

Approved 5/4/07

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

April 17, 2007
6:30 pm

625 Main Street
Town House

Present: Duane E. Mosier, John D. Flynn, Richard R. Green
Guests: Dick Patullo, Doug Boyd, Ed Gorski, Doug Farmer, Wilbraham-Hampden Times

6:30 pm Review of Motions: Dick Patullo, Town Moderator and Doug Boyd from the Advisory Committee were present to review the motions prepared for town meeting. A few minor revisions will be incorporated into the document.

Department of Environmental Protection Source Registration Notice: The Board received a notice from the DEP stating the Town's need to submit a report showing the furnace output from the Town Hall. We received a quote from Tighe and Bond in the amount of \$1,750 for the necessary report due by July 15, 2007. This office will contact our HVAC contractor to seek a quote from him as well.

Minutes of April 2, 2007: The minutes were reviewed and a motion was made by John Flynn to approve with corrections, seconded by Duane Mosier. VOTE: All in favor and so voted.

Board Appointments : The Board received a letter from Hank Dunwoody resigning as Election Warden. Gerald Doten, Deputy Warden has agreed to step into the Warden's position and suggested Michelle Lavallee-Specht as his replacement. She has agreed to fill the Deputy Warden's position.

A motion was made by Rick Green to appoint Gerald Doten as the Election Warden, effective April 17, 2007 until June 30, 2007. Motion seconded by John Flynn. VOTE: All in favor and so voted.

A motion was made by Rick Green to appoint Michelle Lavallee-Specht as Deputy Election Warden, effective April 17, 2007 until June 30, 2007. Motion seconded by John Flynn. VOTE: All in favor and so voted.

This office will request that all boards and committees review their Board's composition and notify the Board of Selectmen of any replacements or deletions of members that need to be made.

Board of Health:

Food Establishments: The Board reviewed permit be issued for Food Establishments and a motion was made by Duane Mosier to issue permits numbered 1 through 29 to those establishments, seconded by Rick Green. VOTE: All in favor and so voted.

Milk and Cream permit: The Board reviewed permits to be issued for Milk and Cream and a motion was made by Duane Mosier to issue permits numbered 1 through 13 to those establishments, seconded by Rick Green. VOTE: All in favor and so voted.

Frozen Dessert: The Board reviewed the permit for the manufacturing of Frozen Dessert/Ice Cream and a motion was made by Duane Mosier to issue a permit numbered 1 for the manufacturing of Frozen Dessert/Ice Cream, seconded by Rick Green. VOTE: All in favor and so voted.

Used Car Permit: The Board of Health/Selectmen reviewed the application of Robert Reen for a used car permit. A motion was made by Rick Green to issue to permit contingent upon the submittal by the applicant of the necessary bond as well as Board of Appeal approval, seconded by John Flynn. VOTE: All in favor and so voted.

The Board signed all permits to be issued.

Town Hall Meeting Rooms: The Board discussed the use of meeting rooms in the Town House and will notify the Library Trustees that the “Sessions Room” will be put to use as a last resort.

Academy Hall: The use of Academy Hall was discussed and a notice will go out to all elected and appointed officials that Academy Hall will be winterized and not be open from November 1 through April 30 of every year.

Memorial Day Parade: Henry Boudreau from East Longmeadow has requested permission to march in this year’s parade and will be directed to Art Booth at the VFW for that authorization. The Lions Club has agreed to take over the coordination end of the parade that was formerly done by this office.

Scantic River: Arlene and George Fisher sent a letter after the flood requesting some assistance to prevent further flooding problems. This office will request assistance from the Army Corps of Engineers to alleviate the silting that has occurred over the years, allowing the river to expand laterally. The project is too big for the town to handle alone and we will require help with a solution.

Town House Roof: This office will get confirmation on the roof work being completed, including the copper flashing.

A motion was made by John Flynn to adjourn at 7:30 pm, seconded by Rick Green.
VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc