

Approved 10/15/07

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**  
**MINUTES**

October 9, 2007  
6:30 pm

625 Main Street  
Town House

Present: John D. Flynn, Richard R. Green, Vincent J. Villamaino

Chief Farnsworth - Policy Reviews:

Bank Alarm Policy: The Board reviewed the policy and a motion was made by Rick Green to accept the policy as recommended by the Police Chief, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Juvenile Operations Policy: The Board reviewed the policy and a motion was made by Vinnie Villamaino to accept the policy as recommended by the Police Chief, seconded by Rick Green. VOTE: All in favor and so voted.

Employment Request: The Board reviewed the request from the Police Chief and approved his request to teach a course at the Western Massachusetts Police Academy.

Police Department Copy Machine Quote: The Department is pursuing the purchase of a new copier. One quote was received and the police are pursuing another.

Genevieve Drive Parking Issue: Residents Stephen and Cheryl Dembek came before the Board to respond to a request from the Police Department to move their mobile home off of the street. There was disagreement as to whether a bylaw exists prohibiting the parking of the vehicle, and the Board will do further research on the issue. The parking location was a source of complaint from residents, as it is cumbersome and unsightly when parked on the street. The Dembeks responded that their use of the vehicle will end on November 1<sup>st</sup> and in the meantime, it will be parked in their yard.

Warrant Review: The Board reviewed the warrant again, will email it to pertinent parties for a final draft for signing at Monday's meeting on October 15<sup>th</sup>.

Minutes of October 1, 2007: The Board reviewed the minutes and a motion was made by Rick Green to approve the minutes with corrections, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Assistant Tax Collector Appointment: Eva Wiseman, Tax Collector submitted a request to appoint an assistant tax collector. The Board would like additional information and will request clarification from the Tax Collector and Don Collins from the Personnel Committee.

Assistant Town Clerk Appointment: Request received from Eva Wiseman, Town Clerk for the appointment of an assistant town clerk. The Board will seek further clarification.

Minnechaug Land Trust Conservation Restriction: The Board received final copies of the Conservation Restrictions voted at Annual Town Meeting to be placed on the Kibbe Parcel on South Road, protecting the development of the property.

A motion was made by Rick Green to accept the grant of the Conservation Restriction by the Board of Selectmen and the authorization for the Board of Selectmen to execute the Conservation Restriction as drafted, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

The restrictions were signed and forwarded to Minnechaug Land Trust for final execution.

Generator Change Order: M.L. Schmitt, electrical contractor who was awarded the bid for the Town House and Sr. Center generators submitted a change order for the relocation of the generator at the Senior Center. Based on that submittal, Vinnie Villamaino made a motion to relocate the generator at the Senior Center for a savings of \$6,400 off the original contract, seconded by Rick Green. VOTE: All in favor and so voted.

Transfer Station Trailer Removal Bid: The Board of Health is seeking ways to improve the operations at the Transfer Station and working on the removal of the tractor trailers there. Jane Budynkiewicz pursued the best price for the trailers and received a quote for \$600 each with no removal cost to the Town. A motion was made by Vinnie Villamaino to accept the quote of \$600 a piece, second by John Flynn. VOTE: All in favor and so voted.

Rick Green has investigated pricing on a steel building to serve as a storage facility as well as a place for our recycling workers to get in out of the weather.

Senior Center Grant: Becky Moriarty prepared a grant application for the Senior Center which requires the Chairman sign. A motion to authorize the Chair to sign the grant application was made by Rick Green and seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Hess Gas Agreement Signing: The Hess Contract was voted and approved at the last meeting. John Flynn signed the contract which will be returned to Hess Gas.

Calendar:

Police Chief Out (training) 10/12-10/17

Meet your Legislators Get Together, October 11, 5:30 – 7:30

CTY Training Reminder, October 11, 5:30

Hollow Road Meeting, October 20, 9:00 am

MMA – Fall Conference for Selectmen, Sturbridge, October 13

Regional Selectmen's Meeting October 25, 7:00 pm

Town House Cupola: The repairs needed for the cupola have been assessed by two different carpenters. The Board will meet here on Wednesday, October 10<sup>th</sup> to look at the cupola and make a decision as how best to proceed. The Board will meet to discuss the cupola at 2:00 pm on Wednesday.

NOTE: Reminder for mid-November: Ensure the Treasurer has the stabilization account back to original amount prior to authorized borrowing with the State Chapter 90 reimbursements.

A motion was made by Rick Green to adjourn at 8:15 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney  
Administrative Assistant

/pbc