

Approved 05/29/07

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

May 23, 2007
6:00 pm

625 Main Street
Town House

Present: John D. Flynn, Richard R. Green, Vincent V. Villamaino
The meeting was called to order at 6:00 pm by John D. Flynn.

6:00 pm Ed Cenedella, Hampden-Wilbraham School District: Ed came before the Board to discuss the status of the Green Meadows septic system project. The Board asked Ed to research the balance remaining from the original project that could be used to finish the soccer field (once the system is installed). Excavation Plus has the specs for the soccer field. The septic installation will be bid through the Central Register, and the Board asked that Ed include the field restoration in those specs or to bid the field restoration separately.

The Board then discussed the door security hardware for card readers at Green Meadows School. Wilbraham received a grant which covered the schools in that town. Ed's goal is to install the readers on three doors in every school. The cost is \$3415 for the first door and \$1800 for each door after that. Ed will get two doors done now at Green Meadows. We currently have \$5,000 in the budget under School Building Repairs for FY08.

6:00 pm Review Transfer Requests: Rick Green made a motion to approve the following transfers from the Reserve Account to various line items and was seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Animal Control	266.20
COA Building Maintenance	135.01
COA Utilities	2378.90
COA Utilities	449.24
COA Building Maintenance	144.00
Town Report	1187.00
Town House Utilities	6530.75
Legal Advertising	600.00
Town House Maintenance	50.00
COA Director's Salary	2763.00

6:30 pm Bonding Procedure: The Board reconvened to a conference room to meet with Advisory and the Treasurer to discuss the process to bond for the infrastructure costs voted at Town election. They want to ensure that residents' taxes are not affected by the borrowing for improvements. Tracy Scibaldi, Town Treasurer will speak with a representative from Eastern Bank as to the best approach for a five year borrowing plan.

The Board reconvened in their office at 7:05 pm.

7:05 pm Chief Hatch: Our insurance provider, MIIA inspected town buildings and recommended some areas needing attention. The Chief is working on making recommended changes. The discussion turned to the need in the near future for additional space and/or a new facility for the fire house.

7:30 pm Library Trustees: Kathy Hutchison and Beth Burger, Library Trustees submitted a letter recommending the appointment of Ray Andree to fill the vacancy left by Cindy Bailey's resignation. Rick Green made the motion to appoint Ray Andree to fill the vacant position as a Library Trustee until next election, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Beth Burger will be up for election at that time as well.

The Board asked that the trustees be cognizant of energy costs (particularly since the library has air conditioning) as the town house utilities costs have risen dramatically in the past year.

Ambulance Contract: The Town currently has a mutual agreement with East Longmeadow for ambulance services. East Longmeadow has sent a request to bid to three companies; AMR, AmBCare and Pathways Ambulance. The Board will meet with East Longmeadow on June 5th to review the proposals and make a decision at that time.

South Ridge Road: Roadwork is underway for swale reconstruction to repair the drainage on South Ridge Road prior to paving. A number of culverts had to be replaced and there is still stabilization work that must be done to mitigate the filling of the swales with soil. The Board will send a letter to various property owners regarding culvert installation costs and the stabilization work that must be performed.

Cable Service: The Cable Committee will be at the Board's next meeting and this office will send a letter requesting any interest other providers might have in providing service to Hampden.

IBPO Grievance: (See Executive Session Minutes)

Generator Bid: The Board discussed the purchase of a generator for the Senior Center and Town House. Chief Hatch prefers natural gas fuel, not diesel. This office will pursue bids for both generators.

Board of Health Variance, 66 Colony Drive: The Board reviewed an application for a variance for a septic system installation. The system has a 4.5 foot separation from groundwater, and is required to have a 5 foot separation. Vinnie Villamaino made the motion to approve the variance reducing the clearance to groundwater, based on the recommendation made by Lori McCool, Board of Health Agent, seconded by John Flynn. VOTE: All in favor and so voted.

Board of Health Variance, 159 South Monson Road: The ground was too wet to perc this property and a sieve analysis was done. The sieve analysis allows the BOH agent to use the slowest perc rate for the classification. John Flynn made a motion to approve the variance using the slowest perc rate, based on the recommendation made by the BOH Agent, Lori McCool, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Minnechaug Building Committee: The Board received a letter from Paul Gagliarducci, School Superintendent requesting that the Board appoint a member to serve on the Minnechaug Building Committee. Rick Green made the motion to appoint John D. Flynn to be the representative of the Board for the Minnechaug Building Committee, seconded by Vinnie Villamaino. VOTE: All in favor and so moved.

Procurement Officer: Rick Green made the motion to appoint the Chairman of the Board of Selectmen as the Town's procurement officer, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Minutes of April 30, 2007: The minutes were reviewed and a motion was made by John Flynn to approve as presented, seconded by Rick Green. VOTE: All in favor and so voted.

Minutes of May 14, 2007: The minutes were reviewed and a motion was made by Rick Green to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

At 8:45 pm, a motion was made by Rick Green to go into Executive Session to discuss an IBPO grievance issue with return to Open Session, seconded by Vinnie Villamaino. VOTE: John Flynn yes, Rick Green yes, Vinnie Villamaino yes.

At 8:55 pm, a motion was made by Rick Green to leave Executive Session and return to Open Session, seconded by Vinnie Villamaino. VOTE: Rick Green yes, John Flynn yes, Vinnie Villamaino yes.

At 8:55 pm, a motion was made by Rick Green to adjourn the meeting, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant