

Approved 10/22/07

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

October 15, 2007
6:30 pm

625 Main Street
Town House

Present: John D. Flynn, Richard R. Green, Vincent J. Villamaino
Guests: Kathy Pessolano, 4 students from Minnechaug, Rick Rubin, The Wilbraham-Hampden Times

6:30 pm Advisory Committee: The Board met with the Advisory Committee to discuss the warrant articles for the upcoming Special Town Meeting. After a brief conversation and a review of the warrant, the committee departed.

- 1.) Minutes of October 9, 2007: The minutes were reviewed and a motion was made by Rick Green to approve the minutes with corrections, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- 2.) Warrant: A motion was made by Rick Green to close the warrant and post for the Special Town Meeting on November 5, 2007, second by Vinnie Villamaino. VOTE: All in favor and so voted.
- 3.) Park and Recreation: The Commissioners submitted a request to seek Town Counsel's opinion on the operations of the recently installed Spray Park, particularly during the summer recreation program. The request will be forwarded to Dave Martel, Town Counsel for his opinion.
- 4.) Public Grounds Operation: The Board was copied on a letter sent to the Highway Superintendent regarding the public grounds maintenance schedule for the cemeteries. This issue has been visited before and Vinnie stated that the Dana Pixley does a fine job of scheduling and maintaining public grounds. The Board has asked that the Cemetery Commission come in to the next meeting after Special Town Meeting to discuss this issue as well as fencing issues.
- 5.) Underground Storage Tank Regulation: Dana Pixley, Highway Superintendent received a letter from the state regarding new regulations for the underground tanks at the Highway Department. The Board wants a letter from Dana stating what his current procedures are, as well our service technicians to see if we already meet these requirements.
- 6.) Light Tower Wireless: The current lessee of the cell tower sent a Notice of Lease that needs to be signed by the Selectmen prior to it being recorded. Before that can

happen, the town must review whether or not the Cell Tower building was ever voted at Annual Town Meeting.

7.) Expenditure/Reimbursement Memo: The Board was copied on a letter to the Treasurer from the Highway Superintendent, as an FYI to show where the town stands on money out and yet to be received via reimbursement from the state.

9.) Tabor Survey Study: The Board received the survey grade done annually by Tabor Associates.

10.) Generator Contract Review: The Board received a contract from M.L Schmitt for the generators and a motion was made by Rick Green that contingent upon Town Counsel approval, the Board would sign the contract, second by Vinnie Villamaino. VOTE: All in favor and so voted.

- Cupola Repair: The board is waiting for a bill from GGG (subcontractor for Lynn Scaffolding). The bill will be prorated day by day, and we will not be hit with a full month's bill should the time lapse.
- Cupola Repair: The Board has decided to do a rebuild of the cupola, the flashing was done poorly some time ago and will also need to be reworked. The Board awaits a number from Dave Markham for the cost of the molding needed to allow Joe Grant to pour concrete and match the original design. The project will remain under-budget.
- Bulk Pick Up Day: The Board of Health met with Wilbraham Rubbish Removal and scheduled December 1, for a bulk pick up day at the transfer station at a cost of \$20 per item with the exception of computer monitors, tv's, and air conditioners. They will start with one day plan for the transfer station, and plan to expand with future curb site pick up. A notice will go in The Scantic Scribe notifying residents that they will need a dump sticker to get in, and cash only will be expected.
- Transfer Station Building: The Board will proceed with researching options for a building at the transfer to serve as storage as well as warm place for the Recycling worker to retreat to. In the interim, John has a place to store the trash bags on his property.
- Generator Concrete Pads: Rick will contact Lindgren and Sharples to get concrete specifications for the pads for the generators.
- Cable Meeting: John has scheduled a meeting with the new representative from Charter Cable, Tom Cohan for October 18 at 1:00 pm.
- Alternate Worker Update: The Board received an annual submittal of workers for the Highway Department from Dana Pixley.
- Meet Your Legislators Meeting - October 11, 2007: John and Vinnie attended the meeting and Vinnie had the opportunity to speak with Senator Candaras' aid about the need for drainage repair in Town. Vinnie requested a list from Dana Pixley of proposed projects and estimated costs and a letter will be sent to Senator Candaras' office with the specific list.

- Appointments: Eva Wiseman recommended the appointments of Sheila Slate to the Assistant Town Clerk, and Dick Patullo as Assistant Tax Collector. Having cleared up the Board's earlier concern about salaries, a motion was made by Rick Green to appoint Sheila Slate as Assistant Town Clerk, second by Vinnie Villamaino. VOTE: All in favor and so voted.
- A motion was made by Rick Green to appoint Richard Patullo as Assistant Tax Collector, second by Vinnie Villamaino. VOTE: All in favor and so voted.
- Welcome to Hampden signs: The Board will check with Dana Pixley to see the status of the recently vandalized signs at town boundaries.

Annual Town Meeting Warrant Articles

- Plowing
- Hunting
- Cemetery Fence

A motion was made by Rick Green to adjourn the meeting at 7:30 pm, second by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc