with residents as to the exact start of Hollow Road and after a thorough review of old records, the beginning of the road has been determined. There were street signs posted, that have since been vandalized and removed by someone.
- Police monthly budget: The Board reviewed the current status of the budget and it was noted that the car maintenance line item is over budget due a transmission replacement.

Academy Hall: The Board reviewed the bids submitted for the clean up and removal of bat guano in Academy Hall. A motion was made by Rick Green to award the bid to Critter Control of Western Massachusetts in the amount of \$3850.00 for clean up, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Bat exclusion costs will be covered separately once the clean up has occurred and funding is available in the next fiscal year.

A motion was made by Rick Green to adjourn the meeting at 8:27 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted,

Pamela B. Courtney
Administrative Assistant

/pbc