

Approved 8/20/07

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

August 6, 2007
6:30 pm

625 Main Street
Town House

Present: John D. Flynn, Richard R. Green, Vincent J. Villamaino
Guests: Ed Gorski, Rebecca Moriarty, Helena Nossal, Peter Nossal, Rachel Smith,
Wilbraham-Hampden Times

6:30 pm Helena Nossal, COA Clerk: Helena came before the Board to discuss the issue of not having received a cost of living raise for this year. She is a grade 6. The Board explained that the salary survey process has not worked in the past and they are not generally in favor of its use. There is no easy way to explain what has happened in the past or how the Tabor numbers have been interpolated, but the Board will meet with Personnel on August 20th to discuss step raises, etc. The Board noted that there is no way at this point to change her salary without going before the Town.

John will review the funding process and determine if the issue can be brought forward at the Fall Town Meeting.

The Board inquired about Becky Moriarty's recent certification training. She stated that she received her State Certification as a Council on Aging Director today. The Board congratulated her on her accomplishment.

6:45 pm Tracy Sicbaldi, Sumaria Software Program. The Board asked about the new software program and is concerned about how well it is functioning for us. Apparently tech support is available, but not easily obtained. When staff was trained on it, they were given one day of training which has not been sufficient. The entire process has been going on for longer than a year and those using the system are still not comfortable with it.

Bond Status: The Board inquired about the necessary bonding needed to pay construction costs for the soon to be completed project, Somers Road. Tracy assured the Board that everything requested by Eastern Bank representative, Maureen Pacella has been delivered. The Board will invite Maureen Pacella to attend the meeting on August 27th to ensure our borrowing is in place for bills that will be coming due in early September for various construction projects.

Document Request: Tracy stated that documents have been sent to resident D. Easton-Vicalvi, as had been requested.

- Minutes of July 23, 2007: The minutes were reviewed and a motion was made by Rick Green to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- Minutes of July 30, 2007: The minutes were reviewed and a motion was made by Rick Green to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- Plumbing Inspector Appointment: The Board received a recommendation from Building Inspector, Lance Trevallion who interviewed a number of candidates for the Plumbing Inspector's position. A motion was made by Rick Green to appoint Dennis Chaffee, Sr. as Plumbing Inspector, as recommended by Lance Trevallion, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- Alternate Plumbing Inspector: The Board will ask Lance Trevallion for the name of an Alternate for the Plumbing Inspector.
- Pick Up Truck Bid Recommendation: Dana Pixley, Highway Superintendent received two bids for the ¾ ton pick up truck with plow that were opened on August 1. Dana recommends that the bid be awarded to Gengras Chevrolet (low bidder) for a 2008 model complete with plow. A motion was made by Rick Green to award the truck bid to Gengras Chevrolet as recommended by Dana Pixley, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- Generator Update: Rick spoke with representatives from Lindgren and Sharples who have promised spec documents for the past month. We are now starting the process again with Mr. Lindgren who has changed the Central Register spec availability date to August 15th. They will spec out diesel fuel, and will also place a hospital muffler on the generator at the COA. The spec for the Town House will be 53 Kw and will offer 2 bid packages; one for the existing conditions of the Town House and one for future uses at this building. John will contact Jim May to get usage at the Senior Center for sizing purposes of the generator needs.
- Infrastructure Construction Update: The Board reviewed Dana Pixley's updated project list, listing completed projects to date, and those scheduled for future improvements.
- Lions Club Food Permit: The Lions Club has requested a food and beer and wine permit for August 12.

A motion was made by John Flynn to grant a one day food permit to the Hampden Lions Club for August 12 at the Hampden Nurseries from 12:00 pm to 5:00 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

A motion was made by John Flynn to grant a one day beer and wine license to the Hampden Lions Club for August 12 at the Hampden Nurseries from 12:00 pm to 5:00 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Town House Repairs: The Board has received one bid for the coping work needed at the front of the building and is waiting for two other bids before awarding the job. Rick has

pursued the cupola work and has received the recommendation to use a marine paint which should adhere better and subsequently, wear better.

Scantic River Study: Rick Green has talked with resident and DEP employee, Mike Gorski about the changes in the Scantic River and possible solutions of those conditions. Rick also contacted Representative Mary Rogeness about getting our Department of Environmental Protection on site to review potential problems. Once done, we can speak with Senator Gale Candaras and then with the Army Corp. of Engineers as to how best to proceed with any remedies.

Green Meadows Septic Installation: The Board met on site prior to Lorri McCool, Board of Health Agent left on vacation and found the project to be proceeding well. Rick Green had asked Langone (septic installer) for a quote for finishing field work and received a quote for an hourly rate only. The Board will wait until the installation is complete, and then will seek quotes to finish the field for soccer use.

John Flynn received a request from an abutter to the field requesting using some stone from the site to enhance a stone wall already in existence and the Board is fine with that.

Fernwood Drive Drainage: Residents from Fernwood Drive will be at the next meeting on August 20th to discuss the findings of the Tighe and Bond engineer regarding the ongoing drainage issues.

A motion was made by Rick Green to adjourn the meeting at 7:55 pm, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc