

Approved 4/23/07

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH
MINUTES

April 9, 2007
6:30 pm

625 Main Street
Town House

Present: Duane E. Mosier, John D. Flynn, Richard R. Green
The meeting was called to order at 6:30 pm.

6:30 pm Reserve Officer Interview: Sgt. Joy came before the Board to introduce two candidates for the position of Reserve Officer for the Police Department. Mike Cooney and Sgt. Henry did the background checks and initial interviews on both candidates.

Matthew Frydryk: Matthew has worked as a part time dispatcher in town for approximately a year, lives in Palmer, and has recently received his Associates Degree. He is now attending Westfield State College to finish his Bachelor's Degree in Criminal Justice.

John Flynn made a motion to appoint Matthew Frydryk as a Reserve Officer/Dispatcher for the Police Department, effective today, contingent upon all training being satisfactory, for a 90 day probationary period, seconded by Rick Green. VOTE: All in favor and so voted.

David Houle: David currently lives in Southwick and works at Westover Air Force Base as an electrician on airplanes.

The Board emphasized the importance for the Reserve Officers, as well as full time officers to stop to meet people and get to know the residents.

John Flynn made a motion to appoint David Houle as a Reserve Officer/Dispatcher for the Police Department, effective today, contingent upon all training being satisfactory, for a 90 day probationary period, seconded by Rick Green. VOTE: All in favor and so voted.

7:00 pm Board of Assessors and Town Accountant: The Assessors and Town Accountant met with the Board to discuss the accounting process for the Overlay Reserve fund. Essentially it is a function of the accountant, tax collector and assessors working together to ensure the accuracy of the fund. The Board of Assessors researches the proper amount to be withheld in the event any abatement needs to be funded and then

certify the number to go into surplus. The Assessors will deal directly with Eva and Cliff. Cliff has agreed to work on resolving the numbers, and ensuring better communication between the three offices.

7:15 pm Lorri McCool, Board of Health Agent: Lorri came before the Board with two guests to discuss the topic of a Medical Reserve Corps. Lisa Carney is currently coordinating the Wilbraham Medical Reserve group and has offered her services to the Town of Hampden in that capacity as well. The goal is to identify an emergency response site, staff shelters, solicit volunteers, train the volunteers, etc.

Lorri has requested the Board's approval to form a Medical Reserve Corps in town. John Flynn suggests that a letter of interest be sent out first to determine if there is any interest on a local level, and that Lorri return to the Board to share the amount of interest from residents. The Board agrees that an interest should be solicited prior to going any further.

Lorri McCool and Lisa Carney have May 23rd scheduled for a meeting in Wilbraham for those who responded to an open letter to residents. They will send out a similar letter to Hampden residents inviting them to the same meeting.

Roger Brechner, Western MA MRC Coordinator spoke about the other units forming, of which there are 13 in western Mass now.

Lorri then discussed the phone drill that will be held on Thursday, April 12th. The call will be made by the Western Massachusetts Public Health Emergency Preparedness Coalitions Advisory Group. The intent is to determine the length of time needed to inform public officials of a public health emergency and will be performed statewide.

Lorri also mentioned the need for responses from this office related to reportable communicable diseases and wondered if the responses should come from a nurse or doctor.

Lorri will be back before the Board on the April 23rd to update the Board on this issue as well as provide additional information regarding an alternate to serve in her absence.

7:30 pm Charlie Dolben, Planning Board Chairman: Charlie came before the Board to update them on the status of the review process for the special permit issued to Russ Morton on South Ridge Road. The Planning Board has not approved the plan in question, as they did not have a quorum at the last meeting. They were however able to vote on the easement location shown on an ANR plan (one Board member who had earlier recused themselves, was asked to come in for the vote). The Board discussed the site review and whether the Town Engineer is satisfied with the as-built conditions.

At approximately 7:45 pm, Russ Morton and Eric Weichselbaumer arrived at the meeting and offered their understanding of the status of the project and approvals.

The one item still outstanding is the paving of the driveway which will await completion until the final home is constructed.

There was further discussion and the following motion was made:

A motion was made by Rick Green to lift the Cease and Desist order against Russ Morton, on South Ridge Road, contingent upon receipt of a letter from the Planning Board stating that all conditions of the Special Permit issued to Russ Morton have been reviewed by the Town Engineer and the Planning Board and approved by vote, second by John Flynn. VOTE: All in favor and so voted.

At this time, the Lance Trevallion, Building Inspector was directed to allow any inspections requested on the home currently being constructed by Russ Morton at 22 South Ridge Road, but not to issue a Certificate of Occupancy. Lance requested documentation from Russ Morton so he is assured the common driveway will be paved. Eric Weichseblaumer, an abutter to the common drive, stated that an agreement currently exists and has been recorded in the land records. Lance requested that a copy of that document be submitted to him. Further, Lance suggested that the users of the common driveway be allowed two month's time in which to have the paving completed once the CO has been issued for the last home on the common driveway.

1. Regional School Assessment: Dr. Gagliarducci submitted a letter revising the budget number requested by the schools. Hampden's assessment has been increased by \$19,062.
2. COA Transfer Request: The Board approved a request for additional funds for utilities at the Senior Center.
3. Minutes of February 5, 2007: A motion was made by John Flynn to approve the minutes with corrections and was seconded by Duane Mosier. Rick Green was not in attendance at the meeting and so abstained from the vote. VOTE: John Flynn yes, Duane Mosier yes.
4. Adopt-A-Road Meeting Date: The Board will invite participants to a meeting to discuss the annual town clean up.
5. Parade Invitation: The Board accepted the invitation from the Town of East Longmeadow to march in the 4th of July parade.
6. National Guard Statement of Support: The Board received a letter from the National Guard requesting support of employees who are in the National Guard and Reserve. A motion was made by Rick Green to endorse the Chari sign the Statement of Support and was seconded by John Flynn. VOTE: All in favor and so voted.
7. Videotaping issue: The Board will research whether videotaping is allowed/prohibited at the Board's discretion.
8. Account transfers: The Board discussed year end transfers and the necessary procedures to do so. Cliff Bombard, Town Accountant recommended going to the Advisory Committee with final numbers.

9. Insurance Coverage: The Board was asked about coverage for park activities, sport camps, etc. This office will research with our carrier to see if additional coverage is necessary.

10. Field Clean-up: The town fields are in need of work prior to the start of the season and John Flynn would like to request the service of workers from the Western MA Correctional Center, in a supervised situation. A motion was made by John Flynn to request volunteers from the Western MA Correctional Alcohol Center for workers to work at TWB on April 14th preparing the ball fields at the school and if time permits, going to the field at Memorial Park, seconded by Rick Green.
VOTE: All in favor and so voted.

11. National Grid: The Board received notice from National Grid about noise from the welding of line connections from April 16 – 20 and will forward same to the Police and Fire Departments.

12. Warrant: The warrant for Annual Town Meeting will be signed by the Selectmen for posting by a constable this week.

At 9:00 pm, Rick Green made a motion to adjourn and was seconded by John Flynn.
VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc