

Approved 5/14/07

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF HEALTH/BOARD OF SELECTMEN
MINUTES

May 8, 2007
6:30 pm

625 Main Street
Town House

Present: John D. Flynn, Richard R. Green, Vincent J. Villamaino
The meeting was called to order by John Flynn at 6:30 pm.

John Flynn opened the meeting by welcoming Vinnie Villamaino, as the newest member of the Board.

Board Elections: A motion was made by Rick Green to appoint John D. Flynn as Chairman of the Board of Selectmen, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

A motion was made by John Flynn to appoint Richard R. Green as Chairman of the Board of Health, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

A motion was made by John Flynn to appoint Rick Green as acting Chairman of the Board of Selectmen to serve when John Flynn is out of town, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

A motion was made by Rick Green to appoint Vinnie Villamaino as acting Chairman of the Board of Health to serve when Rick Green is out of town, seconded by John Flynn.

Meeting Change: The Board was scheduled to meet on May 21, but the MEMA training class is on May 21, and the Board has rescheduled to meet May 23 at 6:30 pm.

7:15 pm Town Accountant, Cliff Bombard: The Board met with the Cliff to discuss end of year transfers (when line to line transfers can be done with the approval of BOS and Advisory up to \$5,000) can occur for sudden and unforeseen expenses.

The Board will submit payment for the Thornton W. Burgess School repair for \$8,972 immediately.

7:30 pm Mike Lynch, Police Department: The Board met with Mike Lynch and Bret Purchas to discuss the dispatcher position. A motion was made by Rick Green to appoint Mike Lynch as a Part-time Dispatcher for the Police Department effective May 8, 2007 until June 30, 2007, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Lance Trevallion, Building Inspector: Lance came in to update the Board on a few zoning issues. Homeowner Haluch on Isaac Bradway Road needs to submit for a special permit for an oversize building as well as a home operated business. Lance cited two properties on Glendale Road, directing property owners to demolish a garage and barn due to safety issues.

- Minutes of April 23, 2007: The minutes of April 23 were reviewed and a motion was made by Rick Green to approve as presented, seconded by Vinnie Villamaino. VOTE: All in favor and so voted.
- Green Meadows Septic Update: Rick Green will follow up with Mike Messier to ask him to attend the next BOS meeting to give a status report of the system's installation.
- Town House Boiler Report: Rick will speak with Ed Cenedella regarding the need to submit the Source Report as requested by DEP.
- Request for Hearing: The Board discussed a request for a hearing and reviewed information provided by an Assistant US attorney and at this time do not think the request merits further investigation. A response will be drafted and reviewed by Town Counsel and the US Attorney.
- Park and Rec Transfer: The Board discussed the \$2,300 needed for the replacement of the RAH building roof in Memorial Park (in addition to money approved at Town Meeting) and will work on transferring those funds prior to year end.
- Town House Repairs: Kevin Rothschild-Shea reviewed the completion of the Town House roof replacement as well as the improvements needed for the front of the building. He will work on providing specs so the project can go out to bid.
- Police Policy: The policy will be reviewed at next BOS meeting when Chief Farnsworth is in attendance. The Chief will attend a School Safety conference May 14 and 15.
- Highway Contract Signing: The Highway Union contract has been fully executed by Highway Department members and remains in effect for three years.
- Howlett Hill Decision: The Board discussed the status of the Howlett Hill decision. A motion was made by Rick Green to re-open the hearing on the discontinuance of maintenance Howlett Hill Road, subject to Town Counsel approval, for the sole purpose of presenting the findings of the traffic study, and was seconded by John Flynn. VOTE: All in favor and so voted.
- Army Corps Contact: The Board will send a letter to Congressman Rich Neal and U.S. Senator Ted Kennedy requesting suggestions as to who to contact for help with the Scantic River.
- Tree Removal: The Board reviewed a request received by Dana Pixley regarding a tree removal from the Scantic River. Conservation Commission approval was sought and they were fine with the removal. Dana Pixley will be asked to have his department remove and dispose of the tree. In the future, those requests may be handled directly through the Highway Department and the Conservation Commission, with information provided to the Board.

Procedures: The Board discussed financial operational procedures and will invite the Town Accountant and Town Treasurer into the next meeting to discuss procedures.

Highway Superintendent, Dana Pixley will be asked to come in to the next meeting to discuss plans for upcoming road improvements.

Variance Request: The Board reviewed a recommendation made by Lorri McCool for a variance at 222 Somers Road. In order to allow the applicant to eliminate the need for a pump, the recommendation was to reduce the clearance to groundwater by a foot. John Flynn made a motion to allow a variance of one foot to groundwater as recommended by the Board of Health agent, and was seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

At 9:00 pm, a motion was made by Rick Green to adjourn the meeting and was seconded by Vinnie Villamaino. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc