

Approved 2/4/08

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

January 28, 2008
6:30 pm

625 Main Street
Town House

Board Members: John D. Flynn, Richard R. Green, Vincent J. Villamaino

The meeting was called to order by John D. Flynn at 6:30 pm.

Guests: COA Board Members: Brian MacLeod, Patricia Clark, Al Ouimet, Virginia Schneider, Karen Leger, Shirley Gouvan, Rep. to GSSSI John Shay, Michelle Aveyard, The Wilbraham-Hampden Times, Ed Gorski

6:30 pm COA Budget Review: Becky Moriarty, Director of the Council on Aging presented a budget with two additional hours added per week for director and clerical needs and added one hour for custodial needs. She did prioritize the additional hours for clerical and custodial, before adding hours for her position. The question was raised about the grant money, which will be used shortly once the generator is installed, the one remaining large cost will be for heating coils for the roof. The funds must be spent by June 30, 2008. The Senior Center also has benefited by the Friends' generous donations in the past, which have been used strictly for capital items, not on operational line items. Becky did not request anything from them this year due to the \$100,000 Earmark Grant received. The increase in her budget is for Tabor salary increases and the rest for anticipated utility costs. The Selectmen will discuss the budget and meet next on February 25th when the Advisory Board has scheduled their review of the COA budget with the Selectmen and Becky.

6:50 pm Police Budget Review – The Chief came in with a revised budget. He would like to make some changes to the staffing as there is a new requirement for reserve officers and the need for 400 hours of training prior to them working a shift. He would prefer to hire another full time member to the department. There was discussion about time needed for file purging of material that can be incinerated and how to pay for that additional time. There was also discussion about setting up a revolving fund for pistol permits which will be discussed at a later date.

Police Policy Review:

- Winter Road Conditions: The revised policy was reviewed by the Board and a motion was made by Rick Green to approve the policy as drafted, seconded by Vinnie Villamaino. VOTE: All in favor and so approved.
- Highway Department Gate: The policy was reviewed and a motion was made by Rick Green to approve the policy as submitted, second by Vinnie Villamaino. VOTE: All in favor and so approved.
- The policy will be forwarded to the Highway Superintendent for his files and will be reviewed at the end of the winter season to ensure the policy works satisfactorily.
- Dispatcher Issue: There is an issue regarding dispatcher and reserve officer overtime hours and pay rate. The Chief will follow up with Jack Collins from Collins & Weinberg for his interpretation on the issue.

Minutes: The minutes of January 22, 2008 were reviewed. A motion was made by Rick Green to approve as corrected, second by Vinnie Villamaino. VOTE: All in favor and so voted.

Massachusetts Interlocal Insurance Association: Our property and liability carrier, MIIA sent a credit to the town for our efforts in maintaining excellent loss control and safety records. This amounts to a reduction of our premium by \$1,145.00.

Town Report: We have not received all town reports needed from departments in town. We are in the process of bidding and determining the number to print.

Future Schedule:

Monday, February 4th at 5:30, continuing in Wilbraham at 7:00 for public hearing

Monday, February 11th at 6:30

Tuesday, February 19th at 6:30 (due to Monday holiday)

Monday, February 25th at 6:00 (COA Budget Review with Advisory)

Seeing no further business, a motion was made by Rick Green to adjourn the meeting at 8:30 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc